



Miontuairiscí / Meeting Minutes

Annual Meeting – Navan Municipal District

11th June 2014, Innovation House, Railway Street, Navan

Councillors Present: Cllr. Sinéad Burke, Cllr. Shane Cassells, Cllr. Francis Deane, Cllr. Wayne Forde, Cllr. Jim Holloway, Cllr. Joe Reilly, Cllr. Tommy Reilly

Apologies:

Officials in Attendance:

Director of Services: Tadhg McDonnell

Municipal District Meetings Administrator: Claire King

County Council Meetings Administrator: Olive Falsey

Administrative Officer: Alan Rogers

Senior Executive Engineer: Maurice Kelly

Clerical Officer: Fiona Casserly

1.0 Election of Cathaoirleach

Cllr. Shane Cassells pointed out that there was a provision in the Local Government Reform Act, 2014 that Navan Municipal District, containing a town & environs having a population equal to or greater than 20,000 according to the most recent CSO figures, could use the title 'Mayor' or 'Deputy Mayor' to describe its office of Cathaoirleach or Leas-Chathaoirleach. Tadhg McDonnell agreed with Cllr. Cassells that this was included but must be decided by the Councillors by resolution and that this would be dealt with following the election of the positions.

Cllr. Sinéad Burke was proposed by Cllr. Joe Reilly and seconded by Cllr. Francis Deane and was elected unopposed. Cllr. Burke assumed the Chair.

2.0 Election of Leas-Chathaoirleach

Cllr. Wayne Forde was proposed by Cllr. Francis Deane and seconded by Cllr. Tommy Reilly and was elected unopposed.

Councillors agreed to use the title 'Mayor' and 'Deputy Mayor' to describe its office of Cathaoirleach and Leas-Chathaoirleach on the proposal of Cllr. Shane Cassells and seconded by Cllr. Joe Reilly.



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3.0 To consider the election, appointment or nomination of Councillors to Local Bodies & Committees:

3.1 Appointment of one Councillor from each Municipal District to the Local Traveller Accommodation Consultative Committee

Clr. Joe Reilly was appointed on the proposal of Cllr. Francis Deane and seconded by Cllr. Sinéad Burke.

3.2 Appointment of one Councillor from each Municipal District to the Association of Irish Local Government

Cllr. Tommy Reilly was proposed by Cllr. Shane Cassells and seconded by Cllr. Jim Holloway.

Cllr. Joe Reilly was proposed by Cllr. Francis Deane and seconded by Cllr. Wayne Forde.

As there were two nominations for the appointment to the Association of Irish Local Government, a roll call vote was taken with the following result:

Councillor	Vote
BURKE, Sinéad	J. Reilly
CASELLS, Shane	T. Reilly
DEANE, Francis	J. Reilly
FORDE, Wayne	J. Reilly
HOLLOWAY, Jim	T. Reilly
REILLY, Joe	J. Reilly
REILLY, Tommy	T. Reilly

Result:

REILLY, Joe – 4 votes
REILLY, Tommy – 3 votes

Clr. Joe Reilly was declared appointed.

3.3 Appointment of one Councillor from each Municipal District to the Meath Heritage Forum



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Cllr. Wayne Forde was proposed by Cllr. Francis Deane and seconded by Cllr. Joe Reilly.

Cllr. Jim Holloway was proposed by Cllr. Jim Holloway and seconded by Cllr. Shane Cassells.

As there were two nominations for the appointment to Meath Heritage Forum, a roll call vote was taken with the following result:

Councillor	Vote
BURKE, Sinéad	W. Forde
CASSELLS, Shane	J. Holloway
DEANE, Francis	W. Forde
FORDE, Wayne	W. Forde
HOLLOWAY, Jim	J. Holloway
REILLY, Joe	W. Forde
REILLY, Tommy	J. Holloway

Result:

FORDE, Wayne – 4 votes
HOLLOWAY, Jim – 3 votes

Cllr. Wayne Forde was declared appointed.

3.4 Appointment of five Councillors to Navan Enterprise Centre Company Ltd.

Cllr. Shane Cassells was appointed on the proposal of Cllr. Tommy Reilly and seconded by Cllr. Jim Holloway.

