

**Miontuairiscí / Meeting Minutes**

**Local Community Development Committee  
 Meeting – 29<sup>th</sup> June, 2018**

**Presiding:**

Mr John Higgins (JH) Community Sector

**Present:**

Ms Jackie Maguire (JK)	Chief Executive Meath County Council
Cllr Sharon Keogan (SK)	Councillor Meath County Council
Mr Tadhg Ó'Conghaile (TOC)	Údarás Na Gaeltachta
Ms Dorothy Kerrigan (DK)	Health Service Executive
Mr Michael Ludlow (ML)	Meath Partnership
Mr Eamonn Cassells (EC)	Community Sector
Ms Jacinta O'Sullivan (JOS)	Social Inclusion
Mr John V Farrelly (JVF)	Business Sector
Ms Suzanne Brady (SBr)	Environmental Sector
Mr Seamus McGee (SMcG)	Farming Sector
Mr Robert Bradley (RB)	Trade Union Sector
Ms Geraldine Hogarty (GH)	Youth Work Ireland Meath

**Officials:**

Ms Áine Bird (AB)	A/Chief Officer, A/Senior Executive Officer, Community Department
Ms Karen Dalton (KD)	Staff Officer, Community Department MCC
Ms Raphaele Ennis (RE)	Clerical Officer, Community Department MCC

**Apologies/Absent**

Cllr Sharon Tolan (ST)	Councillor Meath County Council
Cllr Sinead Burke (SB)	Councillor Meath County Council
Mr Joe English (JE)	Local Enterprise Office
Ms Margaret Cranney (MC)	Dept of Employment Affairs & Social Protection
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Ms Sheila Comiskey (SC)	Social Inclusion

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Item	Discussion / Action
1.	<p><b>To agree the minutes of the meeting held on the 25<sup>th</sup> May, 2018</b></p> <p>The minutes of the meeting of the 25<sup>th</sup> May, 2018 were <b>proposed by Mr. Michael Ludlow and seconded by Ms. Suzanne Brady.</b></p>
2.	<p><b>Matters arising</b></p> <p>No matters arising.</p>
3.	<p><b>Correspondence</b></p> <p>AB advised the Committee of two pieces of correspondence received regarding funding schemes and provided a brief synopsis on each of the two schemes.</p> <ul style="list-style-type: none"> <li>• <b>Community Enhancement Programme</b> – AB advised that the closing date for this scheme is 30<sup>th</sup> July, 2018. Following the closing date the applications received will be assessed and will then be brought to the LCD C for approval at the August meeting. JH enquired if the POBAL maps will be used to identify areas of disadvantage, AB advised that applicants are asked to specify the links of their application to the LECP.</li> <li>• <b>Outdoor Recreation Infrastructure Scheme 2018</b> – AB advised that this years scheme has changed since last year. Measure 1 is being managed by Meath Partnership and Measures 2 and 3 will be processed through the Local Authority. ML advised that the closing date for the submission of Measure 1 projects to the Department is Friday 6<sup>th</sup> July, however applications must be submitted to the LDC by today Friday 29<sup>th</sup> June, so far 4 applications have been received. They will now be working with those applicants to put forward the projects to the Department by Friday 6<sup>th</sup> July. The closing date for the submissions of expressions of interest to the Local Authority for Measures 2 and 3 is Friday 6<sup>th</sup> July, 2018.</li> </ul>
4.	<p><b>To approve the recommendation of the SICAP sub-group for the SICAP mid-year review</b></p> <p>AB gave an update to the Committee on the SICAP mid year review. She advised that the subcommittee met with Pobal recently to go through the progress to date and following this met with the LDC. A number of items were discussed;</p> <ul style="list-style-type: none"> <li>- Progress on KPI1 is slow, however, four new staff have commenced work in the LDC who are assigned to SICAP. Progress on KPI2 is on target with 60% already achieved the target on working with the disadvantaged is also progressing well.</li> </ul>

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- AB noted that there was a lot of work carried out that had not been recorded correctly or at all on the system. Some additional support is required with the IRIS reporting system to address this and training has been arranged with POBAL
- There was a salary under spend under both Goal 1 and Goal 2 and a revised projected budget was requested from the LDC, this was submitted and the salary under spend has been moved into the actions costs for both goals. It is expected that the under spend will be spent by year end.
- Publicity – the relevant logos were to be uploaded onto websites. This is now in place.

AB noted that between now and the end of the year the LCDDC and the LDS will work together to ensure that the targets are achieved and that there is no underspend.

ML advised that the recruitment of staff for SICAP was required to provide the skills necessary to implement the new programme; he advised that the first attempt at filling the roles was not successful and that the second recruitment drive was more focused with 2 years experience in the relevant field required. ML gave a brief introductory outline of the new staff and their roles

- Natasha Bagnall will be working with community groups on “Building Stronger Communities” and “Community Alliance Navan” actions
- Sarah Smith will be working on the Homeless Initiative
- Louise Matthews will be working with individuals on the “Welcome In” and “Integrate” actions, and
- Cian Mekitarian will be working with individuals on “Meath Youth Guidance Service” action

ML concluded that he is confident that they have put in place a core group of staff who will deliver the SICAP programme for 2018.

The recommendation of the SICAP sub-group for the SICAP mid-year review was proposed by Jackie Maguire and seconded by Cllr Sharon Keogan.

AB advised the committee of a notification received from POBAL regarding the preparation of a SICAP case study for 2018 under one of 3 themes (1. Engagement Strategies with SICAP Target Groups/Communities, 2. Collaboration, 3. Goal One or Two Projects). POBAL advised that the LCDDC liaise with the LDC to agree on the theme. AB advised that the LDC proposed to develop a case study for Meath under the collaboration theme. AB asked for the LCDCs agreement, all present agreed with the proposed theme of collaboration.

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5.	<p><b>To receive an update on the PPN.</b></p> <p>The following update was circulated to the committee:</p> <ul style="list-style-type: none"> <li>• The PPN has currently over 570 members.</li> <li>• The PPN co-hosted an event for Africa Day with Cultur in Buvinda House on 25<sup>th</sup> May. 150 adults and children attended the event, this included a number of adults and children who attended from the Direct Provision Centre in Mosney. Positive feedback was given at the end of the evening and attendees noted that they hoped that it would be an annual event. It was also highlighted that it was good to have the event in the new Meath Co. Co. Offices.</li> <li>• Plans for the 2018 PPN conference are underway which is to be held in Athlone on the 11<sup>th</sup> and 12<sup>th</sup> October.</li> </ul>
6.	<p><b>Agree a date for the next meeting</b></p> <p>The next meeting of the LCD C is scheduled for the <b>27<sup>th</sup> July, 2018 at 10.30am.</b></p>
7.	<p><b>A.O.B.</b></p> <p>The LCD C extended its sympathy to Cllr Tolan and her family on the death of her father Mr. John Donohoe.</p> <p>The LCD C extended its congratulations to Chief Officer, Fiona Fallon on the birth of her daughter.</p> <p>Meeting concluded at 11.03am.</p>

Signed:  Date: 27/07/2018  
 Chairperson *Alking*