

Miontuairiscí / Meeting Minutes

Item	Discussion / Action
1.	<p>To agree the minutes of the meeting held on the 25th November 2016</p> <p>The minutes of the meeting of the 25th November 2016 were proposed by Cllr Sharon Keogan and seconded by Cllr Sinead Burke.</p>
2.	<p>Matters arising</p> <p>None</p>
3.	<p>Correspondence</p> <p>The LCDC was circulated with correspondence on the SICAP End of Year report for 2016 which set out submission dates for relevant reports. The LCDC was also advised of a change in the timeframe for the Mid-Year Review Process for 2017. Correspondence noted by the LCDC.</p>
4.	<p>To agree final details for the LECP launch on January 18th 2017 at 5pm</p> <p>The LCDC members received details of the proposed agenda for the LECP launch and these were agreed by the committee. Assistance from LCDC Members was sought in relation to facilitation of groups and to providing a stand at the launch. Fiona Fallon could be contacted for further details on this.</p>
5.	<p>To receive a proposed meeting schedule for 2017</p> <p>The proposed meeting schedule for 2017 was circulated to the LCDC. The dates as presented were agreed by the LCDC.</p>
6.	<p>To discuss requirements for the LECP & LCDC End of Year progress reports 2016</p> <p>The LCDC was advised that the Annual Report must be prepared and submitted to the Department of Housing, Planning, Community & Local Government by end of March 2017 and will require the approval of the LCDC and the Full Council.</p> <p>The LCDC was advised that progress updates on the LECP implementation 2016 will be</p>

Miontuairiscí / Meeting Minutes

	<p>required from all lead agencies which will form part of the Annual Report. The LECP progress report template will be circulated next week to all agencies for completion and return by the third week of January. A meeting of the LECP sub-group will be scheduled for early February to review progress and agree the 2017 implementation plan.</p>
<p>7.</p>	<p>To receive an update on the PPN</p> <p>The following update was circulated to the LCDC:</p> <p>There are currently 444 groups registered are hoping to increase this membership in 2017.</p> <p>Litter/Waste in Meath: REDC have been contracted by the Secretariat to carry out a survey in Meath on the litter/waste issues. Contact will be made with all PPN members in the New Year to complete this survey.</p> <p>Information on grants: Information on grant schemes will be circulated to all PPN members regularly in the New Year through membership of the Wheel/Funding Point.</p> <p>Communication of information: The Secretariat will continue to send out correspondence to members and they will have regular updates in the Meath Chronicle in 2017. News, events and updates will continue to be posted on the website.</p> <p>Health and Safety: The Secretariat have purchased 12 Defibrillators and sourced related training. A meeting will take place in the New Year to consider the most appropriate criteria for the distribution of the Defibrillators.</p> <p>Homelessness in Meath: Information on homeless services in Meath is being developed for circulation.</p> <p>Committee Representatives: All PPN positions on the Secretariat, LCDC, SPC's, JPC's are currently filled. A meeting of committee reps took place in Navan at the end of November. Recommendations around communication structures, training etc. will be focused on by the Secretariat in the New Year.</p> <p>Newsletter: This will be circulated to all PPN members before Christmas.</p> <p>The LCDC was also advised that a new PPN Representative, Ms Teresa Stack, has been selected for the Laytown/Bettystown area. The LCDC requested that the PPN Support</p>



Coiste um Fhorbairt Pobail Áitiúil na Mí
Meath Local Community Development
Committee

Miontuairiscí / Meeting Minutes

	Worker attend the January meeting to give an update on progress on the PPN.
8.	A.O.B. Mr Barry Lynch, Chief Officer, advised that an event for the Chairs and Chief Officers of the LCDCs has been arranged for 8 th February 2017. Each LCDC has been asked to identify 2 key achievements of the LCDC and 2 key areas of concern. Mr Lynch suggested that the 2 key achievements could be the launch of LEADER and the work of the SICAP Sub-group to date on the 2017 Annual Plan. He also advised that there is a review of LCDC operations being undertaken by Department of Housing, Planning, Community & Local Government. Any comments on this subject could be forwarded to him.
	Next LCDC meeting to be held on Friday, 27th January 2017 @ 10.30am.

Signed: _____

Chairperson

Date: _____