



## **Meath Local Authorities**

# **Meath Disability Implementation Plan**

## **Synopsis of**

## **Accessibility Audits**

**May 2009**

## Group A-County importance -high-volume usage

A1	Navan Library	
A2	Ashbourne Public Footpaths	
A3	Athboy Public Footpaths	
A4	Ballivor Public Footpaths	
A5	Bettystown Public Footpaths	
A6	Duleek Public Footpaths	
A7	Dunboyne Public Footpaths	
A8	Dunshaughlin Public Footpaths	
A9	Enfield Public Footpaths	
A10	Kells Public Footpaths	
A11	Laytown Public Footpaths	
A12	Navan Public Footpaths	
A13	Oldcastle Public Footpaths	
A14	Ratoath Public Footpaths	
A15	Slane Public Footpaths	
A16	Trim Public Footpaths	
A17	Ashbourne council offices	
A18	Duleek civic offices	
A19	Dunshaughlin civic offices	
A20	Kells Heritage Centre	
A21	Kells Town Hall	
A22	Meath county hall	
A23	Navan Enterprise Centre	
A24	Navan Town Council	
A25	Planning Department Navan (former)	
A26	Planning Office. Navan	
A27	Solstice Centre	
A28	Trim town council	
A29	Bettystown Public Toilets	
A30	Duleek Public Toilets	
A31	Laytown Public Toilets	

## Group B-Local importance -high-volume usage

B1	Kells Swimming Pool	
B2	Navan Leisure Centre	
B3	Ashbourne library	
B4	Athboy Library	
B5	Duleek library	
B6	Dunboyne library	
B7	Dunshaughlin library	
B8	Kells library	
B9	Nobber library	
B10	Oldcastle library	
B11	Slane Library	
B12	Trim library	
B13	Andy Brennan Park	
B14	Ashbourne Park	
B15	Killegland Park Ashbourne	
B16	Athboy Fairgreen	
B17	Athboy Monument	
B18	Balrath Wood	
B19	Canal Bank Park	
B20	Dunshaughlin Park	
B21	Griffith Park	
B22	Kells Fairgreen Park	
B23	Norman Pratt Memorial Park	
B24	Porch Field	
B25	Ramparts Riverwalk	
B26	Slane Hill Parking Area	
B27	Slane Picnic Area	
B28	St. Loman's Park	
B29	St. Patrick's Park	
B30	Tara Car Park	
B31	Trim Castle Park	
B32	Ashbourne Playground	

B33	Duleek Playground	
B34	Dunboyne Playground	
	Kells Playground	
B36	Oldcastle Playground	
B37	Playground Boreen Keel	
B38	Playground Clogherboy	

## Group C-Local importance –low / infrequent usage

C1	Bettystown Beach	
C2	Ashbourne Fire Station	
C3	Dunshaughlin Fire Station	
C4	Kells Fire Station	
C5	Nobber Fire Station	
C6	Oldcastle Fire Station	
C7	Trim Fire Station	
C8	Ashbourne Graveyard	
C9	St. Finians Graveyard	

### Priority:

Priority*	Action	Timescale**
High	Implement Immediately -to eliminate a severe barrier or a hazard to access	Short term priority 2009-2011
Medium	Implement as soon as practicable -to improve access	Medium Term priority 2012-2013
Low	Implement as part of upgrade or maintenance programme -to facilitate access	Long Term priority 2014-2015

**\*Priority:** Prioritisation of actions will vary according to funding sources available and other capital works taking place and may result in actions being brought forward or put back to a different timescale.

**\*\*Timescale:**

short term:	within the next 3 years (2009-2011)
medium term:	in 3-5 years time (2012-2013) or sooner if applicable (e.g. vegetation)
long term:	in 5-7 years time (2014-2015) or sooner if maintenance is being carried out (e.g. painting)

▶▶ **High** Where this symbol appears it means that some of the elements identified for action have a **lower priority than High**

▶▶ **Medium** Where this symbol appears it means that some of the elements identified for action have a **lower priority than Medium**

## Group A-County importance -high-volume usage

A1: Navan Library	Summary of Action & Sub-tasks	Priority	Lead Department	Time Schedule	Progress to date
Public transport	Contact transport providers re: providing an accessible service to the locality.	High	Library	2009-2011	
External approach	Provide directional signs to indicate the location of the library and upgrade existing signs.	High	Library	2009-2011	
External approaches	A range of issues are in need of attention such as upgrading steps and ramps, making poles and seats easy to detect, the street crossing will need to be repaired and an audible detector will need to be installed.	High	Library	2009-2011	
Entrance Area	Upgrade signs and review door operation and acoustics in the lobby. Replace glass to notice boards. Provide a sign to indicate a loop system is available at the reception.	High	Library	2009-2011	
Library	Adjust tables and shelves and fit non-reflective glass to cabinets. Review issues of trailing cables.	High	Library	2009-2011	
Children's events room	Provide a choice of seating types.	High	Library	2009-2011	
General office	Remove surplus stock and furniture and adjust shelving. Replace worn carpet	High	Library	2009-2011	
Service lifts	Minor upgrade required.	High	Library	2009-2011	
Kitchenette	Adjust to suit an employee with a disability when required.	High	Library	2009-2011	
Local studies room	Adjust table height and provide suitable accessible seating. Provide sign re: equipment.	High	Library	2009-2011	
Male & Female staff toilet	Minor upgrade required.	Low	Library	2014-2015	
External areas	Replace the existing ramp leading to the front entrance to comply with current standards.	High	Library	2009-2011	
Committee room/office	Adjust table height when required	Low	Library	2014-2015	
Accessible toilet	Adjust door, replace taps, raise wc and install an alarm.	High	Library	2009-2011	
One to one literacy	Remove the unwanted items to improve access.	High	Library	2009-2011	
Stairs to basement level	Upgrade stairs provide tactile approaches and a handrail on the wall side. Remove items of storage.	High	Library	2009-2011	

<b>(A1-cont)</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Archives room	Review storage procedures if employing a person with a disability to work in this area.	Low	Library	2014-2015	
Doors-general	Review all doors regarding width, thresholds, closing pressures, vision panels and colour contrast and adjust as necessary.	High	Library	2009-2011	
Lighting-general	Review lighting levels internally and externally and upgrade as necessary.	High	Library	2009-2011	
Communication and signage	Review all signage in terms of its location style and design and upgrade as necessary.	High	Library	2009-2011	
	Review all information available to the public in terms of choice formats and upgrade as necessary.	High	Library	2009-2011	
Safety and egress	Review provisions and procedures –especially steps, obstructions/evacuation routes. Consult with a fire officer.	High	Library	2009-2011	
<b>A2: Ashbourne Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Contact Gardai re: illegal parking on the footpath. A designated parking bay is required at one location	►High	Dunshaughlin Area Office	2009-2011	
Bus Stops	All bus stops surveyed will need to be adjusted to suit access to low-floor buses.	Low	Dunshaughlin Area Office	2014-2015	
Paths	Path surfaces were generally good and only require attention in a few locations. The lack of continuity of paths at entrances etc was a problem at a number of locations. Kerbs will need to be raised in some instances and the width was an issue in only one or two locations.	High	Dunshaughlin Area Office	2009-2011	
Gradients	Two locations were identified as being in need of attention – one where the path could be re-graded and the other where handrails should be installed.	Med	Dunshaughlin Area Office	2012-2013	
Crossings	A significant range of issues were identified for attention such as layout, poor alignment, poor location, incorrect colour of paving, control button positions, audio facilities and dished kerbs not being flush with the street, etc. There were locations where no provision was made.	High	Dunshaughlin Area Office	2009-2011	

Obstructions	Obstructions on the path varied from a number of bins, sandwich board and trade items to several service poles all of which require removal or highlighting. Low signs were also a problem at some locations. Bollards were obstructing passage as some crossings and in the line of passage on some paths.	▶▶High	Dunshaughlin Area Office	2009-2011	
Construction Works	Ensure safety and access is maintained at access works adjacent to path	Med	Dunshaughlin Area Office	2012-2013	
Safety	A relatively small number of issues were identified for action such as wide ventilation and gully trap slots, service covers with poor slip-resistance and the need to have an outward opening door of one premises adjusted to open inwards.	▶Med	Dunshaughlin Area Office	2012-2013	
Maintenance	Low branches and overhanging foliage need to be cut back at a number of locations	Med	Dunshaughlin Area Office	2012-2013	
Cycle Lanes	Issues of segregation on pedestrian routes and the provision of tactile paving were identified for action.	▶▶High	Dunshaughlin Area Office	2009-2011	
<b>A3: Athboy Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Paths	There were only a few instances where the path surface needed attention otherwise width was an issue at two locations. Path edges will need to be raised at a number of locations	▶▶High	Kells Area Office	2009-2011	
Crossings	There were a number of areas where no provisions were made for people with disabilities to cross. Elsewhere, most crossings are in need of attention with regard to tactile paving, the kerb not being flush with the street and issues of alignment. Adjustment of the controlled crossing is also required.	Med	Kells Area Office	2012-2013	
Parking	Contact the Gardai re: illegal parking as necessary	Med	Kells Area Office	2012-2013	
Obstructions	Business signs and items associated with display etc will need to be removed. A variety of items including a significant number of service poles will need to be highlighted. The post box on the Main St will need to be moved to the inner line of the path	Med	Kells Area Office	2012-2013	

Vegetation	Some foliage will need to be cut back	Med	Kells Area Office	2012-2013	
Seating	Suitable accessible seating is required and one existing seat needs to be highlighted	Low	Kells Area Office	2014-2015	
Safety	Some items that impact on safety were discovered such as low signs, path with steps leading down to the river at Lower Bridge St, wide opening in a cellar grille etc were found.	Med	Kells Area Office	2012-2013	
<b>A4: Ballivor Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Paths	The most common issue identified was the lack of kerb edges to act as a distinction between path and street. Path surfaces were found to be in need of repair at a number of locations. Gradients on the paths will need to be adjusted in some areas. The lack of tactile paving and dropped kerbs that were not flush with the street level was an issue at numerous crossings. There were also several locations where no accessible crossings were made.	Med	Trim Area Office	2012-2013	
Parking	Illegal parking was not a major problem with only two instances found. Cars parking perpendicular at the Garda Station will need attention. An additional designated space was required.	Med	Trim Area Office	2012-2013	
Seating	Provide additional accessible seating and ensure that it is readily detectable.	Low	Trim Area Office	2014-2015	
Vegetation	Numerous locations were identified where there is a need to cut back overgrown vegetation.	Med	Trim Area Office	2012-2013	
Obstructions	A relatively small number of service poles were found on the paths and these together with planters will need to be highlighted. A variety of individual items such as a bin, steps, services box will also need to be highlighted, otherwise, signs and displays associated with business will need to be removed. One service pole at a street corner will need to be relocated whilst some planters will need to be highlighted and others removed.	Med	Trim Area Office	2012-2013	
Bus Stops	The bus stops provided will need to be upgraded to suit new low-floored buses.	Med	Trim Area Office	2012-2013	

