



Meeting Minutes

**Meeting held on Friday, 13th February, 2015 at 10.30am in The Board Room,
Buvinda House, Navan.**

Presiding:

Ms Jackie Maguire Chief Executive Meath County Council

Present:

Cllr Noel French Councillor Meath County Council
Cllr Sinead Burke Councillor Meath County Council
Mr Des Henry Department of Social Protection
Ms Liz Lavery Louth Meath Education Training Board
Mr Tom Oxley Health Service Executive
Mr Michael Ludlow CEO Meath Partnership
Mr Garret O'Brien Meath Community Forum
Ms Sheila Comiskey Social Inclusion Sector
Mr John V Farrelly Chamber of Commerce
Mr Ian Carey Environmental Sector
Mr Seamus McGee Farming Sector
Ms Geraldine Hogarty Youth Work Ireland

Officials:

Mr Kevin Stewart Chief Officer LCDC Meath County Council
Mr David Jones Senior Executive Officer, Community & Housing MCC
Ms Áine Bird Administrative Officer Community Department MCC
Ms Maureen McKinley Staff Officer Community Department MCC
Ms Olivia Carpenter Assistant Staff Officer, Community Department MCC
Mr Pat Gallagher Senior Planner, Planning Department MCC

Apologies:

Cllr Sharon Keogan Councillor Meath County Council
Mr Eamonn Cassells Meath Community Forum
Ms Sinead Smith Social Inclusion
Mr Anton McCabe Trade Union Sector
Mr Tadhg Ó Conghaile Udaras na Gaeltachta

In the absence of the Chair, Ms Sinead Smith and Vice Chair, Mr Anton McCabe, it was proposed by Mr John Farrelly and seconded by Mr Des Henry that Ms Jackie Maguire chair the meeting.

1. Minutes

The minutes of the meeting dated 19th December, 2014 were proposed by Mr Des Henry, and seconded by Mr Garret O'Brien.



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2. To receive and ratify the recommendation from the Evaluation Sub-committee on the SICAP tender.

The Chair asked if there was any conflict of interest in relation to the SICAP tender process. Michael Ludlow advised that there would be conflict of interest with him and left the room.

Kevin Stewart advised that the ratification of the SICAP tender has been deferred at this time.

3. To receive a presentation on the LECP Baseline Study and findings from NUI Maynooth.

Justin Gleeson from NUI Maynooth gave presentation raising key points of interest and action plans that could be incorporated into the LECP. Justin suggested that a workshop could be held for committee members to familiarise themselves with the mapping tools available through AIRO.

A discussion took place with the members following the presentation.

David Jones outlined that the next steps for the plan is to consult with the agencies on the LCDC regarding their future plans and capacity to deliver the actions that will be agreed in the LECP. He also said that An Advisory Group is to be set up with officials from Community and Economic sitting on this.

Garret O'Brien raised an regarding the number of Community Representatives sitting on the Planning SPC. The Chair advised that the SPC policy was adopted by the elected members of the Council. She said that this was a matter for the Elected Representatives and suggested a letter be forwarded to The Chief Executive and this would be brought to the Elected Representatives for their attention.

4. Update on PPN

Members were given an update on progress of the Public Participation Network. They were informed that information sessions ongoing since October. All 12 representatives now selected for the Secretariat. Some Groups have also held their own meetings. The Secretariat is having a facilitation session next week to assist them in their responsibilities. The PPN will be the main vehicle for consultation on the LECP.

John Farrelly queried the structures of the PPN and asked that membership of the Secretariat be circulated to each LCDC Member.



LCDC

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5. AOB

- Members reminded of correspondence circulated regarding upcoming workshops being held by the Department on the plan and any issues they wanted discussed at these workshops.
- Reminder of the draft Framework Policy circulated seeking submissions by 10th April, 2015.
- Garret O'Brien raised issues in relation to the PPN and the number of Groups registered within each pillar. He suggested that there should be some kind of remuneration for volunteers. He also queried data protection issues relating to the groups registered.

He was advised that the setting up of the PPN is work in progress and part of the work of the Secretariat will be to tease out any issues that may arise.

There was no date agreed for the next meeting as consultations will be scheduled with each Agency for input into the LECP in June.

Meeting ended.

Signed: _____
Chairperson

Date: _____