



Miontuairiscí / Meeting Minutes

Navan Municipal District

Ordinary Meeting

10.00am, 19th November 2014, Navan Civic Offices

An Meára, **Councillor Sinéad Burke**, presided.

Councillors Present: Shane Cassells, Francis Deane, Wayne Forde, Jim Holloway, Joe Reilly, Tommy Reilly.

Officials in Attendance:

Director of Service: Tadhg McDonnell

Meetings Administrator: Claire King

Administrative Officer: Alan Rogers

Senior Executive Engineer: Maurice Kelly

Clerical Officer: Fiona Casserly

1 Confirmation of Minutes

1.1 Confirmation of minutes of Ordinary meeting held on 22nd October 2014.

The Minutes of the Ordinary Meeting held on 22nd October 2014 were adopted on the proposal of **Councillor Francis Deane** and seconded by **Councillor Wayne Forde**.

2 Matters arising from the Minutes

There were no matters arising.

3 Expressions of Sympathy and Congratulations

There were no expressions of sympathy and congratulations.

4 Statutory Business



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4.1 Planning

4.1.1 Navan Bus Hub/Interchange – Part VIII process.

Bernard Greene, Senior Executive Planner delivered a presentation, which outlined the background to the project, the NTA objectives, the design principles for the Navan Bus Hub/Interchange, the potential facilities to be provided, the options and recommendations contained in the NTA/MCC report of October 2014, the next steps and the timeline for the Part VIII process. He concluded by seeking formal endorsement by Navan Municipal District Councillors to advance the preparation of the Part VIII application to develop the bus hub/interchange at Kennedy Road, inclusive of the Traffic Management Plan to underpin same.

This was agreed on the proposal of **Councillor Shane Cassells** and seconded by **Councillor Jim Holloway**.

A discussion followed with the following issues being raised:

- Wheelchair/disability access on bus services;
- Provision of linked cycle lanes;
- The enhancement of the town bus service;
- It was confirmed that consultation will take place with taxi drivers and that whilst 6/7 taxi spaces will be retained on Kennedy Road, the remaining spaces are to be agreed;
- The need to consider and facilitate all forms of transport to access the town;
- The need for the support of businesses and the community and provide a system that works for bus service users;
- Ongoing consultation with Councillors throughout the design process.

It was agreed that a large map outlining the town centre core would be provided to Councillors.

4.2 Transportation

4.2.1 To receive a Progress Report on works undertaken/planned for Navan Municipal District.



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The report was noted. A number of issues were raised including:

- The problems arising from a derelict house adjacent to Blackwater Park and the related difficulties being experienced by those living next door – it was agreed to raise this with the Derelict Sites Unit of the Environment Section. The recent vandalism in the Park was also condemned.
- Councillor Shane Cassells had made contact with the FAI, GAA and IRFU with regard to supporting the facilities at Blackwater Park – it had since been confirmed that the FAI would provide goal posts and the GAA had also confirmed their support. This support was widely welcomed.
- Responsibility for the operation of the pitches at Blackwater Park is likely to be transferred to the Community Department in 2015.
- The need to retain the block grant for Navan Municipal District to support the 2015 roadworks programme.
- It was requested that Oakleigh be added to the list for the installation of traffic management measures.
- Only estates that are taken in charge can make applications for low cost safety measures – an updated list of estates taken in charge was requested.
- It was requested that footpaths in Clusker Park be included in the 2015 roadworks programme.
- The public lights at the school and church at Boyerstown are out of order – it was agreed to refer this to the Public Lighting Unit.
- It was requested that resurfacing works be carried out in Springfield Glen.
- It was confirmed that tree pruning in the town will commence next week and that routine maintenance of the gullies was ongoing.
- Three additional lights are to be installed to the rear of St. Mary's Park.
- A report was requested from the Housing Department with regard to plans to appoint an anchor tenant for the Community Centre in Townsparks, which was vacant, with a view to securing the building and building the skills and capacity of the local community.



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- Maurice Kelly and the Municipal District staff were complimented on completing the works programme and the Gateway staff were also complimented for their work in Navan Municipal District.