Safety	Trips at manhole covers and missing rodding eye covers will need attention. A number of gully traps will need to have the slots made narrower. Wall projections, fences will need to be detectable, otherwise, a variety of relatively minor individual items will need to be addressed.	Med	Trim Area Office	2012-2013	
<b>A5: Bettystown Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Paths	There were a significant number of areas that were in need of repair and the lack of kerbs to distinguish the path from the street was also quite common and in need of upgrade. Most crossings will need attention in terms of tactile provision, dropped kerbs not being flush with the street level and there were some instances where there is a need to install accessible crossings. Some new paths are needed to form continuous links with other existing paths. Issues of crossing alignment and path ends will also need attention.	►High	Slane Area Office	2009-2011	
Parking	Three additional designated spaces and minor upgrades to existing space are required.	Low	Slane Area Office	2014-2015	
Vegetation	Overgrown vegetation will need to be cut back at a number of locations including in the centre of a roundabout.	Med	Slane Area Office	2012-2013	
Bus Stops	All bus stops will need to be upgraded for high boarder and low-floored buses.	Low	Slane Area Office	2014-2015	
Obstructions	Poles, bollards and service boxes will need to be highlighted. Redundant pumps and a statue will also need to be readily detectable. Seating outside "Moka Bay" will need to be removed.	Med	Slane Area Office	2012-2013	
Signage	Two signs require upgrading.	Low	Slane Area Office	2014-2015	
Safety	A significant amount of tactile paving and signage will need to be installed at cycle lanes and removal of a bicycle stand are required for safety reasons. The pedestal phone will need to be adjusted.	Med	Slane Area Office	2012-2013	

<b>A6: Duleek Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Paths	A relatively small number of surface repairs and kerb adjustments are required, however, there were some locations where new paths are required to form links with other adjacent paths. A significant amount of adjustments are required at most crossings such as installing tactile paving, making the dropped kerbs flush with street levels and adjustments to path ends. Some crossings had provision at one side only and there were quite a number of locations where no provision at all was made. The controls at the crossing in main street are also in need of attention.	▶▶High	Slane Area Office	2009-2011	
Parking	Minor upgrade to existing designated spaces required. It will be necessary to alert Gardai re: illegal parking on the path.	▶▶Med	Slane Area Office	2012-2013	
Vegetation	Overgrown vegetation needs to be cut back at a number of locations.	▶▶Med	Slane Area Office	2012-2013	
Bus Stops	Bus stops will need to be adjusted to suit high-boarder and low-floored buses.	Med	Slane Area Office	2012-2013	
Seating	Suitable accessible seating will need to be provided.	Med	Slane Area Office	2012-2013	
Obstructions	Apart from a number of poles, steps and bins that needed to be highlighted there were only a few isolated issues such as business displays and a sign that need to be removed. Petrol pumps at Duignans will need to be highlighted.	Med	Slane Area Office	2012-2013	
Safety	Enhanced safety and access provisions will need attention at road works. One low sign will need to be raised.	High	Slane Area Office	2009-2011	

<b>A7: Dunboyne Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Signage	Three signs were low and need to be raised.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Public Transport	Bus stops will need to be adjusted to suit low-floored buses.	<b>Low</b>	Dunshaughlin Area Office	2014-2015	
Parking	Adjustments are required to the designated spaces such as provision of vertical signs and access to adjacent paths.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Paths	A significant range of issues was identified throughout such as undetectable edges, poor surfaces and paths ending abruptly. Ponding was found in a small number of locations. Width was identified as an issue in a minority of locations.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Crossings	There was a general lack of suitable crossings provided throughout. All controlled and uncontrolled crossings need to be reviewed as issues of incorrect colour and layout of paving were identified. Other crossings were not in alignment and there were numerous instances where the kerb was not flush with the street level. There were also several locations where no provision at all was made. Some uncontrolled crossings will need to be upgraded to controlled types.	<b>High</b>	Dunshaughlin Area Office	2009-2011	
Street furniture	Bollards will need to be highlighted. A door of a phone box will need to be adjusted so that it does not swing into the line of passage. Planters, particularly those on Main St North, will need to be relocated. One seat was up on a ledge and will need to be adjusted so that it is accessible.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Obstructions	Poles, sandwich boards and bins obstructed passage on the path and need to be highlighted or removed. Service boxes will also require highlighting. There was a brick planter at the Church that will need to be made distinct from its surrounds.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Maintenance	Plants and planters, on or close to the path, are in need of attention. Private residents will also need to cut back foliage where it overhangs the path.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	

Safety	A range of relatively minor issues were identified such as wide slots in drainage gulleys, trip hazards at service covers, trip hazards around trees planted in the pavement and unprotected grass edges, etc. A few instances of private steps projecting into the path will need to be highlighted.	Med	Dunshaughlin Area Office	2012-2013	
<b>A8: Dunshaughlin Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Contact Gardai re: illegal parking on the path at a number of locations	Med	Dunshaughlin Area Office	2012-2013	
Paths	There were a number of areas where the path edge was indistinct and other areas need surface upgrading. Lack of continuity between some sections will also require attention. Numerous features, especially where the paths are particularly narrow, on the Old Drumree Rd need attention.	►High	Dunshaughlin Area Office	2009-2011	
Crossings	Places for people to cross presented a significant problem throughout. There were some locations where there was no provision at all made. Elsewhere problems such as incorrect tactile, colour, alignment and layout were found. There were a number of locations where crossings will need to be relocated. Dished kerbs were not flush with the street in numerous locations.	►High	Dunshaughlin Area Office	2009-2011	
Obstructions	Planters and poles, in the middle of the path, were found in numerous locations and need to be removed or highlighted. A number of benches caused obstruction. It will be necessary to have items of trade and sandwich boards removed from the path area.	Med	Dunshaughlin Area Office	2012-2013	
Maintenance	There was evidence of plants blocking the path and other areas had foliage projecting or overhanging into the path route that need to be cut back or removed	Med	Dunshaughlin Area Office	2012-2013	
Construction Works	Construction activity adjacent to the path will need to be checked to ensure it does not pose a hazard to the public.	Med	Dunshaughlin Area Office	2012-2013	
Signage	A general review of all signage is required to ensure that it complies with recommended standards.	Low	Dunshaughlin Area Office	2014-2015	

<b>A9: Enfield Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Paths	There were numerous locations where the kerb edge was not high enough to distinguish the difference between the path and the street. There was no formal path structure in one location. The lack of tactile provision and dropped kerbs that were not flush with the street level were the most common issues found. There were some instances where no access provision at all was made, otherwise, the controls and the crossing on Main St will need to be reviewed and upgraded. Surfaces were also in need of upgrading at a significant number of locations.	▶▶High	Trim Area Office	2009-2011	
Parking	Provide access to the kerb from designated parking spaces. Review parking on the path outside the Garda Station.	Med	Trim Area Office	2012-2013	
Vegetation	Vegetation will need to be cut back in numerous locations.	Med	Trim Area Office	2012-2013	
Seating	Provide suitable accessible seating.	Low	Trim Area Office	2014-2015	
Obstructions	One bollard and numerous service poles need to be highlighted. Planters, service boxes, steps and a signal box will also require highlighting. Signs and items associated with business will need to be removed.	Med	Trim Area Office	2012-2013	
Safety	A diverse range of issues impacting on safety was found, such as wall projections, low signs, trip hazards at service covers and wide slots in gulley covers. Raised brick areas on the Main St will need to be highlighted or removed and the steps to the Canal Towpath will need a total upgrade.	Med	Trim Area Office	2012-2013	

<b>A10: Kells Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Transport	All bus stops will need to be upgraded to suit new low-floored type buses and kerbs will need to be adjusted at some locations. The westbound stop on the Headford Rd will need to be lengthened to allow the buses park alongside the kerb.	<b>Med</b>	Kells Area Office	2012-2013	
Parking	New designated spaces are needed in a number of locations otherwise the existing spaces will need to be upgraded in terms of signs, markings and access to the adjoining paths.	<b>Med</b>	Kells Area Office	2012-2013	
Paths	Path surfaces were good, except for a few isolated locations. Path edges were generally well-defined except in a few areas.	<b>Med</b>	Kells Area Office	2012-2013	
Crossings	A range of issues was identified throughout and practically all crossings are in need of attention. Lack of tactile paving and kerbs that were not flush, were the most common faults identified for correction. The incorrect colour and the incorrect layout of tactile paving were found in some locations and will need to be altered. Some of the controls at the crossings were in the wrong position and others were in need of repair.	<b>Med</b>	Kells Area Office	2012-2013	
Signage	A number of signs were low and needed to be raised and some sign text needs to be upgraded	<b>Med</b>	Kells Area Office	2012-2013	
Obstructions	Poles on the path were not readily detectable at several locations. Similarly, both service boxes and parking ticket machines present risk to people with visual impairments. Bollards will need to be removed in some instances and highlighted in others. Steps into private residences will also need to be highlighted. Advertising signs and instances of business items on the paths will need to be removed. Plants and planters will also need to be removed from some areas.	<b>Med</b>	Kells Area Office	2012-2013	
Seating	Some benches will need to be upgraded to provide armrests.	<b>Med</b>	Kells Area Office	2012-2013	
Safety	A variety of issues relating to safety were identified such as windows opening into the path area, exposed ducting and parts of structures projecting into the line of passage. Some aspects relating to the "Book" sculpture are in need of review and the steps and ramp at the Navan Rd/Headford Rd will need to be altered to make them safe.	<b>Med</b>	Kells Area Office	2012-2013	



<b>A12: Navan Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Paths	The path surface will need to be repaired in a number of areas and re-graded to eliminate steps in a few instances. A significant number of kerb edges will need to be raised to make the path distinct from the street. A section of a new path is required on Brews Hill to form a link with adjacent paths and the width at one location will need to be increased.	<b>Med</b>	Navan Area Office	2012-2013	
Crossings	In general, most crossings are in need of attention. Tactile paving, dropped kerbs not flush with the street and alignment/layout issues were discovered throughout. There were no accessible crossing facilities at quiet a number of locations such as roundabouts and junctions. There is a need to install new controlled crossing facilities at three locations and those that exist need repair or adjustment.	<b>High</b>	Navan Area Office	2009-2011	
Parking	Additional designated parking is required on some streets and minor adjustments are required to some existing spaces. Contact Gardai re: parking on footpaths.	<b>Med</b>	Navan Area Office	2012-2013	
Seating	Additional suitable accessible seating is required at three locations.	<b>Low</b>	Navan Area Office	2014-2015	
Bus Stops	Bus stops will need to be upgraded to suit low-floored and high boarder type buses.	<b>Med</b>	Navan Area Office	2012-2013	
Signage	In general, street signage will need to be upgraded to recommended standards. Two signs will need to be raised to make them safe.	<b>Med</b>	Navan Area Office	2012-2013	
Obstructions	A variety of issues that impact on safety were found. Poles, bollards and private steps will need to be highlighted. Surface around some service covers will need to be upgraded and the covers will need to be made slip-resistant. Redundant petrol pumps and poles will need to be removed together with low bollards in Brews Hill. There were relatively few issues associated with business signage or display items and only a few locations had overgrown vegetation in need of attention.	<b>Med</b>	Navan Area Office	2012-2013	
Other	Steps near St Finian's Terrace need to be upgraded to comply with recommended standards.	<b>Med</b>	Navan Area Office	2012-2013	

<b>A13: Oldcastle Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Paths	A significant number of paths were identified for surface upgrade. Kerbs will need to be realigned and trip hazards at edges around service covers removed. Some channel covers are in need of repair. Path gradient will need to be adjusted in three areas and steps will need to be upgraded.	<b>Med</b>	Kells Area Office	2012-2013	
Crossings	In general, most crossings will require upgrading. Lack of tactile paving, kerbs that are not flush with the street level and locations where no provision was made for people with disabilities to cross were found to be in need of attention.	<b>Med</b>	Kells Area Office	2012-2013	
Parking	Some designated parking spaces were available, however, vertical signs and access to the adjoining footpath were not provided. Cars parking perpendicular to the paths need to be restricted as they projected into the line of pedestrian passage. Contact the Gardai re: Illegal parking throughout the town.	<b>▶Med</b>	Kells Area Office	2012-2013	
Obstructions	A large number of service poles, bollards, private steps, litterbins and some planters will need to be highlighted. Items associated with business will need to be removed such as signs and displays.	<b>Med</b>	Kells Area Office	2012-2013	
Vegetation	Overgrown foliage will need to be cut back at some locations	<b>Med</b>	Kells Area Office	2012-2013	
Safety	An extensive number of safety issues were recorded for attention, these varied from wall/window projections, steel projecting from buildings, slippery manhole covers, damaged channel covers, etc. A low-sign and unprotected path edge will also need adjustment.	<b>▶High</b>	Kells Area Office	2009-2011	
Seating	Suitable accessible seating is required and some privately owned seating needs to be removed.	<b>Low</b>	Kells Area Office	2014-2015	

