



Meeting Minutes

**Meeting held on Friday, 17th October 2014, at 10am in the Unity Centre,
Windtown, Navan**

Presiding:

Ms Sinead Smith Social Inclusion Sector

Present:

Ms Jackie Maguire Chief Executive Meath County Council
Cllr Noel French Councillor Meath County Council
Cllr Sinead Burke Councillor Meath County Council
Cllr Sharon Keogan Councillor Meath County Council
Mr Tom Oxley Health Service Executive
Mr Des Henry Department of Social Protection
Ms Liz Lavery Louth Meath Education Training Board
Mr Michael Ludlow CEO Meath Partnership
Ms Sheila Comiskey Social Inclusion sector
Mr Ian Carey Environmental Sector
Mr Seamus McGee Farming Sector
Mr John V Farrelly Chamber of Commerce

Officials:

Mr Kevin Stewart Chief Officer LCDC Meath County Council
Mr David Jones Senior Executive Officer, Community & Housing MCC
Ms Áine Bird Administrative Officer Community Department MCC
Ms Olivia Carpenter Assistant Staff Officer Community Department MCC
Ms Jill Jacob Clerical Officer, Community Department MCC

Apologies:

Mr Hugh Reilly Head of Local Enterprise Office
Mr Eamonn Cassells Meath Community Forum
Mr Anton McCabe Trade Union Sector
Mr Garret O'Brien Meath Community Forum

Kevin Stewart (KS) opened the meeting and welcomed Mr David Jones, Senior Executive Officer, Community and Housing Department MCC to the meeting.

1. Minutes

The minutes of the meeting dated 12th September, 2014 were proposed by Cllr Noel French and seconded by Michael Ludlow.

Kevin Stewart advised that a report went to the October Council meeting regarding the increase of members on the LCDC to 19 with the recommendation that Udaras na Gaeltachta be offered a position to represent the public sector and Youth Work Ireland



Meeting Minutes

to represent the private sector interests. He advised that the item was deferred to the November Council meeting.

2. Agree Standing Orders

Áine Bird advised that the only change was item 5 regarding the number of days notice to be given of a meeting including the circulation of the agenda and documentation. Standing Orders were agreed by the committee.

3. Code of Conduct

The members agreed the code of conduct on the proposal of Cllr Sharon Keogan (SK) & seconded by Jackie Maguire (JM)

The members were also requested to complete the Compliance with Code of Conduct form and return as soon as possible.

4. Meath Accessible Transport Project Ltd seek one nomination to the Transport Co-Ordination Unit (TCU) for Louth/Meath/Fingal

Cllr Noel French was nominated to sit on the TCU on the proposal of Cllr Sharon Keogan and seconded by Michael Ludlow (LW)

5. Update on PPN

Áine Bird gave an update on progress of the information sessions currently being held in the 6 districts.

A discussion followed and the members raised their concern that a resource worker would be required to assist with the future running of the network.

6. Update on SICAP and seek nominations for an evaluation committee to assess tenders

Kevin Stewart said there could be a potential conflict of interest in relation to the SICAP tender process. Michael Ludlow advised that there would be a conflict of interest with him and left the room.

The committee were advised that the tender documentation was due to issue on Monday 20th October with the closing date for receipt of tenders on Friday 19th December 2014.

An evaluation committee and sub-committee were required to be set up to assess the tenders with the sub-committee reporting back to the LCDC on its recommendations.

Cllr Sinead Burke advised that she wouldn't sit on the sub-committee as she felt it might impact on the work she does.

The following members agreed to sit on the sub-committee:

Cllr Sharon Keogan, Ian Carey and John V Farrelly.



comhairle chontae na mí
comhairle chontae na mí
meath county council



LCDC

Local Community Development Committee

Meeting Minutes

7. Update on LECP

The committee were advised that NUI Maynooth would attend the November meeting to present their report on data analysis and mapping.

It was agreed that the steering committee set up for the plan should meet before the next meeting to discuss and agree their role and input into drafting the plan.

8. A.O.B

Kevin Stewart (KS) advised he had received Circular AL05/2014 Rural Development Programme (Leader) 2014-2020 which set out the role of the LCDC/LDC as the Local Action Group with the Local Authority as lead financial partner. He said that he would be meeting with Meath Partnership shortly and would come back with a progress report. It was agreed to circulate the circular to the committee.

End

Singed: _____
Chairperson

Date: _____