5 Notice of Question

5.1 Submitted by Councillor Francis Deane

“What revenue was generated by Navan Municipal District for paid parking in Navan for the period January to October 2014 inclusive?”

A response was provided by Alan Rogers, Administrative Officer, Navan Municipal District, as follows:

The revenue from Pay and Display machines to end of September 2014 is €850,400.

The response was noted. Councillor Deane sought clarification as to whether this amount was similar to that generated for the same period in 2013. Alan Rogers agreed to check this and revert with a response. He also confirmed that there were 59 pay parking machines in operation.

5.2 Submitted by Councillor Wayne Forde

“What is the projected, or estimated, costing to ensure the streets of Navan are cleaned 7 days of the week, 52 weeks of the year, for 2015?”

A response was provided by Alan Rogers, Administrative Officer, Navan Municipal District, as follows:

Draft Budgets for 2015 have yet to be finalised to account for changes to Municipal District structures etc. However I wish to advise that the additional cost to provide all year round Weekend Street cleaning is €30,000.

The response was noted. Councillor Forde stated that he hoped that the 2015 budget would make provision for a daily street cleaning programme.

5.3 Submitted by Councillor Shane Cassells

“Can the Chief Executive please outline the measures being taken by Navan Municipal Authority in respect of our Christmas Experience promotion and specifically the following items:



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- (a) Our Free Parking schedule for the Christmas shopping period and date of commencement for our free parking.
- (b) Details on the streets which will be used for festive lighting and the hours this will be operational for each day once turned on.
- (c) Erection of crib and other festival items."

A response was provided by Alan Rogers, Administrative Officer, Navan Municipal District, as follows:

(a) The dates for Free Parking for the Navan Christmas Experience are as follows

Saturday 29th November

- *Saturday 6th December*
- *Saturday 13th December*
- *Each day from Monday 15th December until Thursday 18th December.*

(B) Festive lighting shall be erected on streets as per 2013 Christmas period, as follows: Watergate St, The Square, Trimgate St, Railway St, Brew's Hill, Kennedy Rd, Ludlow St, Old Cornmarket, Medges Lane, Canon Row & Kennedy Plaza. The lights shall be operational from 4pm to 2am daily.

(c) The Live Crib will be erected at the beginning of December and will be opened from 12th December (in conjunction with the very successful Colour the Crib Competition involving all local Primary Schools).

The Life Size Crib will be unveiled on the 28th November with the turning on of the lights, big tree etc.

The response was noted.

6 Notice of Motion

6.1 Submitted by Councillor Wayne Forde

"Can I call on my fellow councillors in Navan Municipal District to fully support my proposal to provide a rebate from the LPT to private residents associations for the upkeep and maintenance of their estates."

The motion was proposed by **Councillor Wayne Forde** and seconded by **Councillor Joe Reilly**.



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Councillor Forde suggested that a rebate of approximately €200 per estate should be made to assist with the maintenance of private estates, where many households did not contribute towards the costs of upkeep and maintenance.

A discussion followed, which included reference to the existing amenity grants scheme, the proposed allocation of the LPT based on needs, the wider budget process and the decisions taken in respect of the budget.

The motion was adopted.

6.2 Submitted by Councillor Francis Deane

“That Navan Municipal District waive parking fees in the town of Navan during the hours of 11am until 6pm on the following dates:

- Saturday 29th November
- Saturday 6th December
- Saturday 13th December
- Each day from Monday 15th December until Thursday 18th December.

If my motion is agreed by the members of Navan Municipal District, this will mark the 6th year of this initiative which greatly assists in increasing the footfall on the streets of our town during the Christmas season.”

Supporting information was provided by Alan Rogers, Administrative Officer, Navan Municipal District, as follows:

Navan Municipal District is agreeable to proposed dates as they coincide with Navan Municipal District's Christmas Campaign - "Navan's Christmas Experience" to include:

- *Official turning on of the Christmas Lights, Crib & Christmas Trees on Friday 28th November by the Mayor and Local Celebrity.*
- *Navan's Christmas Market runs from Friday 12th November to Tuesday 23rd November.*
- *The return of the very successful Navan Live Animal Crib from Friday 12th December to Wednesday 24th December in conjunction with Primary Schools Colouring Competition.*
- *Navan's Christmas Experience Shop Local Campaign Prize Giveaway & Monster Draw (with First prize of a trip for 2 to Ontario & Navan , Canada to be held on*



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Monday 22nd December at a venue to be announced - see facebook for further details).