<b>A14: Ratoath Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Transport	All existing bus stops will need to be adjusted to suit low-floored buses.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Parking	Designated parking is required in front of the shops on the Dunshaughlin Rd. Contact Gardai re: illegal parking	<b>▶Med</b>	Dunshaughlin Area Office	2012-2013	
Changes in level	A steep gradient near the Browntown Roundabout will need to be realigned.	<b>High</b>	Dunshaughlin Area Office	2009-2011	
Crossings	There were a significant number of areas where no provision was made for access, otherwise, numerous crossings were in the wrong position, incorrectly aligned, no tactile paving or where provided, incorrectly laid out, high up-stands at kerb edges, etc existed throughout. Controls at the controlled crossing also need attention.	<b>▶High</b>	Dunshaughlin Area Office	2009-2011	
Paths	There were some instances where the path edge was not distinguishable from the street and other areas where part of the path was missing. Tactile paving will be necessary at start and ends of cycle lanes. Surfaces will also need attention at a number of locations.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Obstructions	There were poles and bollards on the path that need to be highlighted. Some bollards, planters and signs will need to be removed.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Signage	There was a general lack of signage, particularly street names. One sign was damaged and leaning over.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Safety	A number of relatively minor issues relating to gully traps, service covers, incomplete road works and a drop in level along the inner side of the path near the Sewer Works are in need of attention. One phone box door will need to be adjusted to open to the side, off the route of passage.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	
Maintenance	Instances of overhanging vegetation will need to be trimmed back.	<b>Med</b>	Dunshaughlin Area Office	2012-2013	

<b>A15: Slane Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Paths	Path surfaces were generally good with only a few areas identified for repair. There was a general lack of suitable paths on and to the north of the bridge, which is required for safety of people with disabilities. All crossings will need to be reviewed, as there was a significant number where there was no tactile provision and where the dropped kerbs were not flush with the street level. There was no provision at all made for access in some instances. A detailed review of the controlled crossing in the centre of the village is required in terms of controls, tactile layout, etc.	▶▶High	Slane Area Office	2009-2011	
Parking	Provide designated car parking in three identified areas and upgrade the existing space.	Med	Slane Area Office	2012-2013	
Seating	None of the seating was suitable –provide suitable accessible seating.	Low	Slane Area Office	2014-2015	
Vegetation	There were only a few instances identified where the vegetation needs to be cut back.	Med	Slane Area Office	2012-2013	
Bus stops	The bus stops will need to be adjusted to suit the low-floored buses.	Med	Slane Area Office	2012-2013	
Obstructions	A significant number of service poles, private steps, service boxes and planters needed to be highlighted. Similarly, some bins, rails and black plinths will also need to be made readily detectable. Some signs and items associated with business will need to be removed.	Med	Slane Area Office	2012-2013	
Safety	A range of issues are in need of attention such as upgrading steps on the Collon Rd, adjusting the phone box door so that it does not open into the route of passage, highlighting a wall opposite the Conynham Arms and the edge of a ramp at the Credit Union. Handrails will need to be installed on part of the path north of the Bridge.	▶▶High	Slane Area Office	2009-2011	

<b>A16: Trim Public Footpaths</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Paths	There were a significant number of locations where the path surface was in need of repair and two instances where a new path will need to be installed to form a link between adjacent paths. The path surface of the riverside walk was generally rough and poor for wheelchair access. Path edges at numerous locations will need to be raised to distinguish the path/street boundary. Approximately three locations were identified where the path needed to be re-graded to avoid steps or existing steep gradients. Paths will need to be widened at two locations.	▶▶ <b>High</b>	Trim Area Office	<b>2009-2011</b>	
Crossings	About one third of the junctions had no facilities for access. Practically all the remaining will need upgrading mostly in terms of tactile provision, alignment and the height difference between the dropped kerbs and the street level. In some instances, the gradient will need to be adjusted. Controls at crossings will also need attention and the overall crossing arrangement near Sally Rogers Bar will need to be reviewed. A number of locations were dished at one side only and not on the other. There were quite a few instances where crossing points were located on the curved street corner and will need to be relocated.	<b>High</b>	Trim Area Office	<b>2009-2011</b>	
Parking	Access from the parking spaces to the paths presented a problem at most locations. A vertical sign will need to be installed at one location. There is a need to provide some additional designated spaces. The path alongside the parking spaces near Finnegans Way will need to be more clearly defined. Contact the Gardai re: illegal parking	▶▶ <b>Med</b>	Trim Area Office	<b>2012-2013</b>	
Obstructions	A large number of service poles, bollards, service boxes together with parking ticket dispensers will need to be highlighted. Some steps to private premises will also require similar attention. Most of the planters found together with items and signs associated with business will need to be removed from the pathway.	<b>Med</b>	Trim Area Office	<b>2012-2013</b>	



<b>A17: Ashbourne council offices</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Public transport	Contact transport providers re: provision of a bus stop.	<b>High</b>	Dunshaughlin Area Office	2009-2011	
General approach	Attend to issues relating to path edges, bollards and crossfalls. Enforce parking laws on those who park in the forecourt area.	<b>High</b>	Dunshaughlin Area Office	2009-2011	
Parking	Provide designated parking bays near the entrance and near the lift entrance at the basement level.	<b>High</b>	Dunshaughlin Area Office	2009-2011	
Lift to council offices	Upgrade lighting and lift controls	<b>High</b>	Dunshaughlin Area Office	2009-2011	
Emergency stairs	Provide a tactile approach on top and bottom steps. Remove storage.	<b>High</b>	Dunshaughlin Area Office	2009-2011	
Approach from underground car park	Provide a segregated walkway in underground parking for pedestrians up to New Street. Upgrade route in terms of path width, crossings, handrails, steps and lighting. Raise kerbs as necessary.	<b>▶High</b>	Dunshaughlin Area Office	2009-2011	
Entrance area	Upgrade sign, steps, ramps and review safety issues.	<b>High</b>	Dunshaughlin Area Office	2009-2011	
Entrance door	Minor upgrade required.	<b>Low</b>	Dunshaughlin Area Office	2014-2015	
Reception	Lower counters, provide suitable accessible seating and a loop system. Replace glass with non-reflective types and reduce glare in area.	<b>▶High</b>	Dunshaughlin Area Office	2009-2011	
Main lift	General upgrade required especially colour contrast, handrails, mirror, and audible floor level indicator.	<b>▶High</b>	Dunshaughlin Area Office	2009-2011	
Stairs to chamber room	Upgrade stairs –especially tactile approach and nosings.	<b>High</b>	Dunshaughlin Area Office	2009-2011	
Staff areas	Provide protection where headroom is low under stairs. Adjust furniture if required by an employee with a disability.	<b>▶High</b>	Dunshaughlin Area Office	2009-2011	
Accessible toilet	Upgrade toilet fittings and adjust door. Provide an alarm, grabrail and mirror.	<b>High</b>	Dunshaughlin Area Office	2009-2011	
Female toilet on ground floor	Review all toilets and adjust as necessary	<b>Med</b>	Dunshaughlin Area Office	2012-2013	



<b>A18: Duleek civic offices</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Transport	Contact public transport providers re: accessibility of services for people with disabilities.	<b>High</b>	Slane Area Office	2009-2011	
External approach	Upgrade signage, provide a drop-off point and highlight pillars at entrance.	<b>High</b>	Slane Area Office	2009-2011	
Reception	Lower counter and install a loop system.	<b>High</b>	Slane Area Office	2009-2011	
Ground floor	Highlight glass panels. Review queuing facilities and adjust staff room if employing a person with a disability.	<b>▶▶High</b>	Slane Area Office	2009-2011	
Public accessible toilet	Review location for security reasons and upgrade completely to comply with good practice.	<b>▶▶High</b>	Slane Area Office	2009-2011	
Lift	Minor upgrade required –especially handrail, floor covering, gap at entry to lift and audible floor indication.	<b>▶▶High</b>	Slane Area Office	2009-2011	
Stairs	Provide a tactile approach and safety labelling on handrail.	<b>▶▶High</b>	Slane Area Office	2009-2011	
<b>First floor Council Chamber</b>	Provide loop system in council chamber and make a desk available at the podium and make chairs more visually detectable. Adjust switch controls.	<b>▶▶High</b>	Slane Area Office	2009-2011	
Male/female toilets	Consider installing provisions for ambulant disabled people and replace taps with lever types.	<b>▶▶High</b>	Slane Area Office	2009-2011	
Doors-general	Review doors -especially width, viewing panels and pressure imposed by closers.	<b>▶▶High</b>	Slane Area Office	2009-2011	
Colour contrast	Upgrade to make distinction between floors, walls, doors and fittings.	<b>High</b>	Slane Area Office	2009-2011	
Safety	Check surface temperature of radiators.	<b>High</b>	Slane Area Office	2009-2011	
Communication	Review all formats and adjust to suit people with disabilities.	<b>High</b>	Slane Area Office	2009-2011	
Egress	Check facilities and procedures with a fire officer.	<b>High</b>	Slane Area Office	2009-2011	

<b>A19: Dunshaughlin civic offices</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Public transport	Contact transport providers to provide a bus stop.	High	Dunshaughlin Area Office	2009-2011	
External approach	Upgrade signage, paths, crossings and provide a segregated pedestrian route on the opposite side of the front entrance. Cut back vegetation and review access to staff car parking.	High	Dunshaughlin Area Office	2009-2011	
Garden area	Review access to picnic bench for people with disabilities as appropriate.	High	Dunshaughlin Area Office	2009-2011	
Staff car park	Upgrade steps at staff entrance –especially tactile warning, riser height and step edges.	Low	Dunshaughlin Area Office	2014-2015	
Public car park	Repair uneven surfaces and provide a segregated route for pedestrians to the entrance. Prohibit the use of cars in the entrance area.	High	Dunshaughlin Area Office	2009-2011	
Front entrance	Upgrade doors and surrounds –especially colour contrast, glare, highlight door screens, letterbox height, and automation.	High	Dunshaughlin Area Office	2009-2011	
Reception area	Consider providing a tactile layout plan. Lower counter and provide a loop system. Relocate information unit and sign and upgrade colour contrast of furniture. Provide an audio and visual queuing announcement system.	High	Dunshaughlin Area Office	2009-2011	
<b>Motor tax area</b>	Adjust furniture and provide suitable accessible seating	High	Dunshaughlin Area Office	2009-2011	
Toilets	Upgrade –door, toilet size, alarms, colour contrast, taps, etc.	High	Dunshaughlin Area Office	2009-2011	
Chamber	Provide a leaf and half door at the entry. Highlight the uprights on the corridor. Provide a loop system and associated sign. Provide a desk with adequate knee space for wheelchair users near the lectern.	High	Dunshaughlin Area Office	2009-2011	
Stairs	Upgrade stairs –especially nosings and safety labels on handrails.	High	Dunshaughlin Area Office	2009-2011	
Lift	Upgrade lift. –especially tactile indication, colour contrast, issues of glare, mirror height and visual/audible floor indication.	High	Dunshaughlin Area Office	2009-2011	
Staff area	Make provision for an employee with a disability when required.	Low	Dunshaughlin Area Office	2014-2015	



