

Appendix 2 (a)

**Working Example of Template
Prompt Payments by Local Authorities**

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: MEATH COUNTY COUNCIL

Quarterly Period Covered: 01/07/2016 to 30/09/2016

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	2675	€22,155,584.36	100%	100%
Number of invoices paid within 15 days	1170	€15,790,247.37	43.74%	71.3%
Number of invoices paid within 16 days to 30 days	372	€3,070,574.57	13.91%	13.9%
Number of invoices paid in excess of 30 days	1133	€3,294,762.42	42.36%	14.9%
Total	2675	€22,155,584.36	100%	100%
Number of disputed invoices paid in Quarter	1	€0.00	0.0%	0.0%

Signed:

Date:

Please return completed template to:

Emma Reeves

Diarmuid Murphy

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