



## MEATH COUNTY COUNCIL LOCAL IMPROVEMENT SCHEME

To/ **Transportation Department**  
**Meath County Council**  
**Buvinda House**  
**Dublin Road**  
**Navan**  
**Co. Meath**  
**C15 Y291**

We, the undersigned, each being the occupier of land in the townland(s) referred to at (1) overleaf, hereby apply to Meath County Council for a grant towards the cost of the work described in the Schedule overleaf, and if the grant is made available, we apply to have the said work carried out by the Meath County Council for each of us. We and each of us hereby agree to be bound in all respects by each and every one of the terms and conditions for the Scheme as set forth in Part 2 of the Schedule hereto.

1. We hereby appoint and delegate full power to: Mr/Ms: \_\_\_\_\_  
of \_\_\_\_\_ Eircode \_\_\_\_\_ to  
act for us in all correspondence and other business arising out of this application and we and  
each of us agree to be bound by such correspondence and by all acts of the said

Mr/Ms: \_\_\_\_\_ Email: \_\_\_\_\_

Day Contact No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

2. I certify that List 1 & List 2 overleaf contain the names of all landholders and others whose  
lands, houses or other property would be serviced or benefited by the proposed work

**I have enclosed:**

- Proof of at least 1 No. Herd Numbers/Flock Numbers  
**and**  
 At least 1 No. Copies of Basic Payment Maps or equivalent  
**and**  
 A map clearly showing the terminal points of the roadway

**Signature of Applicant's Representative:** \_\_\_\_\_  
(Nominated at Paragraph (1) above)

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Date: \_\_\_\_\_



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## SCHEDULE – PART 1

### Part 1 – Particulars of Works for which Application is made

1. County \_\_\_\_\_ Rural District \_\_\_\_\_  
Electoral Division(s) \_\_\_\_\_  
Townland(s) \_\_\_\_\_
2. Type of Work \_\_\_\_\_  
\_\_\_\_\_
3. Approximate length of Lane (Metres) \_\_\_\_\_
4. Approximate width of Lane (Metres) \_\_\_\_\_
5. Exact location of work (describe where it starts and ends)(please include a map indicating location of road and the terminal points of the proposed work and locations of habited dwellings).  
\_\_\_\_\_  
\_\_\_\_\_
5. Has the proposed work ever been maintained/repared by the County Council? \_\_\_\_\_
6. Does the proposal serve any outside families, or the public generally, and if so for what purpose?  
\_\_\_\_\_  
\_\_\_\_\_
7. Are all persons whose interests or lands would be affected in any way by the proposal, if carried out, prepared to give the necessary consent to the execution of the work?  
\_\_\_\_\_

**List 1: Persons whose lands or interests would benefit by the proposed works and who intend to contribute financially to the scheme:**

<b>PRINT NAME AND SIGNATURE: (Each applicant should personally sign the form)</b>	<b>POSTAL ADDRESS (Include Eircode)</b>	<b>Residence (mark if applicable)</b>	<b>Agricultural (mark if applicable)</b>	<b>Evidence of Agricultural use provided? (YES/NO)</b>

**Please ensure that all applicants listed above have read the Terms and Conditions attached in Schedule - Part 2 of this form prior to signing.**

**(Further names and postal addresses may be written on a separate sheet)**

**LIST 2 – Names of ALL other persons whose lands or interests would benefit by the proposed work but who have not joined in this application. (Further names with postal addresses may be written on a separate sheet)**

<b>SIGNATURE: (Each applicant should personally sign the form)</b>	<b>POSTAL ADDRESS</b>

Please ensure that all applicants listed above have read the Terms and Conditions attached in Schedule - Part 2 of this form prior to signing.

**Please note that before making an offer to participate in the Local Improvement Scheme, the Council will carry out land searches to verify the information given in Lists 1 and 2 above. No works will be carried out without the consent of ALL beneficiaries of the scheme.**

The personal information (data) collected on this form, including any attachments, (which may include the collection of sensitive personal data) is collected for the purpose of processing this application and any data collected is subject to Meath County Council's privacy statement which can be found at <http://www.meath.ie/>

**Application Checklist**

- Ensure all questions above are answered fully and Lists 1 and 2 are fully completed
- Include map clearly showing location of the road, terminal points of proposed work and habited dwellings
- Include evidence of agriculture use for at least one parcel of land, as outlined in Eligibility Criteria \*\* EG. recent BPS Maps from at least one landowner

**APPLICATIONS WILL BE RETURNED UNLESS FULLY COMPLETED AND INCLUDING ALL REQUIRED DOCUMENTATION**

## SCHEDULE – PART 2

Local Improvement Schemes include road projects which involve the construction or improvement of non-public roads which provide access to parcels of land, of which, two or more are owned or occupied by different persons, one of which must be engaged in separate agricultural activities or provides access for harvesting purposes (including turf and seaweed) for two or more persons or provides access to at least one parcel of land owned or occupied by a person engaged in agricultural activities and which separately provides access for harvesting purposes (including turf or seaweed) for at least one other person.