<b>A20: Kells Heritage Ctr</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Upgrade faulty paving and provide a kerb to edge of path. Also provide handrails to sloped paths. Provide an accessible path to the "Cross" and highlight the bollards.	▶▶Med	Kells Area Office	2012-2013	
Parking	Resurface the car park and mark a designated parking space	Med	Kells Area Office	2012-2013	
Entrance area	Extend the ramp and upgrade both ramp and steps.	▶▶Med	Kells Area Office	2012-2013	
Entrance	Review opening issues, step at threshold and install handrails at entrance corridor	▶▶Med	Kells Area Office	2012-2013	
Lift	Upgrade generally, attend to glare, floor, mirror, handrails and control buttons	Low	Kells Area Office	2014-2015	
Stairs	Upgrade generally -especially tactile approaches and highlight step edges.	Med	Kells Area Office	2012-2013	
Toilets	Minor adjustments required to accessible facilities and general improvements required to other toilets	Low	Kells Area Office	2014-2015	
Display Areas	General issues such as wayfinding, signage, seating, signage lighting at heights of exhibits to be reviewed and adjusted.	Low	Kells Area Office	2014-2015	
Café/Shop /Reception	Provide a low section of counter, signage in shop/café to indicate that assistance is available and review issues of glare in this area	Low	Kells Area Office	2014-2015	
Doors	Attend to a range of issues -especially closing pressures, lock heights and the need to install magnetic door holders.	Med	Kells Area Office	2012-2013	
Safety	Attend to various issues identified –especially trip hazards, inadequate lighting, etc together with the need to install visual beacons on the alarm and provide an Evac chair. A cable connecting the Tourist Information unit will also need attention	▶▶Med	Kells Area Office	2012-2013	
Training	Provide disability awareness training for staff	Med	Kells Area Office	2012-2013	

<b>A21: Kells Town Hall</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
General	Put a map of offices on Meath County Council website.	▶▶High	Kells Area Office	2009-2011	
External approach	Upgrade paths, crossing, signage and circulation routes. Highlight bollards and attend to issues relating to segregating the pedestrian route.	▶▶High	Kells Area Office	2009-2011	
Car parking/ Drop-off area	Provide one new designated parking space and upgrade the existing two spaces. Provide a drop off area close to the entrance.	High	Kells Area Office	2009-2011	
Entrances	Provide a sign to identify the entrance. Consider extending the entrance lobby. Upgrade rear entrance and adjust ramp.	High	Kells Area Office	2009-2011	
Reception area	Consider relocating the Housing Section service to the main reception. Adjust counter when required to suit a receptionist with a disability.	▶▶High	Kells Area Office	2009-2011	
First & second floor	General upgrade required of carpet and doors.	▶▶High	Kells Area Office	2009-2011	
Council chamber	Upgrade of a variety of relatively minor issues –especially low pile carpet and accessible seating. Install a loop system.	Med	Kells Area Office	2012-2013	
Lift	Upgrade lift –especially handrail and lift call buttons.	Med	Kells Area Office	2012-2013	
Main stairs	Upgrade stairs –especially tactile approaches, step edges, handrails and lighting.	High	Kells Area Office	2009-2011	
Escape/staff stairs	Review fire safety issues and upgrade to accessibility standards where possible.	High	Kells Area Office	2009-2011	
Furniture	Provide a choice of seats in the waiting area. Adjust desks/work stations to suit staff members with a disability when required.	▶▶High	Kells Area Office	2009-2011	
Accessible toilet- ground floor	Adjust door to open outwards, reposition fittings and generally upgrade to recommended standards.	High	Kells Area Office	2009-2011	
Standard toilets/ shower	Adjust the standard toilet and shower facility to suit staff members with a mobility impairment when required.	Med	Kells Area Office	2012-2013	
Kitchen	Make provision for staff members with a disability when required.	Med	Kells Area Office	2012-2013	
Signage	Review all signage and information on display and upgrade type and format as recommended.	High	Kells Area Office	2009-2011	

Means of escape	Review provisions and procedures –especially way-finding, alert systems, alarms, escape routes and refuges. Consult with a fire officer.	High	Kells Area Office	2009-2011	
<b>A22: Meath county hall</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
External approach	Provide additional designated parking and drop-off facilities. Highlight gates and review use of intercom by people with disabilities. Upgrade paths and crossings.	High	Corporate Services	2009-2011	
Parking	Upgrade car park and building surround surfaces, markings and facilities. Highlight bollards at parking spaces. Provide handrails to canteen ramp.	▶▶ Med	Corporate Services	2012-2013	
Approach-main building	Upgrade steps to recommended standards –especially tactile approaches, nosings, handrails and increase width.	Med	Corporate Services	2012-2013	
Reception area	Highlight the pillars at the reception and increase the space on the receptionist side of the desk. Provide space in the meeting area for wheelchair users.		Corporate Services		
Housing section	Provide space for wheelchair users, lower counter, improve colour contrast and install a loop system.	High	Corporate Services	2009-2011	
Public & staff toilet	Review access at door and upgrade fittings, etc.	▶▶ High	Corporate Services	2009-2011	
Ground floor staff areas	Review security system, upgrade doors and corridors.	▶▶ High	Corporate Services	2009-2011	
Staff canteen-ground floor	Upgrade when required for an employee with a disability.	▶▶ Med	Corporate Services	2012-2013	
Main building -stairs for staff	Upgrade stairs –especially handrail, nosing, step edges and tactile provision.	▶▶ High	Corporate Services	2009-2011	
Lift to council chamber	Provide a lift to council chamber area.	High	Corporate Services	2009-2011	
Stairs for public use	Provide tactile approaches, highlight step edges, additional handrail and remove clutter.	High	Corporate Services	2009-2011	
Main building-first floor staff areas	Remove door and frame on first floor landing and review corridor width to see if it can be widened and adjust if feasible.	▶▶ High	Corporate Services	2009-2011	
Council chamber	Review issues of steps at doorways and allocate two public seating areas for wheelchair users in the chamber and public gallery. Provide a loop system and associated sign.	High	Corporate Services	2009-2011	
First floor kitchen	Upgrade kitchen to be fully accessible to all users.	Med	Corporate Services	2012-2013	

First floor toilets	Review a range of options with view to installing an accessible toilet and facilities for ambulant disabled people.	Low	Corporate Services	2014-2015	
Emergency egress	Review all provisions and procedures –especially doors, steps and signage. Consult with a fire officer.	High	Corporate Services	2009-2011	
<b>A22-(cont)</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
<b>Payments section</b> External approach	Upgrade steps –especially tactile approach, nosings, step edges and handrails. Upgrade ramp –especially surface. Cut back overgrown vegetation.	▶▶High	Corporate Services	2009-2011	
Reception	Lower counters and provide loop. Provide a choice of seating. Review ticket machine use and queuing procedures.	▶▶High	Corporate Services	2009-2011	
<b>Motor tax area</b>			Corporate Services		
External approach	Adjust ramp gradient, upgrade steps –especially tactile approach and handrail.	▶▶High	Corporate Services	2009-2011	
Receptionists area	Lower a section of the counter, install loop with associated sign, provide a choice of seating and upgrade ticket machine.	▶▶High	Corporate Services	2009-2011	
Staff toilets	Upgrade toilet for ambulant disabled people and make provision for an employee with a disability when required.	Low	Corporate Services	2014-2015	
Stairs-motor taxation area	Consider removing existing stairs and install a new stairs and lift, alternatively, upgrade existing stairs to best practice.	Low	Corporate Services	2014-2015	
<b>Extension wing</b> External approach	Upgrade steps –especially handrails, tactile approach and step edges. Upgrade ramp –especially handrail. Review door opening. Provide bollards to prohibit cars parking in the area.	High	Corporate Services	2009-2011	
Corridors	Review the circulation routes and how best to provide access.	Low	Corporate Services	2014-2015	
Stairs	Consider removing stairs to improve circulation -if retaining upgrade to best practice. Remove clutter.	▶▶High	Corporate Services	2009-2011	
Staff toilets	Install an accessible toilet for an employee with a disability when required and make provision for ambulant disabled employees when refurbishing	Low	Corporate Services	2014-2015	
Portacabin	Upgrade the ramp, steps, entrance, kitchen and toilets for an employee with a disability when required. Consider providing a lift to the first floor when required.	Low	Corporate Services	2014-2015	

<b>General</b>					
Doors-all buildings	Review the width, door pressure, availability of vision panels etc throughout and adjust as necessary. Consider installing automatic openers to entrance and lobby doors.	▶▶High	Corporate Services	2009-2011	
Lighting	Review lighting to all buildings and upgrade as necessary.	High	Corporate Services	2009-2011	
Signage	Review all signs in terms of the location, style and design.	High	Corporate Services	2009-2011	
Egress and safety	Review all provisions and procedures –especially exists and surrounding areas. Consult with a fire officer.	High	Corporate Services	2009-2011	
<b>A23: Navan Enterprise Centre</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
External Approach	Upgrade the pedestrian crossing –remove bollards and add safety signs	Med	Corporate Services	2012-2013	
Parking	Upgrade-adjust markings and transfer areas and provide a dished kerb to path.	Med	Corporate Services	2012-2013	
Entrance	Highlight the doors and review their opening widths etc. Install a canopy	▶▶Med	Corporate Services	2012-2013	
Toilets	Review lobby size and adjust. Upgrade provisions in the accessible toilets –especially grabrails, fittings, hand dryers, colour contrast, etc. Provide an alarm to summon assistance. Lower one urinal in the male toilet.	Med	Corporate Services	2012-2013	
NRA Office	Lower counter and provide a loop system.	Med	Corporate Services	2012-2013	
Vertical circulation	Upgrade signage on the platform lift. Upgrade both stairways – handrails, nosings.	▶▶Med	Corporate Services	2012-2013	
Meeting Rooms	Provide a loop system.	Med	Corporate Services	2012-2013	
Safety	Consult a fire officer. Provide an evac chair, refuge, visual beacons on fire alarm, etc.	Med	Corporate Services	2012-2013	
Doors-general	Review generally –ensure space at leading edges, vision panels, position of door handle etc, are correct.	Med	Corporate Services	2012-2013	
Training	Provide disability awareness training for staff.	Med	Corporate Services	2012-2013	

<b>A24: Navan Town Council</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	A significant range of issues is in need of attention such as signage, paths, crossings and street furniture. Some issues relating to safety were also identified in particular segregation of pedestrian route from vehicular traffic –bollards will need to be installed and projecting manhole covers will need to be lowered. Upgrade steps –especially handrails, tactile approach and highlight step edges. Upgrade ramps – especially gradient and handrails.	<b>High</b>	Navan Town Council	2009-2011	
Rear entrance	Provide designated parking spaces and drop-off area.	<b>High</b>	Navan Town Council	2009-2011	
Front entrance	Upgrade –threshold, width, contrast, headroom & automation.	<b>High</b>	Navan Town Council	2009-2011	
Reception	Adjust counter to suit wheelchair users and install blinds to avoid glare. Provide a loop system. Provide suitable accessible seating.	<b>Med</b>	Navan Town Council	2012-2013	
Meeting Room	Review wheelchair accessibility to the meeting room and explore options for larger space and install a loop system.	<b>High</b>	Navan Town Council	2009-2011	
General offices	Minor adjustments to furniture required.	<b>High</b>	Navan Town Council	2009-2011	
Chamber office	Attend to issues relating to the door, signage and the carpet. Provide a loop system and low-level lectern.	<b>High</b>	Navan Town Council	2009-2011	
Ground floor accessible toilet	Attend to issues relating to the cubicle and lobby doors. Upgrade fittings and colour contrast.	<b>High</b>	Navan Town Council	2009-2011	
Lift	Review provision and if practical install a conventional lift.	<b>Low</b>	Navan Town Council	2014-2015	
Stairs	Upgrade -consider hazards, tactile approach, nosings and the need to highlight the stair edges. Review glare at first floor.	<b>High</b>	Navan Town Council	2009-2011	
<b>First floor</b>	Relocate the photocopier and de-clutter offices and lobbies.	<b>Med</b>	Navan Town Council	2012-2013	
Toilets-First floor	Consider making provision for ambulant staff in both male and female toilets on the first floor.	<b>Med</b>	Navan Town Council	2012-2013	
Communication	Consider all information formats -leaflets, PC and JAWS facilities and video magnifiers as appropriate.	<b>High</b>	Navan Town Council	2009-2011	

