



Miontuairiscí / Meeting Minutes

Annual Meeting – Laytown-Bettystown Municipal District

11th June 2014, Duleek Civic Offices

Councillors Present: Cllr. Eimear Ferguson, Cllr. Wayne Harding, Cllr. Tom Kelly, Cllr. Sharon Keogan, Cllr. Stephen McKee, Cllr. Paddy Meade, Cllr. Sharon Tolan

Apologies:

Officials in Attendance:

Head of Finance: Fiona Lawless

Municipal District Meetings Administrator: Claire King

County Council Meetings Administrator: Olive Falsey

Senior Staff Officer: Eugene Farrelly

Senior Executive Engineer: Jim Colwell

Clerical Officer: Fiona Casserly

1.0 Election of Cathaoirleach

Cllr. Eimear Ferguson requested that the position of Cathaoirleach be filled on a proportional basis using the d'Hont system. As the process for the election of Cathaoirleach is set out in section 37 of the Local Government Act, 2001, the process for the election of the Cathaoirleach commenced.

Cllr. Sharon Tolan was proposed by Cllr. Paddy Meade and seconded by Cllr. Tom Kelly and was elected unopposed. Cllr. Tolan assumed the Chair.

The Cathaoirleach addressed the meeting and thanked those who proposed her for the position. She informed the Councillors that she looked forward to working with them for the benefit of the Laytown-Bettystown Municipal District.

2.0 Election of Leas-Chathaoirleach

Cllr. Paddy Meade was proposed by Cllr. Sharon Keogan and seconded by Cllr. Tom Kelly and was elected unopposed.

3.0 To consider the election, appointment or nomination of Councillors to Local Bodies & Committees:

3.1 Appointment of one Councillor from each Municipal District to the Local Traveller Accommodation Consultative Committee

Cllr. Sharon Keogan was appointed on the proposal of Cllr. Tom Kelly and seconded by Cllr. Paddy Meade.



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3.2 Appointment of one Councillor from each Municipal District to the Association of Irish Local Government

Cllr. Sharon Tolan was appointed on the proposal of Cllr. Paddy Meade and seconded by Cllr. Tom Kelly.

3.3 Appointment of one Councillor from each Municipal District to the Meath Heritage Forum

Cllr. Paddy Meade was appointed on the proposal of Cllr. Tom Kelly and seconded by Cllr. Sharon Keogan.

3.4 Appointment of two Councillors to Indaver Community Liaison Committee

Cllr. Sharon Keogan was proposed by Cllr. Stephen McKee and seconded by Cllr. Tom Kelly.

Cllr. Sharon Tolan was proposed by Cllr. Paddy Meade and seconded by Cllr. Sharon Tolan.

Cllr. Stephen McKee was proposed by Cllr. Eimear Ferguson and seconded by Cllr. Wayne Harding.

As there were three nominations for the appointments to Indaver Community Liaison Committee, a roll call vote was taken with the following result:

Councillor	Vote
FERGUSON, Eimear	S. McKee
HARDING, Wayne	S. McKee
KELLY, Tom	S. Keogan
KEOGAN, Sharon	S. Keogan
MC KEE, Stephen	S. McKee
MEADE, Paddy	S. Tolan
TOLAN, Sharon	S. Tolan

Result:

MC KEE, Stephen – 3 votes
KEOGAN, Sharon – 2 votes
TOLAN, Sharon - 2 votes

Cllr. Stephen McKee was declared appointed.



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As two candidates remained with an equality of votes, the remaining position was decided by the drawing of lots.

Cllr. Sharon Tolan was declared appointed.

3.5 Appointment of two Councillors to Brú na Bóinne Consultative Committee

Cllr. Wayne Harding was proposed by Cllr. Stephen McKee and seconded by Cllr. Eimear Ferguson.

Cllr. Paddy Meade was proposed by Cllr. Sharon Tolan and seconded by Cllr. Wayne Harding.

Cllr. Tom Kelly was proposed by Cllr. Sharon Keogan and seconded by Cllr. Sharon Tolan.

