



Miontuairiscí / Meeting Minutes

Annual Meeting – Ashbourne Municipal District

10th June 2014, Ashbourne Civic Offices

Councillors Present: Cllr. Joe Bonner, Cllr. Suzanne Jamal, Cllr. Claire O’ Driscoll, Cllr. Darren O’Rourke, Cllr. Seán Smith, Cllr. Alan Tobin

Apologies:

Officials in Attendance:

Director of Service: Joe Fahy

Municipal District Meetings Administrator: Claire King

County Council Meetings Administrator: Olive Falsey

Administrative Officer: Paul Monahan

Senior Executive Engineer: Adrian Hobbs

Executive Engineer: Jonathon Ryan

Clerical Officer: Fiona Casserly

1.0 Election of Cathaoirleach

Cllr. Darren O’Rourke requested that the position of Cathaoirleach be filled on a proportional basis using the d’Hont system. As the process for the election of Cathaoirleach is set out in section 37 of the Local Government Act, 2001, the process for the election of the Cathaoirleach commenced.

Cllr. Suzanne Jamal was proposed by Cllr. Alan Tobin and seconded by Cllr. Claire O’Driscoll.

Cllr. Joe Bonner was proposed by Cllr. Joe Bonner and seconded by Cllr. Darren O’Rourke.

Cllr. Darren O’Rourke was proposed by Cllr. Joe Bonner and seconded by Cllr. Darren O’Rourke.

As there were three nominations for the position of Cathaoirleach, a roll call vote was taken with the following result:

Councillor	Vote
BONNER, Joseph	J. Bonner
JAMAL, Suzanne	S. Jamal
O’DRISCOLL, Claire	S. Jamal
O’ROURKE, Darren	J. Bonner
SMITH, Seán	S. Jamal
TOBIN, Alan	S. Jamal

Result:

JAMAL, Suzanne – 4 votes

BONNER, Joe – 2 votes

O’ROURKE, Darren - 0 votes



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Cllr. Suzanne Jamal was declared elected and assumed the Chair.

The Cathaoirleach addressed the meeting and thanked those who proposed her for the position. She informed the Councillors that she looked forward to working with them for the benefit of the Ashbourne Municipal District.

2.0 Election of Leas-Chathaoirleach

Cllr. Seán Smith was proposed by Cllr. Alan Tobin and seconded by Cllr. Suzanne Jamal.

Cllr. Darren O'Rourke was proposed by Cllr. Joe Bonner and seconded by Cllr. Darren O'Rourke.

Cllr. Joe Bonner was proposed by Cllr. Darren O'Rourke and seconded by Cllr. Joe Bonner.

As there were three nominations for the position of Leas-Chathaoirleach, a roll call vote was taken with the following result:

Councillor	Vote
BONNER, Joseph	D. O'Rourke
JAMAL, Suzanne	Seán Smith
O'DRISCOLL, Claire	Seán Smith
O'ROURKE, Darren	Darren O'Rourke
SMITH, Seán	Seán Smith
TOBIN, Alan	Seán Smith

Result:

SMITH, Seán – 4 votes
O'ROURKE, Darren – 2 votes
BONNER, Joe – 0 votes

Cllr. Seán Smith was declared elected.

3.0 To consider the election, appointment or nomination of Councillors to Local Bodies & Committees:

3.1 Appointment of one Councillor from each Municipal District to the Local Traveller Accommodation Consultative Committee

Cllr. Darren O'Rourke was appointed on the proposal of Cllr. Joe Bonner and seconded by Cllr. Claire O'Driscoll.

3.2 Appointment of one Councillor from each Municipal District to the Association of Irish Local Government

Cllr. Alan Tobin was appointed on the proposal of Cllr. Claire O'Driscoll and seconded by Cllr. Sean Smith.



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3.3 Appointment of one Councillor from each Municipal District to the Meath Heritage Forum

Cllr. Seán Smith was proposed by Cllr. Alan Tobin and seconded by Cllr. Claire O’Driscoll.