Egress and safety	Review all provisions and procedures –especially visual/audible alarms, alarm alert switches, handrail & tactile warnings on emergency stairs, obstructions on escape routes, external steps on route to assembly point. Consult with a fire officer.	High	Navan Town Council	2009-2011	
<b>A25: Planning Dept Navan (former)</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
External Approach	For street access refer to the County Hall report re: upgrading of uncontrolled crossings and dropped kerbs. Provide a drop-off point. Upgrade directional and locational signage, designated parking space, entrance ramps and side streets surfaces and replace bollards.	High	Corporate Services	2009-2011	
Entrance area	Highlight glass in lobby doors.	High	Corporate Services	2009-2011	
Reception	Various adjustments required –especially counter, lighting/glare, provide suitable accessible seating, remove clutter	High	Corporate Services	2009-2011	
Ground floor	Adjust doors to ground floor meeting rooms and review access arrangements for wheelchair users -consider installation of loop facilities. Upgrade and install vision panels to doors to left and right of reception. Clear all items from lobby and corridors. Replace blinds to reduce glare. Review the safety issues associated with the electrical switch box at the escape door.	►High	Corporate Services	2009-2011	
Doors-all areas	Upgrade doors generally, especially doors to meeting rooms. and consider installing automatic openers at entrance.	Med	Corporate Services	2012-2013	
Ground floor offices	Review layout to enable access between and around desks and access to high-level shelving for employees with disabilities when required.	Low	Corporate Services	2014-2015	
Toilet Facilities	Redesign the toilet block to facilitate people with disabilities, staff and visitors and ensure the accessible WC is to best practice standards -consider colour contrast, alarm, water temperature etc. Consider provision of a toilet for ambulant disabled staff on the first floor.	High	Corporate Services	2009-2011	
Lifts	Consider having facilities where members of the public can meet on the ground floor.	High	Corporate Services	2009-2011	

Stairs	Highlight step edges, provide a tactile approach and install an extra handrail, otherwise the remaining issues are impractical to be implemented in the short term. Upgrade lighting and install blinds on the windows.	High	Corporate Services	2009-2011	
<b>A25-(cont)</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
<b>First Floor Offices</b>	General upgrade required decor, layout and storage issues throughout.	▶Med	Corporate Services	2012-2013	
Communication	Consider all information formats-leaflets, PC/JAWS facilities and video magnifiers as appropriate	High	Corporate Services	2009-2011	
Egress and safety	Review all provisions and procedures –especially visual/audible alarms, alarm alert switches, obstructions on escape routes, external steps on route to assembly point. Consult with a fire officer.	High	Corporate Services	2009-2011	
<b>A26: Planning Office. Navan</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
External approach	Minor adjustments required to steps and ramp at entrance.	Med	Corporate Services	2012-2013	
Entrance	Provisions to aid opening the doors and adjustments required.	Med	Corporate Services	2012-2013	
Reception	Minor issues relating to the position of equipment and furniture need attention and the provision of a loop system is required.	Med	Corporate Services	2012-2013	
Accessible toilet	Review the layout of fittings and upgrade generally.	Low	Corporate Services	2014-2015	
Vertical circulation	Review issues of circulation space on the lift lobbies. Upgrade stairs-handrails, step edges, etc.	Med	Corporate Services	2012-2013	
3 <sup>rd</sup> Floor Reception	Adjust counter height and provide a loop system. Attend to issue of furniture and slip-resistance.	Med	Corporate Services	2012-2013	
Meeting Rooms	Provide a loop system.	Med	Corporate Services	2012-2013	
Safety	Provide an Evac chair –seating in the refuges and highlight emergency call unit. Install a visual facility on the alarm.	Med	Corporate Services	2012-2013	
Training	Provide disability awareness training for staff.	Med	Corporate Services	2012-2013	

<b>A27: Solstice Centre</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
External approach	Highlight pole and provide suitable accessible seating with armrests. Upgrade both sets of steps-step edges, handrails, etc.	<b>High</b>	Solstice Art Centre	2009-2011	
Parking	Provide an additional space and upgrade existing.	<b>Low</b>	Solstice Art Centre	2014-2015	
Entrance	Consider automating the inner lobby doors.	<b>Med</b>	Solstice Art Centre	2012-2013	
Reception	Provide suitable accessible seating with armrests. Provide a loop system.	<b>Med</b>	Solstice Art Centre	2012-2013	
Café	Provide signage re: assistance and install a loop system.	<b>Med</b>	Solstice Art Centre	2012-2013	
Studio	Provide suitable accessible seating with armrests.	<b>Low</b>	Solstice Art Centre	2014-2015	
Gallery	Provide manifestation on glazed panels.	<b>Low</b>	Solstice Art Centre	2014-2015	
Toilets	Upgrade generally –remove baby changing unit and attend to door closer, alarm, grabrail, mirror, soap dispenser, etc in accessible toilet. Provide a grabrail in male toilet and adjust mirrors in male & female toilets. Consider provisions for ambulant disabled users.	<b>Med</b>	Solstice Art Centre	2012-2013	
Lift	Reduce size of mirror and upgrade signs. Attend to issues relating to handrails, level indicators, etc.	<b>►Med</b>	Solstice Art Centre	2012-2013	
Stairs	Attend to a number of issues at all stairs –especially step edges and handrails.	<b>Med</b>	Solstice Art Centre	2012-2013	
Signage	General issues exist throughout –review and adjust as necessary.	<b>Low</b>	Solstice Art Centre	2014-2015	
Doors-general	Attend to issues relating to closer pressures, space at the leading edge, etc.	<b>Med</b>	Solstice Art Centre	2012-2013	
Lighting	Review light levels throughout especially on stairs.	<b>Med</b>	Solstice Art Centre	2012-2013	
Safety	Review egress for people with disabilities generally.	<b>Med</b>	Solstice Art Centre	2012-2013	

Training	Provide disability awareness training for staff.	Med	Solstice Art Centre	2012-2013	
<b>A28: Trim town council</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Public transport	Contact transport providers to provide a bus stop.	High	Trim Town Council	2009-2011	
External approach	Upgrade the uncontrolled crossing at the road entrance. Provide a segregated route for pedestrians to the entrance. Remove the lip at the dropped kerb at the rear car park.	High	Trim Town Council	2009-2011	
Parking	Upgrade the designated parking spaces.	Med	Trim Town Council	2012-2013	
Entrances	Review issues of the public using the front staff entrance. Upgrade steps and ramp at staff and rear entrance.	High	Trim Town Council	2009-2011	
Reception	Lower counter and provide suitable accessible seating. Replace reflective glass in display units. Make adjustments if required by an employee with a disability	High	Trim Town Council	2009-2011	
Toilet off reception	Minor upgrade required –especially opening direction of door, alarm, colour contrast, exposed pipes.	High	Trim Town Council	2009-2011	
Pre-planning consultation room	Relocate notice re: key.	High	Trim Town Council	2009-2011	
Ground floor circulation	Movement from reception to remainder of building appears impractical to provide, as it requires major refurbishing such as widening doors upgrading steps. Review and upgrade where possible.	Low	Trim Town Council	2014-2015	
Male & Female toilets	Upgrade in terms of grabrails, lever taps and provisions for ambulant disabled people.	High	Trim Town Council	2009-2011	
Accessible toilet	Upgrade colour contrast of grab rails, coat hooks etc.	High	Trim Town Council	2009-2011	
Council chamber	Provide a loop system. Replace window blinds to control glare.	High	Trim Town Council	2009-2011	
Front section of hall	Minor issues identified for alteration -especially step nosings, handrails and floor coverings/mats.	High	Trim Town Council	2009-2011	
Ground floor planning office	Install blinds to reduce glare. Provide access if employing a wheelchair user.	Low	Trim Town Council	2014-2015	

<b>A28-(cont)</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
First floor	Install a lift to the upper floor when refurbishing.	Low	Trim Town Council	2014-2015	
Stairs	Upgrade to current standards when refurbishing to include tactile approaches, handrails on both sides and clearly detectable step edges.	High	Trim Town Council	2009-2011	
Doors-general	Review all doors and upgrade as necessary. Attend to issues such as door opening direction, vision panels, door-closing pressure, level handles and colour contrast.	High	Trim Town Council	2009-2011	
Lighting-general	Review lighting throughout and upgrade as necessary.	High	Trim Town Council	2009-2011	
Communication and signage	Review all signs in terms of their location, style and clarity and upgrade as necessary. Review all formats of information available to the public and upgrade as necessary.	High	Trim Town Council	2009-2011	
Safety and egress	Review provisions and procedures –especially visual beacons on alarms, locked emergency exists, handrail on egress ramp, steps at emergency exist, surface of egress ramp in relation to algae, leaves, grit. Consult with a fire officer.	High	Trim Town Council	2009-2011	
Furniture general	Adjust heights of tables and provide suitable accessible seating as appropriate.	High	Trim Town Council	2009-2011	
<b>A29: Bettystown Public Toilets</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Provide directional signs and upgrade signage at the entrance.	Low	Slane Area Office	2014-2015	
Entrance	Highlight the threshold at the entrance.	Med	Slane Area Office	2012-2013	
Circulation	Review circulation and adjust inner walls as necessary and upgrade lighting.	Med	Slane Area Office	2012-2013	
Male/Female toilets	Review and upgrade colour contrast between fittings and surrounds, provide lever taps and adjust urinal heights.	Med	Slane Area Office	2012-2013	
Accessible cubicle	Review the size of the toilet cubicle and upgrade as necessary.	Med	Slane Area Office	2012-2013	
Fittings	All fittings will need to be reviewed in terms of their position and colour contrast. Additional fittings will be required.	▶Med	Slane Area Office	2012-2013	

Training	Provide disability awareness training for caretaker.	Med	Slane Area Office	2012-2013	
<b>A30: Duleek Public Toilets</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Provide a designated car parking space and adjust kerb.	Low	Slane Area Office	2014-2015	
Ramp & step access to toilet	Upgrade ramp and steps in terms of gradient, handrails, etc.	▶Med	Slane Area Office	2012-2013	
Male/Female toilets	Review the height of fittings and adjust if practical and provide lever taps, etc.	Low	Slane Area Office	2014-2015	
Accessible cubicles-male & female	Review the size of the toilet and all fittings within in terms of locks, taps, grabrails, alarm, toilet seat, etc.	Med	Slane Area Office	2012-2013	
Egress	Review emergency lighting.	Med	Slane Area Office	2012-2013	
Training	Provide disability awareness training for the caretaker.	Med	Slane Area Office	2012-2013	
<b>A31: Laytown Public Toilets</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Provide a dished kerb and additional circulation space on the approach to the entrance.	Med	Slane Area Office	2012-2013	
Parking	Provide a designated parking space at the facility.	Med	Slane Area Office	2012-2013	
Entrance	Adjust the height of the coin access unit and review options on how best to overcome the step at the entrance. Increase the width of the door.	▶Med	Slane Area Office	2012-2013	
General	A number of issues relating to wheelchair accessibility were identified –it is best to consider replacing this unit with a fully accessible type.	Med	Slane Area Office	2012-2013	

