

Miontuairiscí / Meeting Minutes

Apologies/Absent

Mr Des Henry	Department of Social Protection
Mr Eamon Cassells	Community Sector
Mr Tom Oxley	Health Service Executive

Item	Discussion / Action
1.	<p>To agree the minutes of the meeting held on the 16th December 2016</p> <p>The minutes of the meeting of the 16th December 2016 were proposed by Ms Jackie Maguire and seconded by Cllr Sharon Keogan.</p>
2.	<p>Matters arising</p> <p>None</p>
3.	<p>Correspondence</p> <p>The LCDC was circulated with correspondence on the following items:</p> <ul style="list-style-type: none"> a) Eastern and Midland Regional Assembly – Review Report on Local Economic Community Plans. b) Guidance Document for CYPSC and Local Community Development Committees on how they will work together. c) Letter of resignation from Mr Des Henry, Department of Social Protection, – he advised that Ms Margaret Cranney has been nominated by Department of Social Protection as his replacement – the LCDC members were advised that, as per protocol, Ms Margaret Cranney’s nomination will be brought to the Full Council meeting in February for approval. The LCDC thanked Des for all his work on the committee to date and wished him well going forward. d) Ms Sinead Smith, Chairperson, advised that she will be resigning as both Chairperson of the LCDC and Social Inclusion Representative with immediate

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	<p>effect. The LCDC thanked Sinead and expressed their appreciation on her work as Chairperson of the Committee. Ms Smith in return thanked the Committee for their work since the commencement of the LCDC. She also thanked the officials of the Local Authority. Ms Jackie Maguire, Chief Executive, thanked Sinead for the knowledge she brought to the LCDC since it's establishment. She stated that Sinead's work around Social Inclusion gave us a greater understanding of what local community work means.</p> <p>Nominations and election of the new Chairperson will take place at the meeting of the LCDC in March.</p> <p>All correspondence above was noted by the LCDC.</p>
<p>4.</p>	<p>To receive a presentation on the Pre-Draft (phase1) review of the County Development Plan</p> <p>Ms Wendy Bagnall, Senior Executive Planner and Mr Pat Gallagher, Senior Planner gave a presentation on the pre-draft (Phase 1) review of the Meath County Development Plan. A discussion was held following the presentation.</p> <p>Members were advised that the closing date for submissions is the 17th February 2017 and there is now a facility to make online submissions. Public consultation sessions are commencing next week 30th January in each of the municipal districts.</p>
<p>5.</p>	<p>To approve the end of year report for SICAP 2016</p> <p>The LCDC was circulated with a copy of the 2016 SICAP End of Year Report and Headline Indicator Report. Cllr Sinead Burke, Chairperson SICAP Sub Group advised that the Sub Group and Pobal had reviewed both reports. Overall the Sub Group was satisfied with the reports and recommended to the LCDC for approval. The LCDC approved the 2016 SICAP End of Year Report with a show of hands and on the proposal of Cllr Sinead Burke and seconded by Ms Jackie Maguire.</p>
<p>6.</p>	<p>To receive feedback on the LECP launch</p> <p>An update on the launch night and questions/comments raised at the tables were circulated to the LCDC. Mr Barry Lynch thanked all those who attended and facilitated at the tables.</p>

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	<p>The committee was advised that the lecp@meathcoco.ie email address is now set up for feedback.</p>
<p>7.</p>	<p>To receive an update from the PPN support worker</p> <p>The following update was circulated by Ms Catherina O'Rourke, PPN Support Officer.</p> <p>Over 440 groups in the PPN.</p> <p>Committee Representation: There is currently full PPN participation on all relevant committees with the exception of the LCD C. Committee reps. Meeting was held in November and it was a good opportunity for representatives to become more informed and share experiences in relation to their role. Plan to continue meetings in 2017 and look at training that may be beneficial.</p> <p>Waste survey is underway in Meath. REDC will produce a report on the findings which will be considered by the Secretariat and next steps developed. Currently 96 respondents to the survey.</p> <p>Information flow: Website has been set up, email contact with members updating them on what is happening in the county.</p> <p>First newsletter has been circulated to the PPN and this will continue throughout 2017.</p> <p>Information on funding: Meath PPN have joined the Wheel/Funding Point. A funding digest will be circulated to all PPN members. First edition will be circulated in February and it will contain information on all grant schemes that are available both locally and nationally.</p> <p>Defibrillators: Criteria for the allocation of the defibrillators is being drawn up by the Secretariat and the application form/scoring matrix are being developed for groups to apply.</p> <p>Roadmap on services for homeless or those at risk of becoming homeless to be included on the website when completed.</p> <p>Promotion of PPN</p> <ul style="list-style-type: none"> • Attendance at various events

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	<ul style="list-style-type: none"> • Space has been secured in the Meath Chronicle for promoting the PPN and updating PPN members on what is happening. • Draft leaflet has been drawn up for consideration by the Secretariat. Hope to have a number of leaflets printed for distribution. <p>Objectives/Goals</p> <p>Providing a forum for members to share information on their group.</p> <p>To strengthen the communication structures through the setting up of linkage groups and ensuring the flow of communication between the PPN committee reps. and the wider PPN membership.</p> <p>Maintaining strong PPN representation on all of the committees.</p> <p>Continue to develop networking opportunities such as the plenary meetings, MD meetings and Pillar meetings.</p> <p>Ensuring that there is a balance in relation to the flow of communication to the PPN members.</p> <p>Demonstrating that the issues being raised by PPN members are being addressed within the relevant committees and that there is progress being made.</p> <p>Working in partnership with various local authority departments to respond to the policy issues raised within the PPN.</p> <p>Adhering to Dept. guidelines on the number of meetings and structures for PPN while at the same time ensuring interest is maintained.</p> <p>Focus on countywide issues that impact on all PPN members.</p>
8.	<p>A.O.B.</p> <p>a) Copies of the Revised Guidelines for the Operation of Local Community Development Committees were circulated.</p>



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	<p>b) Members were requested to complete and return the Compliance with Code of Conduct forms.</p> <p>c) Members were advised that the Meath Age Friendly Strategy 2017 – 2020 was launched on the 25th January 2017 with copies available.</p> <p>d) Cllr S Burke advised that a Mental health festival is being planned during the month of October which could link into Action 1.3 of the LECF.</p>
	<p>Next LCDC meeting to be held on Friday, 24th February 2017 @ 10.30am.</p>

Signed: _____
Chairperson

Date: _____