### Part 2 – Terms & Conditions

- 1) The scale of grant is 85% to 90% based on the number of landholders who are benefiting.
- 2) The work must be for the joint benefit of two or more parcels of land, one of the beneficiaries must be engaged in separate agriculture activity and the benefit to be derived must be reasonably commensurate with the cost. A parcel of land must be at least 1 hectare in size
- 3) The work must be strictly necessary and not merely ordinary maintenance of a kind which the applicants could reasonably be expected to do it for themselves.
- 4) The applicants must make the necessary apportionment among themselves of their respective portions of the joint contribution, and must arrange to collect the agreed amount and lodge it with Meath County Council before the work is put in hand.
- 5) Contributions in kind e.g. free labour or materials will be not be accepted in lieu of cash. All materials forming part of a bridge or other structure to be demolished and replaced by a new structure, will be available for us if necessary, and without charge, in connection with the execution of the work.
- 6) The contributors and any other person whose lands/interests appear to be affected by the proposed work must, when required prior to the commencement of operation, sign the prescribed form giving their full consent to the execution of the work, including entry to their lands.
- 7) The applicants must arrange amongst themselves for the provision, without cost to the Meath County Council, of any lands, which may be required for the construction or widening of the roadway or drain as the case may be.
- 8) Meath County Council will employ the necessary labour and arrange to carry out the works.
- 9) The payment of a contribution by the applicants will not constitute a claim to employment on the work whether as a ganger or otherwise.
- 10) Meath County Council in their discretion, will decide on the specification of the work to be done and on the best manner to carry it out, and the applicants shall not have any claim against Meath County Council for any imperfection which may exist in the finished work, nor for any failure to complete the full amount of the work which was envisaged.**
- 11) Meath County Council will expend upon the work the sum agreed upon (i.e. the estimated cost) and in the event of that sum not being sufficient to complete the entire work specified, Meath County Council will not have any liability to be bound to expend on the work for its completion any sum in addition to the agreed sum, but the making of a supplementary grant will be considered on its merits if the applicants so request and agree to pay such sum as may be required by way of additional local contribution.
- 12) When the work has been carried out, the applicants shall maintain it in good order and repair it at their own charge and expense, and Meath County Council will not have any liability for the maintenance of the work.

# LOCAL IMPROVEMENT SCHEME

## Eligible and Non-eligible road projects

### Eligible road projects

Eligible road projects are those that involve the construction or improvement of non- public roads which provide access:

- to parcels of land, of which, two or more are owned or occupied by different persons, one of which must be engaged in separate agricultural activities; or
- for harvesting purposes (including turf or seaweed) for two or more persons; or
- to at least one parcel of land owned or occupied by a person engaged in agricultural activities AND which separately provides access for harvesting purposes (including turf or seaweed) for at least one other person.

In addition, works can also be carried out on Amenity Roads. Amenity Roads are non- public roads leading to important community amenities such as graveyards, beaches, piers, mountain access points or other tourist/heritage sites. Such roads may not account for more than 25% of the annual allocation provided to each local authority. The requirement for agricultural activity/BPS numbers shall not apply to applicants in the case of roads coming within the scope of the Amenity Roads provision.

Applicants should provide current (within the current or previous year) documentation to verify that they are engaged in agricultural activities on the parcel of land accessed by the road project e.g. a herd/flock number and a copy of the maps associated with their Basic Payment Scheme application provided by the Department of Agriculture, Food and the Marine, or equivalent documentation. The onus shall be on individual applicants to submit the required documentation in support of their eligibility.

Where the occupier of the land is not the registered owner, the occupier should provide a copy of the lease agreement in place for the land in question together with confirmation of the consent of the registered owner (or beneficial owner in the event that the registered owner is deceased).

### Non-eligible road projects

- A road serving only houses or buildings occupied or used by persons not engaged in agriculture, save for those non-public roads that in the opinion of the local authority are necessary for use by the public.
- A road serving only Local Authority properties.
- A road leading to bogs developed commercially for large scale turf production.
- Projects involving drainage works only.
- A road leading to commercial enterprises.
- A road involving minor works which is within the competence of the applicants to do themselves.
- A road which, because of its small size, would involve work which the local authority would consider as being uneconomic to carry out. The Department recommends that a parcel of land is at least 1 hectare in size.