<b>B1: Kells Swimming Pool</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Raise the height restrictor, remove the end bollard and highlight the remainder in the area leading to the entrance. Install a ramp up to the entrance.	<b>Med</b>	Kells Area Office	2012-2013	
Parking	Review the number of spaces and consider provision in the adjacent parking area. Install a vertical sign to indicate the designated space.	<b>▶Med</b>	Kells Area Office	2012-2013	
Entrance	Highlight the glass in the door and check closer timings. Extend the length of the matwell and install a more suitable type.	<b>Med</b>	Kells Area Office	2012-2013	
Reception	Provide suitable accessible seating and lower a section of the counter. Also review circulation space at the desk.	<b>Low</b>	Kells Area Office	2014-2015	
Male & Female Changing Rooms	Review use of lockers, change taps, upgrade ambulant disabled changing cubicle and provide directional signage to the pool.	<b>Low</b>	Kells Area Office	2014-2015	
Pool area	Review all steps in pool and spectator area in terms of highlighted edge and handrail support. Also review locks to gates. Provide suitable accessible seats in all seating areas.	<b>Med</b>	Kells Area Office	2012-2013	
Disabled changing cubicle	Rearrange/adjust fittings/provisions to be more accessible.	<b>▶Med</b>	Kells Area Office	2012-2013	
Sauna	Reposition sauna to facilitate level access.	<b>Low</b>	Kells Area Office	2014-2015	
Safety	Review and upgrade rear exit and develop an evacuation plan for people with disabilities.	<b>Med</b>	Kells Area Office	2012-2013	
Training	Provide disability awareness training for staff.	<b>Med</b>	Kells Area Office	2012-2013	

<b>B2: Navan Leisure Centre</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Pedestrian approach	Upgrade path, crossings and relocate bin.	<b>None listed</b>	Navan Area Office		
Vehicle approach	Provide additional designated car spaces- upgrade those already provided. Provide a set down area near the roundabout.		Navan Area Office		
Entrance/Reception area	Upgrade doors, reception counter, seating and signage and provide a loop system.		Navan Area Office		
Lift	Upgrade required –especially signs, control buttons, handrails, mirror and glare.		Navan Area Office		
Stairs	All stairs will require upgrading -especially corduroy tactile approach, highlighting steps, adjusting handrails, and glare.		Navan Area Office		
Ramp (from café)	Review ramp and upgrade –especially gradient, slip-resistance, handrails and lighting.		Navan Area Office		
Toilets	General upgraded -especially taps and mirrors. Provide grabrails and improve colour contrasts etc to accessible toilet and showers.		Navan Area Office		
Changing village/ Gym changing area /Group changing room	Upgrade doors, seating and designated lockers for people with disabilities. Make provision for ambulant disabled people to shower. Install a bell to call for assistance. Review signage generally and upgrade.		Navan Area Office		
Pool area	Upgrade hoist, seating and handrails and review use of children’s water slide.		Navan Area Office		
Steam/sauna room	Provide a threshold ramp and armrests to seats.		Navan Area Office		
Sun bed	Consult manufacturer re: facilities for people with disabilities.		Navan Area Office		
Fitness gym	Minor adjustments required.		Navan Area Office		
Activity hall	Provide suitable accessible seating.		Navan Area Office		
Main hall	Highlight glass.		Navan Area Office		
Doors-general	Review all doors in terms of width, viewing panels, thresholds, hold-open devices, etc		Navan Area Office		

Signage-general	Review adequacy throughout and upgrade as necessary.		Navan Area Office		
Fire devices	Consult with a fire officer re: strobe lighting, alarm sounders, evac chairs and ramps at emergency exits. Have a generic personal emergency evacuation procedure available.		Navan Area Office		
<b>B3: Ashbourne library</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Public transport	Contact public transport providers to provide a bus stop.	High	Library	2009-2011	
External approach	Upgrade paths –especially signage, path edges, bollards, crossfalls and issues of illegal parking.	High	Library	2009-2011	
Parking	Review on-street and underground parking and consider access routes and provide as necessary.	High	Library	2009-2011	
Lift to library from car park	Attend to a significant number of minor adjustments – especially controls-position and audible indicator, gap at the lift entrance, floor covering, mirror and colour contrast.	High	Library	2009-2011	
Main entrance	Major upgrade –especially ramp, steps and signage. Attend to parking and safety issues.	High	Library	2009-2011	
Library-ground floor /first floor	Adjust table heights and provide suitable accessible seating. Relocate projects from the window.	High	Library	2009-2011	
Vertical access lift	Lower emergency call button and also have it and the handrail contrast with their background.	High	Library	2009-2011	
Stairs	Review all stairs in terms of tactile provision, handrails step edges, etc	Low	Library	2014-2015	
Rooftop garden	Remove the threshold at the doorway to the roof garden.	High	Library	2009-2011	
Staff office-emergency exit	Upgrade steps –especially tactile approach, handrails and open risers. Adjust path at the bottom of the stairway.	High	Library	2009-2011	
Doors-general	Review all doors throughout and attend to issues identified such as closing pressures, vision panels, high thresholds and colour contrasts.	High	Library	2009-2011	
Signage/ Information-general	Review all signs including temporary signage in terms of their location style and clarity and upgrade as necessary.	High	Library	2009-2011	
Lighting-general	Review lighting throughout and upgrade to suit the need of visually impaired people.	High	Library	2009-2011	
Safety and egress	Review provisions and procedures –especially obstructions on corridors and stairs, handrails on stairs, worn floor covering, door design issues at emergency exits. Consult with a fire officer.	High	Library	2009-2011	

Shared areas	Toilets, Canteen and linking corridor/stairs are shared among users of the library and the adjacent Town Council. The details of these areas are outlined in the Ashbourne Town Council report.	x	Library		
<b>B4: Athboy Library</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Library</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Transport	Contact public transport providers to provide a bus stop	High	Library	2009-2011	
Approach	Contact Council re: illegal parking. Upgrade signs and pedestrian crossing and check if lighting is adequate.	High	Library	2009-2011	
Car Parking	Resurface car park and mark signs as appropriate.	High	Library	2009-2011	
Entrance area	Trim back overgrown foliage. Adjust door and upgrade surrounds.	Med	Library	2012-2013	
Entrance/ Inner lobbies	Ideally provide a large lobby and adjust lighting levels and widen the inner door. Fit non-reflective glass to display cases in inner lobby.	High	Library	2009-2011	
Toilets	Convert existing toilet cubicles to an accessible cubicle.	High	Library	2009-2011	
Store Room	Adjust existing and provide additional shelving in store room-lock cleaning fluids in press.	High	Library	2009-2011	
Library Reception	Raise height of reception desk and attend to issues associated with use of loop system.	High	Library	2009-2011	
Library	Provide sign to indicate what specialist equipment is available. Install a system of "Reach and Retrieve" for books on high shelves. Provide at least one computer desk at a higher level.	High	Library	2009-2011	
Internal Signs/ Notices	Review all internal signs and notice boards and upgrade as necessary.	High	Library	2009-2011	
Egress	Contact specialist to review egress for people with disabilities.	High	Library	2009-2011	

<b>B5: Duleek library</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Public transport	Contact transport providers regarding the accessibility of the bus service.	High	Library	2009-2011	
External approach	Upgrade the directional signage opposite the building. Adjust kerb edges to make flush with road.	High	Library	2009-2011	
Parking	Provide a no-parking sign and a segregated route from the designated parking space to the entrance. Provide a drop-off area near the entrance.	High	Library	2009-2011	
Entrance	See Duleek Civic Offices report.	x	Library		
Library	Consider relocating the toilet to facilitate greater security to the library area. Adjust table heights and positions and provide suitable accessible seating. Provide an additional sign re: loop provision. Adjust the work area of the reception for a wheelchair user employee, if required.	High	Library	2009-2011	
Accessible toilet	Review location for security reasons and upgrade complete to comply with good practice. See Duleek Civic Offices report.	Med	Library	2012-2013	
Staff kitchenette	Make provision for an employee with a disability when required.	Low	Library	2014-2015	
Doors	Review doors re: width, viewing panels and pressure imposed by closers	High	Library	2009-2011	
Lighting-general	Review all internal and external lighting and upgrade as necessary.	High	Library	2009-2011	
Communication/signage	Review all signage throughout and upgrade in terms of location, style and design.	High	Library	2009-2011	
Safety and egress	Review all provisions and procedures. Consult with a fire officer.	High	Library	2009-2011	



<b>B7: Dunshaughlin library</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Public transport	Contact transport providers re: the accessibility of the bus service.	High	Library	2009-2011	
Parking	Provide a designated parking space near the entrance. Enforce stricter parking control in the locality.	High	Library	2009-2011	
Entrance	Replace the entrance door and the door into the lobby with at least one wide door leaf and upgrade generally. Install vision panels and new rubber seal.	High	Library	2009-2011	
Library	Upgrade generally, provide signs to indicate the specialist equipment available, provide a variety of seating types, fit non-reflective glass on display units and adjust shelving.	High	Library	2009-2011	
Toilet lobby	Replace patterned floor surface when refurbishing	Low	Library	2014-2015	
Accessible toilet	Adjustments required re: door opening, colour contrast, grabrails, alarm and patterned floor surface.	High	Library	2009-2011	
Toilets	General upgrade is required.	High	Library	2009-2011	
Staff room	Upgrade for an employee with a disability when required.	High	Library	2009-2011	
Balcony	Review access to balcony by lift, as stairs are inaccessible. Liase with access consultant.	High	Library	2009-2011	
Doors- general	Review all doors and upgrade. Note all double narrow doors will need to be adjusted and vision panels installed.	High	Library	2009-2011	
Lighting	Review generally and upgrade as necessary.	High	Library	2009-2011	
Communication and signage	Review generally and upgrade as necessary.	High	Library	2009-2011	
Health and safety	Attend to issues of trailing cables	High	Library	2009-2011	
Egress	Consult with a fire officer. Check all doors at exit and upgrade as necessary. Check issues relating to steps at emergency exits. Provide a visual beacon to the audible alarm system.	High	Library	2009-2011	

<b>B8: Kells library</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Public transport	Contact transport providers to provide an accessible service and bus stop.	High	Library	2009-2011	
External approach	Provide directional signs in the town to the premises. Upgrade the location sign on the building.	High	Library	2009-2011	
Parking	Review parking procedures for people with disabilities for late night openings and provide as necessary. Upgrade the marking of the existing designated space.	High	Library	2009-2011	
External approach	Upgrade ramp –especially tactile surface, handrails and gradient.	High	Library	2009-2011	
Front entrance	Provide a sign to direct people to the side entrance where there is no step. Remove storage from side entry lobby.	High	Library	2009-2011	
Library	Adjust furniture heights and provide sign to indicate availability of facilities. Provide additional low shelving and relocate the existing notice board. Train staff on how to use the loop system.	High	Library	2009-2011	
Accessible toilet facilities	Provide an accessible toilet-consider sharing this facility with the council chamber. Upgrade the existing toilets for ambulant disabled users.	High	Library	2009-2011	
Stairs to toilets	Upgrade stairs -provide tactile approaches, handrails, highlight step edges and remove nosing projections. Provide safety labels on handrails.	High	Library	2009-2011	
Corridor	Provide a handrail between the stairs and the toilets.	High	Library	2009-2011	
Toilet facilities	Review conversion of the two cubicles to one accessible toilet and upgrade as necessary otherwise upgrade to suit ambulant disabled people.	High	Library	2009-2011	
Doors-general	Some minor issues relating to doors are in need of attention.	High	Library	2009-2011	
Signage and information	Review all signs in terms of their location style and clarity and upgrade as necessary. Review all formats of information available to the public and upgrade as necessary.	High	Library	2009-2011	
Lights	Review and upgrade as necessary.	High	Library	2009-2011	
Safety and egress	Review provisions and procedures –especially emergency exists, visible beacon to the alarm system. Consult with a fire officer.	High	Library	2009-2011	

