



***Miontuairiscí / Meeting Minutes***

Item	Discussion / Action
1.	<p><b>To agree the minutes of the meeting held on the 28<sup>th</sup> July, 2017</b></p> <p>The minutes of the meeting of the 28<sup>th</sup> July, 2017 were proposed by Tadhg Ó Conghaile and seconded by John V Farrelly.</p>
2.	<p><b>Matters arising</b></p> <p>There were no matters arising.</p>
3.	<p><b>Correspondence</b></p> <p>The following correspondence was circulated to all members prior to meeting:</p> <ol style="list-style-type: none"> <li>1. Save the Date – National PPN Conference</li> <li>2. National Policy for Equity of Access to Higher Education 2015 – 2019</li> <li>3. Invite to Meath’s Women’s Refuge and Support Services Workshop</li> </ol> <p>FF also informed members that a new Department of Rural and Community Development is now established.</p>
4.	<p><b>To approve Q4 2017 SICAP payment to the Programme Implementer (PI)</b></p> <p>Cllr Sinead Burke voiced her concern with reference to 3, 12 and 13 on the Headline Indicator Report with regard to the differences between annual target and actual targets.</p> <p>ML advised that the figures will be progressed in action 12 following an event planned in Q4 and he envisages that the actual target for 13 will be exceeded by year end. He advised that target 3 will be reached as some persons require 2 interventions and this is then updated onto the system.</p> <p>Cllr Sinead Burke also advised that Meath Enterprise Week is coming up in November and suggested that under Goal 3 Meath Social Enterprise Network that there would be a stand at this with regard to SICAP. ML to organise attendance at this event.</p> <p>Q4 2017 SICAP payment to the Programme Implementer was agreed by show of hands. All members present were in agreement.</p> <p>Michael Ludlow and Dorothy Kerrigan did not participate.</p>

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<p><b>5.</b></p>	<p><b>To receive a quarterly update on the LECP implementation plan 2017</b></p> <p>FF outlined that there is a traffic light system in place with regard to monitoring progress of the LECP. Actions are mainly green, however there a number of actions to be achieved and FF stated that Community department are working on how to progress these. FF thanked all agencies for their work involved and continued cooperation. A further update will be given at the December meeting.</p>
<p><b>6.</b></p>	<p><b>To approve projects submitted for funding under the Healthy Ireland fund</b></p> <p>FF outlined that the following projects were submitted for funding:</p> <p><b>Harvest Walk Kells - €60,060</b></p> <ul style="list-style-type: none"> <li>• upgrading of the surfacing on the Harvest Walk</li> <li>• delivery of a 8 week programme by Meath LSP commencing in January which will include seminars relating to healthy eating, getting active, smoking cessation and tutor led walking sessions</li> <li>• reward for all participants who complete the 8 week programme</li> </ul> <p><b>Sli na Slainte Ashbourne - €28,060</b></p> <ul style="list-style-type: none"> <li>• Purchase &amp; installation of a number of pieces of outdoor exercise equipment to be installed along the Sli na Slainte route</li> <li>• delivery of an 8 week programme by Meath LSP commencing in January which will include seminars relating to healthy eating, getting active, smoking cessation and tutor led walking sessions</li> <li>• reward for all participants who complete the 8 week programme</li> </ul> <p><b>Lobinstown - €11,880</b></p> <ul style="list-style-type: none"> <li>• Contribution towards the new playground equipment</li> </ul> <p>FF stated that the Department of Health acknowledged the tight timeframe for applications to be submitted. It is likely that funding will be available in 2018. A discussion took place regarding the very short time frame and how information is disseminated to Community groups. Cllr SB suggested a calendar with details of various schemes / grants etc be put on meath.ie.</p> <p>The above projects were agreed by show of hands. All members present were in agreement.</p>
<p><b>7.</b></p>	<p><b>To receive an update on the PPN</b></p>

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	<p>There are currently 510 groups in the Public Participation Network in Meath. Communication with the groups happens weekly and through our website and Facebook page which is gathering momentum. The next Plenary is being planned for the 18<sup>th</sup> November and will focus on the themes raised by groups such as insurance premiums, funding schemes available, governance, training, community environmental projects and volunteering.</p> <p>Eight applications have been submitted for the defibrillators and these are being processed by the Secretariat.</p> <p>One of the areas of focus for the PPN is to increase the effectiveness of the PPN representation on the various committees. Committee Representatives have been asked for feedback on training that would be beneficial to them in the role. A draft Representatives charter has been developed and circulated for comment to the PPN Committee Representatives.</p> <p>Meath PPN was represented at the Ploughing Championship along with the other PPN's countrywide.</p> <p>The First National PPN conference will take place in Sligo on 19<sup>th</sup> October.</p>
<p>8.</p>	<p><b>Agree a date for the next meeting</b></p> <p>The next meeting of the LCDC is scheduled for the 27<sup>th</sup> of October, 2017 at 10.30am.</p>
<p>9.</p>	<p><b>A.O.B.</b></p> <p>Michael Ludlow stepped out of the room for discussion of upcoming SICAP programme due to conflict of interest. FF informed members that an Evaluation Committee needs to be set up to assess SICAP tenders. Closing date for receipt of Tenders has been extended to the 6<sup>th</sup> October. FF stated that there is a short time frame to assess tenders with a report to be presented back to LCDC at the next meeting. John V Farrelly agreed to be on Evaluation Committee and Paul Timoney, Finance Department of Meath County Council, one other member needed.</p> <p>Meeting ended.</p>

Signed:   
 Chairperson

Date: 27/10/17