The motion was proposed by **Councillor Francis Deane** and seconded by **Councillor Sinéad Burke**.

Compliments were paid to all those involved in organising the various Christmas events. All were urged to promote the initiative for the benefit of the charities, including Meals on Wheels and the Alzheimer Day Care Centre.

The motion was adopted.

6.3 Submitted by Councillor Francis Deane

"That Navan Municipal District a) install safety railings at the point where school children enter Tailteann /Dunloe housing estates having exited the Scoil Naomh Eoin campus and b) erect school signage on the approach road to Scoil Naomh Eoin."

Supporting information was provided by Alan Rogers, Administrative Officer, Navan Municipal District, as follows:

Navan Municipal District will carry out an assessment of the existing pedestrian access to the school and the existing school signage on the approach road to the school.

The motion, as proposed by **Councillor Francis Deane** and seconded by **Councillor Sinéad Burke**, was adopted.

Maurice Kelly confirmed that the signage had been assessed and that one sign was to be replaced.

6.4 Submitted by Councillor Wayne Forde

"I call for the provision of traffic signals at the junction of the old Athboy Road (Moat Hill Road) and N51 (Navan Inner Relief Phase 2B) to ensure public safety for motorists, as it is a very dangerous junction."

Supporting information was provided by Jimmy Young, Senior Staff Officer, Transportation, as follows:

This junction is on Phase 2B of the Navan Inner Relief Road which was fully opened early in 2009. The junction type included in the scheme was designed to cater for projected traffic on both the old Athboy Road (Moat Hill Road) and N51 (Navan Inner Relief Phase 2B). It should be noted that:



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- *the available road collision statistics do not indicate that this junction has a significant safety issue;*
- *the N51 in Navan has not been identified by the NRA as part of their current HD15 Safety Review as an area of concern; and,*
- *the Gardai have confirmed that they are not aware of significant safety issues at the junction.*

Therefore, given the above and also considering that the cost to introduce traffic signals would be significant, it would be the view of the Transportation Department that upgrading this junction as proposed is not warranted at this time.

The motion, as proposed by **Councillor Wayne Forde** and seconded by **Councillor Francis Deane**, was adopted.

7 Correspondence

7.1.1 Richard Bruton TD, Office for the Minister for Jobs, Enterprise and Innovation.

The correspondence was noted.

7.1.2 Kenpo Karate School.

It was agreed on the proposal of **Councillor Francis Deane** and seconded by **Councillor Sinéad Burke** to make a contribution of €250.00.

8 Any Other Business

- (i) Councillor Wayne Forde enquired as to whether any response had been received from the HSE with regard to the derelict site adjacent to Our Lady's Hospital. Alan Rogers confirmed that a response had been received the previous day and that this would be circulated to Councillors.
- (ii) Councillor Francis Deane raised the following:
 - Complimented all involved in the recent Navan Municipal District Pride of Place awards;
 - Requested that the erection of the plaque for the late Oliver Hilliard, the first Meath man to appear on television in 1962, be progressed.



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- (iii) Councillor Shane Cassells requested that the footpath on the Trim - Robinstown Road, which extends to c. 75 metres, be included in the 2015 roadworks programme.
- (iv) Councillor Jim Holloway raised the following:
- Requested that the discharge of water from the road into driveways along the Proudstown Road be assessed with a view to undertaking works;
 - Acknowledged the national Pride of Place awards that recently took place in Ennis.
- (v) Councillor Joe Reilly raised the following:
- Enquired as to whether there was any progress in appointing a school warden at St. Oliver's school;
 - Requested that contact details for relevant officials be provided to Councillors to facilitate access – it was agreed that this would be provided.

This concluded the business of the meeting.

Signed:

An Meára