<b>B9: Nobber library</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Public transport	Contact transport providers to provide an accessible service and bus stop.	High	Library	2009-2011	
External approach	Provide and upgrade paths and crossings from the town to the library as appropriate. Provide a segregated approach from the carriageway to the library.	High	Library	2009-2011	
Parking	Upgrade the car park surface and mark out a designated parking bay.	High	Library	2009-2011	
Ramps/steps from the parking area	Upgrade steps –especially tactile approach, step edges as appropriate. Upgrade existing steep ramp to comply with best practice.	High	Library	2009-2011	
Entrance	Replace the existing door with a leaf and a half unit and remove the high threshold and upgrade generally.	High	Library	2009-2011	
Library	Adjust furniture heights and provide suitable accessible seating. Relocate notice boards. Train staff on how to use the loop system.	High	Library	2009-2011	
Toilets	Provide an accessible toilet which is accessible directly from the library.	High	Library	2009-2011	
Doors-general	Some minor issues relating to doors are in need of attention.	High	Library	2009-2011	
Lighting	Review and upgrade as necessary.	High	Library	2009-2011	
Communication and signage	Review generally and upgrade as necessary.	High	Library	2009-2011	
Egress and safety	Consult with a fire officer and review provisions and procedures –provide a visual beacon on the alarm.	High	Library	2009-2011	
<b>B10: Oldcastle library</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Public transport	Contact transport providers to provide a bus stop.	High	Library	2009-2011	
External approach	Upgrade path surfaces, signage and access to paths. Review parking arrangements and contact Gardai re: illegal parking.	High	Library	2009-2011	
Entrance	Replace the existing door with a door and a half arrangement and make them easy to detect.	High	Library	2009-2011	
Library	Adjust furniture positions/heights and provide suitable accessible chairs. Provide a sign to indicate the availability of specialist equipment. Fit non-reflective glass to display cabinets. Maintain circulation routes free from obstructions.	High	Library	2009-2011	
Toilet	General upgrade required re: door and colour contrast.	High	Library	2009-2011	

Staff room	Make provision for an employee with a disability when required.	Low	Library	2014-2015	
Lighting	Review lighting and upgrade as necessary.	High	Library	2009-2011	
Communication/ signage	Review all signs in terms of their location style and clarity and upgrade as necessary.	High	Library	2009-2011	
Safety and egress	Consult with fire officer. Remove threshold at exit and make door easier to open.	High	Library	2009-2011	
<b>B11: Slane Library</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Transport	Contact public transport providers to provide a bus stop.	High	Library	2009-2011	
Signage	Upgrade existing directional signs and provide sign showing opening hours.	High	Library	2009-2011	
Approach	Highlight bollards and handrails. Have obstacles removed especially sandwich boards. Upgrade all three sets of steps re: handrails and step edges. Upgrade path surfaces and highlight rails.	High	Library	2009-2011	
Entrance area	Upgrade ramp at entrance.	High	Library	2009-2011	
Car parking	Mark the car parking space and provide a vertical sign to indicate its location and upgrade lighting.	High	Library	2009-2011	
Entrance door /lobby	Provide new one and a half leaf doors to open outwards and upgrade area.	High	Library	2009-2011	
Internal signage	Review all and upgrade as necessary.	High	Library	2009-2011	
Furniture	Upgrade generally, adjust heights and provide suitable accessible chairs.	High	Library	2009-2011	
Accessible toilet	Adjustments required –especially door opening, colour contrast, grabrails, taps and height of wc. Provide an alarm.	High	Library	2009-2011	
Staff room	Adjust generally in the event of employing a person with a disability.	High	Library	2009-2011	
Equipment/fittings	Have magnifier serviced regularly. Train staff on use of loops.	High	Library	2009-2011	
Door	A range of adjustments are required to bring doors to required standard.	High	Library	2009-2011	
Egress	Contact a fire officer and develop fire safety policies.	High	Library	2009-2011	

<b>B12: Trim library</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
External approach	Upgrade sign at Main St/Haggard St junction.	High	Library	2009-2011	
Transport	Contact transport providers re: bus stop.	High	Library	2009-2011	
Parking	Provide parking for people with disabilities and drop-off point.	High	Library	2009-2011	
Entrance area	Upgrade steps –especially tactile approach, edges and handrails. Upgrade ramp –lower gradient. Upgrade surfaces, and highlight bollard. Consider issues with sharing route with vehicles.	High	Library	2009-2011	
Entrance	Remove step at doorway. Replace the existing doors with a door and a half arrangement.	High	Library	2009-2011	
Library	Adjust desk and fit non-reflective glass to display units and indicate availability of facilities for people with disabilities.	High	Library	2009-2011	
Staff room	A number of issues would need to be adapted in the event of employing a wheelchair user.	Med	Library	2012-2013	
Toilet facility	Remove existing wall and install a fully accessible toilet. Ensure fittings contrast with background and install alarm.	High	Library	2009-2011	
Doors	Provide greater colour contrast where necessary. Adjust widths of some doors and install vision panels and lever handles as appropriate.	High	Library	2009-2011	
Lighting	A number of areas require upgrading.	Low	Library	2014-2015	
Signage	There was a range of issues throughout in relation to the style, type and location of signs that require attention.	High	Library	2009-2011	
Garden	Upgrade ramp and steps.	High	Library	2009-2011	
Egress	Upgrade alarm with a visual alert facility. Replace exit door fittings with appropriate fittings, threshold, signs, etc. Contact a fire officer to review all fire safety features.	High	Library	2009-2011	
Other	Provide visitor information on website.	High	Library	2009-2011	

<b>B13: Andy Brennan Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Upgrade steps and install tactile paving, handrails, etc.	Med	Navan Town Council	2012-2013	
General	Replace drainage grille with a narrow slot type. Attend to the upstand between the paved and gravel path.	▶Med	Navan Town Council	2012-2013	
<b>B14: Ashbourne Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Provide a designated car parking space.	Low	Dunshaughlin Area Office	2014-2015	
Entrance	Re-grade path and provide a guardrail at the river end.	Med	Dunshaughlin Area Office	2012-2013	
<b>B15: Killegland Park Ashbourne</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Dish kerbs and highlight bollards and review design of the path/cycle lane	▶Med	Dunshaughlin Area Office	2012-2013	
<b>B16: Athboy Fairgreen</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Upgrade path and provide an accessible crossing at Northeast and Southwest approaches and remove the trip hazard at the Northeast entrance.	High	Kells Area Office	2009-2011	
Circulation	Upgrade path to central area and cut back foliage	Med	Kells Area Office	2012-2013	
Seating	Provide suitable accessible seating.	Med	Kells Area Office	2012-2013	
Safety	Stone capping projections on the surrounding wall should be trimmed.	Med	Kells Area Office	2012-2013	
<b>B17: Athboy Monument</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Seating	Provide suitable accessible seating.	Low	Kells Area Office	2014-2015	



<b>B19: Canal Bank Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Provide directional signage and form a path for pedestrians.	▶▶Med	Trim Area Office	2012-2013	
Parking	Provide a designated parking space.	Low	Trim Area Office	2014-2015	
Raised decking	Provide ramped and path access to the raised decking.	Med	Trim Area Office	2012-2013	
Circulation	Upgrade all steps –provide handrails, tactile approach and highlight step edges. Provide a facility for wheelchair users to enjoy the canal bank area. Review safety at the moorings and upgrade as necessary.	▶▶High	Trim Area Office	2009-2011	
Vegetation	Cut back overgrown vegetation.	Med	Trim Area Office	2012-2013	
Seating	Provide path access to seating and picnic tables and provide suitable accessible seats/tables.	▶▶Med	Trim Area Office	2012-2013	
Signage	Upgrade information sign.	Low	Trim Area Office	2014-2015	
Safety	Replace the lifebelts.	High	Trim Area Office	2009-2011	
<b>B20: Dunshaughlin Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Provide at least one designated parking space at two locations	▶▶Med	Dunshaughlin Area Office	2012-2013	
Entrances	Resurfacing required on the approach to and at the entrances	Med	Dunshaughlin Area Office	2012-2013	
Equipment	Additional items of play equipment required for children with disabilities	Low	Dunshaughlin Area Office	2014-2015	
Seating	Provide additional seating with arm rests		Dunshaughlin Area Office		
Signage	Upgrade sign for people with visual impairments	Low	Dunshaughlin Area Office	2014-2015	

<b>B21: Griffith Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Seating	Provide suitable accessible seating.	<b>Low</b>	Trim Area Office	2014-2015	
<b>B22: Kells Fairgreen Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Relocate the shopping trolley depot from the designated parking space and upgrade area generally, include a vertical sign	<b>High</b>	Kells Area Office	2009-2011	
Approach	Provide tactile paving at existing dropped kerbs at all crossings and remove a section of wall at access to Lord Edward St	<b>Med</b>	Kells Area Office	2012-2013	
Seating	Provide suitable accessible seating	<b>Med</b>	Kells Area Office	2012-2013	
Obstructions	Raise the "Stop" sign at the exit to the car park	<b>High</b>	Kells Area Office	2009-2011	
<b>B23: Norman Pratt Memorial Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Entrance	Highlight bollards and remove the step near the boat planter. The entrance from the Navan Rd needs to be upgraded to be wheelchair accessible.	<b>Med</b>	Trim Area Office	2012-2013	
Circulation	Upgrade the path near Navan Rd Bridge, adjust gradient and widen.	<b>High</b>	Trim Area Office	2009-2011	
Seating/Tables	Provide suitable accessible seating and tables.	<b>Low</b>	Trim Area Office	2014-2015	
Signage	Relocate informational sign and upgrade as necessary.	<b>Low</b>	Trim Area Office	2014-2015	
<b>B24: Porch Field</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Signage	Provide directional and informational signs.	<b>Low</b>	Trim Area Office	2014-2015	
Path	Adjust gradient to path.	<b>Low</b>	Trim Area Office	2014-2015	
Access to site	Provide suitable accessible seating.	<b>Low</b>	Trim Area Office	2014-2015	

<b>B25: Ramparts Riverwalk</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Provide vertical sign over designated space.	Med	Navan Area Office	2012-2013	
Approach	Highlight bollards and apply anti-slip surface to bridge and handrails on both sides.	Med	Navan Area Office	2012-2013	
General	Provide a firm surface to paths. Provide drainage under the Athlumney underpass.	Med	Navan Area Office	2012-2013	
<b>B26: Slane Hill Parking Area</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Define the car parking area clearly and distinguish it from the surrounding areas and assign a designated parking space.	Med	Slane Area Office	2012-2013	
Entrance	Provide a wheelchair accessible entrance to the site.	Low	Slane Area Office	2014-2015	
<b>B27: Slane Picnic Area</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Entrance	Replace existing with a wheelchair accessible entrance.	Med	Slane Area Office	2012-2013	
Seating/Tables	Provide suitable accessible seating and picnic tables.	Low	Slane Area Office	2014-2015	
Circulation	Widen and upgrade path surface throughout.	Low	Slane Area Office	2014-2015	
<b>B28: St. Loman's Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Provide a vertical sign and tactile paving to the flush kerb.	Low	Trim Area Office	2014-2015	
Seating	Provide suitable accessible seating at the entrance.	Low	Trim Area Office	2014-2015	
Paths	Highlight bollards and adjust the dropped kerb at the zebra crossing. Remove rubble/dirt from path and highlight lamp columns and wall projection. Form a new crossing at the Leisure Centre entrance.	High	Trim Area Office	2009-2011	
<b>B29: St. Patrick's Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>

