

Miontuairiscí / Meeting Minutes

***Local Community Development Committee
 Meeting – 26th January, 2018***

Presiding:

Mr John Higgins (JH) Community Sector

Present:

Ms Jackie Maguire (JK)	Chief Executive Meath County Council
Cllr Sinead Burke (SB)	Councillor Meath County Council
Cllr Sharon Keogan (SK)	Councillor Meath County Council
Mr Joe English (JE)	Local Enterprise Office
Mr Tadhg Ó’Conghaile (TOC)	Údarás Na Gaeltachta
Ms Dorothy Kerrigan (DK)	Health Service Executive
Mr Michael Ludlow (ML)	Meath Partnership
Mr Eamonn Cassells (EC)	Community Sector
Ms Sheila Comiskey (SC)	Social Inclusion
Mr Seamus McGee (SMcG)	Farming Sector
Mr Robert Bradley (RB)	Trade Union Sector

Officials:

Ms Fiona Fallon (FF)	Chief Officer, Senior Executive Officer, Community Department MCC
Ms Áine Bird (AB)	Administrative Officer, Community Department MCC
Ms Karen Dalton (KD)	Staff Officer, Community Department MCC
Ms Olivia Carpenter (OC)	Assistant Staff Officer, Community Department MCC

Apologies/Absent

Cllr Sharon Tolan (ST)	Councillor Meath County Council
Ms Margaret Cranney (MC)	Dept of Social Protection
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Ms Jacinta O’Sullivan (JOS)	Social Inclusion
Mr John V Farrelly (JVF)	Business Sector
Ms Suzanne Brady (SB)	Environmental Sector
Ms Geraldine Hogarty (GH)	Youth Work Ireland Meath

Miontuairiscí / Meeting Minutes

JH asked Members to declare if they had any conflict of interest before the meeting commenced and asked that any outstanding declarations be submitted as soon as possible.

Item	Discussion / Action
1.	<p>To agree the minutes of the meeting held on the 15th December, 2017</p> <p>The minutes of the meeting of the 15th December, 2017 were proposed by Cllr Sinead Burke and seconded by Eamonn Cassells.</p>
2.	<p>Matters arising</p> <p>FF advised the Committee that a letter was issued to the Department as requested at the December meeting, requesting that additional funding be made available for the operational costs of non-profit organisations to ensure that they can continue to deliver their important services; a response has not yet been received.</p>
3.	<p>Correspondence</p> <p>FF briefly went through the following correspondence which was circulated to all members prior to meeting:</p> <ol style="list-style-type: none"> 1. Correspondence from Catherine Hayes, Senior Marketing Operations Manager in IPB Insurance relating to the Social Enterprise Development Fund for 2018-2019. FF advised that Joe English is the nominated person from Meath. JE advised that the formal launch is scheduled to take place next week with the call expected to be advertised at the end of March and close in June. JE will forward information for circulation once he receives it. 2. ESF Newsletter 2017 3. LCDC Induction Training/Information Session – January/February 2017 4. Taxi Advisory Committee – Review and seeking feedback for strategy
4.	<p>To approve the end of year report for SICAP 2017.</p> <p>FF noted that the SICAP sub-committee meeting took place on Monday 22nd January to review the 2017 end of year report. SB gave a brief synopsis of the report and the meeting. She advised that there were some targets exceeded and that any under achievements were explained satisfactorily by Meath Partnership. She noted that work on the new programme will commence in February 2018 and that it is a better programme than its predecessor with more focus on community groups and individuals.</p> <p>Approval of the SICAP End of Year report was proposed by Cllr Sinead Burke and seconded by Tadhg Ó'Conghaile.</p>

Miontuairiscí / Meeting Minutes

<p>5.</p>	<p>To agree the 2018 LECP Implementation Plan</p> <p>FF informed the group that the 2018 LECP Implementation Plan was drafted by reviewing the LECP and including the relevant actions for 2018. She noted that meetings will continue to take place with the Lead Agencies throughout the year to determine how things are progressing.</p> <p>ML noted that the LECP has grown in relevance around policy making and become a strong guide for planning and initiatives.</p> <p>Approval of the 2018 LECP Implementation Plan was proposed by Jackie Maguire and seconded by Sheila Comiskey.</p>
<p>6.</p>	<p>To receive an update on the PPN.</p> <p>The following update was circulated to the committee:</p> <p>Public Participation Network Update to the Local Development Community Committee</p> <p>Meath PPN has 530 groups and will aim to expand on this membership in 2018 through an advertising campaign with LMF and other promotional activities throughout Meath. External defibrillators are being installed around 12 locations in Meath by the First Responder groups who have been presented with a defibrillator by the Secretariat on the completion of training.</p> <p>Training on governance, fundraising and data protection will be rolled out through the 6 Municipal Districts in Quarter 1. Weekly updates continue to be sent out and information posted on the website/facebook regularly.</p> <p>Summary of Public Participation Network activities for 2017</p> <ul style="list-style-type: none"> • Plenaries and Municipal District meetings were held to agree the priority areas of focus for the PPN and to update members on progress on issues previously identified by PPN members. • Workplan for 2017 was drawn up based on the priority areas identified and approved by the members • A full day training workshop for groups covering grants, fundraising, governance and data protection took place. A number of exhibitors were present to provide information on insurance, grants, volunteering, waste, training and healthy living. • Updated information was circulated through the weekly email, facebook , website and newsletter to members. This included consultations, information on grants, events, schemes available, etc.

Miontuairiscí / Meeting Minutes

	<ul style="list-style-type: none"> • Waste survey carried out and findings presented to PPN members and Meath Co. Co. Press release issued, follow up of initiatives underway. • 12 defibrillators presented to Active First Responder groups and training organised. • Issues highlighted at PPN meetings were raised by the PPN Representatives at the appropriate committee meetings. • PPN Representatives Charter was approved and circulated to all PPN Representatives on committees. • Promotion of the PPN through attendance at a number of local and national events, submission of articles to local newspaper and circulation of promotional material throughout 2017. • Presentations and updated reports to committees and groups on the PPN activities. • Follow up on queries raised by groups. • Publication of submission on the Renewable Energy Strategy for Meath. • Presentation of tables and chairs to the libraries for use by community groups for meetings. • Submissions on consultations relevant to the PPN. • Facilitating the strengthening of the PPN structures and their functioning. <p>ML noted that the training elements are very welcome.</p> <p>JH asked that the Committee's appreciation and thanks be passed onto Catherina O'Rourke, PPN Coordinator for all the work carried out to date and noted how well information is communicated to groups.</p>
<p>7.</p>	<p>Agree a date for the next meeting</p> <p>The next meeting of the LCDC is scheduled for the 23rd February, 2018 at 10.30am.</p>
<p>8.</p>	<p>A.O.B.</p> <p>JH noted that SB is attending an LCDC Review Workshop on the 31st January 2018 and asked that if any Committee Members had anything they wanted raised at the review to please pass it onto SB. FF noted that she will be at a Chief Officers meeting on the 1st February and any issues can be raised at this as well.</p> <p>Meeting concluded at 10.55 a.m.</p>

Signed: 
 Chairperson

Date: 