Cllr. Darren O’Rourke was proposed by Cllr. Joe Bonner and seconded by Cllr. Darren O’Rourke.

As there were two nominations for the position on Meath Heritage Forum, a roll call vote was taken with the following result:

Councillor	Vote
BONNER, Joseph	Darren O’ Rourke
JAMAL, Suzanne	Seán Smith
O’DRISCOLL, Claire	Seán Smith
O’ROURKE, Darren	Darren O’ Rourke
SMITH, Seán	Seán Smith
TOBIN, Alan	Seán Smith

Result:

SMITH, Seán – 4 votes
O’ROURKE, Darren – 2 votes

Cllr. Seán Smith was declared appointed.

3.4 Appointment of one Councillor to the Corporate Policy Group

Cllr. Darren O’Rourke was appointed on the proposal of Cllr. Darren O’Rourke and seconded by Cllr. Joe Bonner.

3.5 Appointment of three Councillors to Knockharley Community Liaison Committee

Cllr. Darren O’Rourke was appointed on the proposal of Cllr. Joe Bonner and seconded by Cllr. Darren O’Rourke.

Cllr. Suzanne Jamal was appointed on the proposal of Cllr. Suzanne Jamal and seconded by Cllr. Alan Tobin.

Cllr. Claire O’Driscoll was appointed on the proposal of Cllr. Alan Tobin and Cllr. Seán Smith.

4.0 Agree Schedule of Meetings

The following schedule of meetings was agreed and to be included in the Standing Orders for the Municipal District of Ashbourne.



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Meetings will commence at 9.30am on the 2nd or 3rd Monday of each month:

Date	Type
14 th July 2014	Ordinary
8 th September 2014	Ordinary
13 th October 2014	Ordinary
10 th November 2014	Ordinary
8 th December 2014	Ordinary
12 th January 2015	Ordinary
9 th February 2015	Ordinary
9 th March 2015	Ordinary
13 th April 2015	Ordinary
11 th May 2015	Ordinary
8 th June 2015	Annual

5.0 Standing Orders

Draft Standing Orders, based on suggested Standing Orders received from the Department of the Environment, Community and Local Government, were circulated at the meeting. It was agreed that these would be reviewed and listed for discussion at the July meeting.

Cllr. Joe Bonner expressed the dissatisfaction of Councillors at the timeliness of information issued by the Department in respect of the new structures, the lack of clear direction on how these will operate and the lack of information on funding for the new structures. This was seconded by Cllr. Darren O'Rourke.

6.0 Any Other Business

6.1 Arrangements for the Allocation of Technical Resources in the Municipal Districts

In response to queries raised, Joe Fahy informed the meeting that a workforce planning exercise was being undertaken in respect of the six Municipal District operational units and that the existing engineering structures would remain in place during the transition period up to the end of December 2014.

6.2 Ashbourne Municipal District Meeting Venue

Cllr. Joe Bonner proposed that the Municipal District of Ashbourne meetings take place in an appropriate room such as the former Council Chamber. This was seconded by Cllr. Alan Tobin.



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6.3 Ashbourne Civic Offices

Cllr. Joe Bonner requested that immediate attention be given to the installation of safety barriers at the front of Ashbourne Civic Offices for the safety of those with visual impairments.

6.4 Customer Service

Cllr. Claire O'Driscoll enquired as to how queries and issues can be logged. Olive Falsey, Corporate Services provided a brief overview of the new customer service model being rolled out, including Sugar – CRM, a customer management system that will have the capability of logging and tracking all calls received from Councillors, the public, etc., the Public Reps system and the customer service points, the first of which is operational in Ashbourne Civic Offices. Routine queries can be dealt with informally by the administrative and technical staff within the Municipal District.

6.5 Induction for Councillors

A half-day Induction for Councillors will take place on Monday 23rd June in County Hall, Navan. Topics to be covered will include the business of the Council, including meetings, and ICT issues. A series of national training days are also being organised during June.

This concluded the business of the meeting.

Signed:

_____ **Cathaoirleach**