As there were three nominations for the appointments to Brú na Bóinne Consultative Committee, a roll call vote was taken with the following result:

Councillor	Vote
FERGUSON, Eimear	W. Harding
HARDING, Wayne	W. Harding
KELLY, Tom	T. Kelly
KEOGAN, Sharon	T. Kelly
MC KEE, Stephen	W. Harding
MEADE, Paddy	P. Meade
TOLAN, Sharon	P. Meade

Result:

HARDING, Wayne – 3 votes
KELLY, Tom – 2 votes
MEADE, Paddy - 2 votes

Cllr. Wayne Harding was declared appointed.

As two candidates remained with an equality of votes, the remaining position was decided by the drawing of lots.

Cllr. Paddy Meade was declared appointed.



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3.6 Appointment of one Councillor to the Corporate Policy Group.

Cllr. Eimear Ferguson was appointed on the proposal of Cllr. Stephen McKee and seconded by Cllr. Wayne Harding.

4.0 Agree Schedule of Meetings

The following schedule of meetings was agreed and to be included in the Standing Orders for the Municipal District of Laytown / Bettystown.

Meetings will commence at 10.00am on the 2nd or 3rd Thursday of each month:

Date	Type
17 th July 2014	Ordinary
18 th September 2014	Ordinary
16 th October 2014	Ordinary
13 th November 2014	Ordinary
11 th December 2014	Ordinary
15 th January 2015	Ordinary
12 th February 2015	Ordinary
12 th March 2015	Ordinary
16 th April 2015	Ordinary
14 th May 2015	Ordinary
11 th June 2015	Annual

5.0 Standing Orders

Draft Standing Orders, based on suggested Standing Orders received from the Department of the Environment, Community and Local Government, were circulated at the meeting. It was agreed that these would be reviewed and listed for discussion at the July meeting.



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6.0 Any Other Business

6.1 Arrangements for the Allocation of Technical Resources in the Municipal Districts

In response to queries raised, Fiona Lawless, Head of Finance, informed the meeting that a workforce planning exercise was being undertaken in respect of the six Municipal District operational units and that the existing engineering structures would remain in place during the transition period up to the end of December 2014.

6.2 Funding Allocations Received and Budget 2015

Fiona Lawless confirmed that notification of a funding allocation for a programme of works in respect of housing voids had been received in May 2014 and the Housing Department had commenced a programme of works.

Jim Colwell confirmed that an emergency fund in respect of coastal erosion had been received and that these works would commence on completion of the planned roadworks programme.

Fiona Lawless informed the meeting that no clarification had yet been received from the Department of the Environment, Community and Local Government in respect of the local authority budget allocation for 2015 but that a consultation process will be undertaken in advance of the 2015 budget being prepared.

6.3 Planning

Fiona Lawless confirmed that planners will not be attending any of the Municipal District meetings but that Councillors can continue to make submissions with regard to planning applications direct to the Planning Department.

6.4 Laytown Races

The forthcoming Laytown Races was discussed, with specific reference to works needed to secure the event in 2014. The Race Committee has met with Council officials and the options were discussed, given the sensitivity of the area and health and safety issues involved. It is envisaged that a temporary solution will secure the event for 2014 with a more permanent solution requiring planning permission in the future.

6.5 Induction for Councillors

A half-day Induction for Councillors will take place on Monday 23rd June in County Hall, Navan. Topics to be covered will include the business of the Council, including meetings, and ICT issues. A series of national training days are also being organised during June.



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6.6 Agenda Item for July Meeting of Laytown / Bettystown Municipal District

Cllr. Stephen McKee requested that an update on traffic calming measures in Duleek be included on the Agenda for the July meeting of Laytown / Bettystown Municipal District.

6.7 Draft East Meath Local Area Plan 2014 – 2020

Pat Gallagher, Senior Planner, Wendy Bagnall, Senior Executive Planner, and Colm McCoy, Executive Planner, joined the meeting and delivered a presentation on the ongoing process of preparing the East Meath Local Area Plan 2014 – 2020. It was suggested that a workshop be arranged for the Laytown / Bettystown Municipal District Councillors to receive a presentation on the issues raised on submissions received on the material amendments to the draft East Meath LAP prior to the draft plan being presented for adoption by Meath County Council on 7th July. It was agreed that the workshop would take place at 9.30am on Tuesday 1st July in Duleek Civic Offices and that relevant documentation would be circulated to Councillors in advance of the workshop.

This concluded the business of the meeting.

Signed:

Cathaoirleach