Cllr. Francis Deane was appointed on the proposal of Cllr. Wayne Forde and seconded by Cllr. Joe Reilly.

Cllr. Joe Reilly was appointed on the proposal of Cllr. Francis Deane and seconded by Cllr. Wayne Forde.

Cllr. Tommy Reilly was appointed on the proposal of Cllr. Jim Holloway and seconded by Cllr. Sinéad Burke.



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Cllr. Sinéad Burke was appointed on the proposal of Cllr. Joe Reilly and seconded by Cllr. Francis Deane.

3.5 Appointment of three Councillors to Navan Sports and Leisure Company.

Cllr. Wayne Forde was appointed on the proposal of Cllr. Sinéad Burke and seconded by Cllr. Francis Deane.

Cllr. Francis Deane was appointed on the proposal of Cllr. Tommy Reilly and seconded by Cllr. Wayne Forde.

Cllr. Joe Reilly was appointed on the proposal of Cllr. Jim Holloway and seconded by Cllr. Francis Deane.

4.0 Agree Schedule of Meetings

The following schedule of meetings was agreed and to be included in the Standing Orders for the Municipal District of Navan.

Meetings will commence at 10.00am on the 3rd or 4th Wednesday of each month:

Date	Type
23 rd July 2014	Ordinary
17 th September 2014	Ordinary
22 nd October 2014	Ordinary
19 th November 2014	Ordinary
17 th December 2014	Ordinary
21 st January 2015	Ordinary
18 th February 2015	Ordinary
18 th March 2015	Ordinary
22 nd April 2015	Ordinary
20 th May 2015	Ordinary
24 th June 2015	Annual



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Cllr. Joe Reilly proposed that, until the Civic Headquarters was available, future meetings of Navan Municipal District take place in Navan Civic Offices and this was seconded by Cllr. Francis Deane. A straw poll indicated support for this proposal - 6 Councillors for and one against.

Cllr. Reilly pointed out that a request had been made to Navan Town Council for a report on the future of Navan Civic Offices but this had not yet been received. This request was again being made.

5.0 Standing Orders

Draft Standing Orders, based on suggested Standing Orders received from the Department of the Environment, Community and Local Government, were circulated at the meeting. It was agreed that these would be reviewed and listed for discussion at the July meeting.

Cllr. Joe Reilly asked that the period of suspension of a Councillor be checked within the legislation. Cllr. Shane Cassells requested that a section on Notice of Question be included.

6.0 Any Other Business

6.1 Planning

A discussion took place with regard to the future attendance of planners at Municipal District meetings. Tadhg McDonnell informed the meeting that planning and data protection legislation and, specifically, the statutory role of Councillors within the planning process did not allow for the discussion of individual planning applications at Municipal District meetings. Councillors may make a submission with regard to a planning application but planners will only attend meetings where necessary and appropriate. Other matters raised included the staffing of the reception in the Planning office and the extension of the Navan town boundary and its implications for those seeking planning permission within the extended boundary.

6.2 Staffing of Navan Municipal District

Tadhg McDonnell explained the role of the Directors of Services in attending the Municipal District meetings. It was agreed that the changes being implemented around the new structures will take some time to become established.



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6.3 Park at the Priory, Johnstown

Cllr. Shane Cassells raised the issue of the maintenance of the park at the Priory, Johnstown and, specifically, the role of the Management Committee. This ongoing issue requires the intervention of the local authority to assist the community in being able to resolve the issues associated with it. Tadhg McDonnell confirmed that this was a complicated issue, is being actively reviewed and committed to reverting to Councillors with options for resolution.

6.4 Navan Hospital

Cllr. Wayne Forde highlighted the need to retain Navan A&E and to deliver on the regional hospital. The issue of clamping in Navan hospital was also discussed and the omission of public parking locations from the clamping regulations.

6.5 Induction for Councillors

A half-day Induction for Councillors will take place on Monday 23rd June in County Hall, Navan. Topics to be covered will include the business of the Council, including meetings, and ICT issues. A series of national training days are also being organised during June.

This concluded the business of the meeting.

Signed:

Mayor