Seating	Provide suitable accessible seating and a firm surface link path and surrounds.	Low	Trim Area Office	2014-2015	
<b>B30: Tara Car Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Car park general	Parking spaces need to be marked and a designated space provided for people with disabilities.	Low	Navan Area Office	2014-2015	
Entrance to site	A new wide ramped entrance needs to be provided.	Low	Navan Area Office	2014-2015	
Seating	Suitable accessible seating with arm and back support is required.	Low	Navan Area Office	2014-2015	
<b>B31: Trim Castle Park</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Entrance	Remove stone at Millennium bridge	High	Trim Area Office	2009-2011	
Circulation	Remove steps near French's Lane and from ramp –cut back vegetation from path and install tactile paving at kerb edge.	▶▶High	Trim Area Office	2009-2011	
Seating/Tables	Provide suitable accessible seating and upgrade seating and tables at the picnic area. Provide a path and hard standing to picnic tables.	▶▶Med	Trim Area Office	2012-2013	
Signage	Relocate and upgrade	Low	Trim Area Office	2014-2015	
<b>B32: Ashbourne Playground</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Install a designated space in the lay-by and install a dropped kerb to the path.	Low	Dunshaughlin Area Office	2014-2015	
Approach	Re-grade the end of the footpath and install a guardrail at the lower end.	Med	Dunshaughlin Area Office	2012-2013	
Entrance	Provide a level surface and grade it as necessary.	Low	Dunshaughlin Area Office	2014-2015	
Equipment	Provide more equipment suitable for children with disabilities.	Low	Dunshaughlin Area Office	2014-2015	
Seating	Provide additional suitable accessible seating with back and arm rests.	Low	Dunshaughlin Area Office	2014-2015	

<b>B33: Duleek Playground</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Upgrade the crossing at the entrance with flush kerbs and tactile paving	Med	Slane Area Office	2012-2013	
Entrance	Adjust the closing mechanism on the gate	Low	Slane Area Office	2014-2015	
Playground Surface	Replace surface with a suitable accessible type.	Med	Slane Area Office	2012-2013	
Seating	Provide suitable accessible seating with armrests.	Low	Slane Area Office	2014-2015	
<b>B34: Dunboyne Playground</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Parking	Adjust designated car parking space markings.	Low	Dunshaughlin Area Office	2014-2015	
Equipment	Provide play equipment for children with disabilities.	Low	Dunshaughlin Area Office	2014-2015	
Seating	Provide additional suitable accessible seating with back and arm rests.	Low	Dunshaughlin Area Office	2014-2015	
<b>B35: Kells Playground</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Upgrade dished kerbs, provide tactile paving on the approaches and provide gates at access points.	Med	Kells Area Office	2012-2013	
Parking	Provide designated parking in the Fairgreen car park.	Low	Kells Area Office	2014-2015	
Seating	Provide suitable accessible seating.	Med	Kells Area Office	2012-2013	
Equipment	Provide play equipment suitable for children with disabilities.	Low	Kells Area Office	2014-2015	
<b>B36: Oldcastle Playground</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Adjust kerb height and provide tactile paving on the approach. Provide a gate at the entrance and a vertical sign at the designated car parking space.	Med	Kells Area Office	2012-2013	

Seating	Provide suitable accessible seating.	Med	Kells Area Office	2012-2013	
Equipment	Provide additional play equipment suitable for children with disabilities.	Low	Kells Area Office	2014-2015	
<b>B37: Playground Boreen Keel</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	A number of kerbs need to be dished.	Med	Navan Area Office	2012-2013	
Parking	A designated car parking space is required.	Med	Navan Area Office	2012-2013	
Equipment	Play equipment suitable for children with disabilities is required.	Low	Navan Area Office	2014-2015	
Seating	Suitable accessible seating needs to be installed.	Low	Navan Area Office	2014-2015	
<b>B38: Playground Clogherboy</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	A number of kerbs need to be dished.	Low	Navan Area Office	2014-2015	
Parking	A designated car parking space is required.	Low	Navan Area Office	2014-2015	
Equipment	Play equipment suitable for children with disabilities is required.	Low	Navan Area Office	2014-2015	
Seating	Suitable seating needs to be installed.	Low	Navan Area Office	2014-2015	
<b>C1: Bettystown Beach</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Pedestrian access	Review the possibility of installing a boardwalk.	Low	Slane Area Office	2014-2015	
Parking	Provide a hard standing area around the ticket machine and provide a designated parking space.	Low	Slane Area Office	2014-2015	
Signage	Upgrade signage.	Low	Slane Area Office	2014-2015	

<b>C2: Ashbourne Fire Station</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
External approach	Provide directional signage on local routes and mark a route to the entrance within the site. Highlight the steel pillar at the entrance and install a tapping rail around the tree and increase the path width around the building.	▶▶Med	Environment Department	2012-2013	
Parking	Provide a designated parking space.	Low	Environment Department	2014-2015	
Entrances	Attend to the level difference at the edge of the paving. Install a ramp to deal with the step at the entrance and install a locational sign. Remove the coir mat outside and replace the one inside with a suitable rubber type. Upgrade the door ironmongery and colour contrast.	▶▶Med	Environment Department	2012-2013	
Circulation	Review procedures for visitors.	Med	Environment Department	2012-2013	
Toilets	A range of minor adjustments is required to the male and female toilets. The accessible toilet needs to be upgraded and guarding put on the toilet radiator.	Med	Environment Department	2012-2013	
Internal rooms	Minor adjustments throughout relating to controls, seating, ventilation, etc.	Low	Environment Department	2014-2015	
Loop system	Provide a loop system to aid communication with visually impaired people.	Med	Environment Department	2012-2013	
Signage	Review the signage throughout and upgrade as necessary.	Low	Environment Department	2014-2015	
Egress	Provide plans for safety of people with disabilities and install visual beacons on alarm system.	Med	Environment Department	2012-2013	
Training	Provide disability awareness training for staff.	Med	Environment Department	2012-2013	

<b>C3: Dunshaughlin Fire Station</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
External approach	Attend to issues relating to the step at the entrance –provide portable ramp, etc.	Med	Environment Department	2012-2013	
Entrance	Upgrade door fittings, adjust closing pressure and improve colour contrast. Remove the mat outside and replace the mat inside with a suitable type.	Med	Environment Department	2012-2013	
Internal circulation	Highlight radiators.	Low	Environment Department	2014-2015	
Internal rooms	Minor adjustments to furniture required.	Low	Environment Department	2014-2015	
Toilets	A range of issues relating to heights of sanitary ware, lever taps, etc was identified for adjustment. There was no accessible toilet-review provision.	▶Med	Environment Department	2012-2013	
Loop system	Make an arrangement to have a loop system available when requested.	Low	Environment Department	2014-2015	
Safety/Egress	Provide visual beacons on the alarm system and check illumination of exit signs. Attend to the issue of the step at the emergency exit. Provide a plan for the evacuation of people with disabilities in an emergency.	Med	Environment Department	2012-2013	
Signage	Minor upgrade to signs on doors required.	Low	Environment Department	2014-2015	
Training	Provide disability awareness training for staff.	Med	Environment Department	2012-2013	
<b>C4: Kells Fire Station</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Provide handrails to sloped path at front entrance and portable ramps for front and back entrances.	▶Med	Environment Department	2012-2013	
Parking	Provide designated parking spaces.	Low	Environment Department	2014-2015	
Toilets	Upgrade the male and female toilets and review all provisions, fixtures and positions in the accessible toilet and adjust as necessary.	▶Med	Environment Department	2012-2013	
Signage	General upgrade required.	Low	Environment Department	2014-2015	

Loop system	Make arrangements to have a loop system available when required.	Low	Environment Department	2014-2015	
Furniture & Fittings	Review all seating and ensure accessible seats are available. Adjust fittings at the tea station as necessary.	Low	Environment Department	2014-2015	
Doors	A number of doors require adjustment in terms of closing pressure, thresholds, vision panels, etc.	Med	Environment Department	2012-2013	
Safety	Upgrade alarm systems with visual beacons and consider evacuation of people with disabilities.	Med	Environment Department	2012-2013	
Training	Provide disability awareness training for staff.	Med	Environment Department	2012-2013	
<b>C5: Nobber Fire Station</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Resurface local paths, highlight level differences at surface change near entrance and highlight the position of the planter	Med	Environment Department	2012-2013	
Parking	Provide designated parking at adjacent Garda station	Low	Environment Department	2014-2015	
Entrance	Provide a sign to aid its location and highlight both the internal and external approach to the door.	Low	Environment Department	2014-2015	
Circulation	Remove one radiator and highlight the remainder.	Med	Environment Department	2012-2013	
Toilets	Review provision for people with disabilities also consider people with ambulant disabilities	Low	Environment Department	2014-2015	
Signage	Minor upgrade required	Low	Environment Department	2014-2015	
Doors	Upgrade required to a number of doors in terms of colour contrast, thresholds, lever handle positions, etc.	Med	Environment Department	2012-2013	
Loop system	Make arrangements to have a loop system available when required.	Low	Environment Department	2014-2015	
Seating	Provide suitable accessible seats	Low	Environment Department	2014-2015	
Safety	Provide a ramp and appropriate safety signs at the rear exit. Provide visual beacons on the alarm system. Replace lino with anti-slip floor covering.	Med	Environment Department	2012-2013	
Training	Provide disability awareness training for staff.	Med	Environment Department	2012-2013	

<b>C6: Oldcastle Fire Station</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Highlight the position of the road gully and reduce the width of its slots.	Med	Environment Department	2012-2013	
Parking	Provide designated parking spaces.	Low	Environment Department	2014-2015	
Entrance	Provide a portable ramp and remove the mat.	Med	Environment Department	2012-2013	
Circulation	Remove the level difference between the corridor and the toilet area and highlight the position of the radiator.	»Med	Environment Department	2012-2013	
Toilets	Review the provisions for people with disabilities and the male/female toilets and upgrade as necessary	Med	Environment Department	2012-2013	
Signage	Upgrade generally	Med	Environment Department	2012-2013	
Doors	Review all doors in terms of closing pressure, thresholds, viewing panels, etc.	Med	Environment Department	2012-2013	
Loop System	Make arrangements to have a loop system available when required.	Low	Environment Department	2014-2015	
Furniture & Fittings	Review and ensure that accessible seating is made available. Adjust fittings in the tea room as necessary.	Low	Environment Department	2014-2015	
Safety	Review procedures generally and install visual beacons on alarm system. Upgrade lighting.	Med	Environment Department	2012-2013	
Training	Provide disability awareness training for staff.	Med	Environment Department	2012-2013	
<b>C7: Trim Fire Station</b>	<b>Summary of Action &amp; Sub-tasks</b>	<b>Priority</b>	<b>Lead Department</b>	<b>Time Schedule</b>	<b>Progress to date</b>
Approach	Upgrade directional and informational signs	Low	Environment Department	2014-2015	
Parking	Provide one designated car parking space.	Low	Environment Department	2014-2015	
Entrance	Review solutions to accessing the narrow double doors and upgrade doors generally.	Low	Environment Department	2014-2015	
Toilets	Upgrade existing male and female toilets in terms of fittings, positions, contrast, etc. Consider building an accessible toilet for people with disabilities.	»Med	Environment Department	2012-2013	

