



## ***Miontuairiscí / Meeting Minutes***

### ***Laytown-Bettystown Municipal District***

#### ***Ordinary Meeting***

***09:30 a.m., 16<sup>th</sup> May, 2019, Duleek Civic Offices***

An Cathaoirleach, **Councillor Wayne Harding**, presided.

**Councillors Present:** Tom Kelly, Sharon Keogan, Paddy Meade, Stephen McKee, Sharon Tolan.

**Apologies:** Councillor Eimear Ferguson.

**Officials in Attendance:**

**Senior Executive Officer:** Robert Collins

**Meetings Administrator:** Claire King

**Executive Engineer:** Christy Clarke

**Staff Officer:** Triona Keating

**Apologies:** Fiona Lawless, Director of Service

#### **1 Confirmation of Minutes**

##### **1.1 Confirmation of minutes of Ordinary Meeting held on 11<sup>th</sup> April, 2019.**

The minutes of the Ordinary Meeting held on 11<sup>th</sup> April, 2019 were confirmed on the proposal of **Councillor Paddy Meade** and seconded by **Councillor Sharon Keogan**.

#### **2 Matters arising from the Minutes**

There were no matters arising from the minutes.

#### **3 Expressions of Sympathy and Congratulations**

Congratulations were extended to:

- Bellewstown Heritage Group on their recent festival;



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- Trim Tourism Network on the recent Tubridy exhibition.

### **4 Statutory Business**

#### **4.1 Transportation**

- 4.1.1 To receive a Progress Report on works undertaken/planned for Laytown-Bettystown Municipal District.

The report had been circulated in advance and matters raised by councillors included:

- Welcomed the provision of the solar compacting bins and ongoing works, including those at the toilets in Laytown.
- Queried the opening hours and security arrangements for the toilets in Laytown – it was confirmed that these would be similar to the facility in Bettystown, with varied hours during the summer. Reference was also made to the 24 hour access to the portaloo. It is hoped that the toilet facility in Laytown will be available for the June Bank Holiday weekend.

#### **4.2 Housing**

- 4.2.1 To receive the Chief Executive's Report in accordance with Part 8 of the Planning & Development Act 2000–2018 and the Planning & Development Regulations 2001–2018 on proposed housing development at Donore of 21 housing units in total, including all site development works, with vehicular access through the existing development at Staleen (An Riasc) and a pedestrian access through the existing Saint Mary's Villas development. (P819002).

David Jones, Senior Executive Officer, Housing outlined the Part 8 process, the position of the Housing Authority in trying to maximise the provision of social housing with a limited landbank and the current housing demand in Donore.

Jennifer McQuaid, Assistant Planner and Pdraig Maguire, Senior Executive Planner outlined the key points in the Chief Executive's report including the details of the scheme, assessments undertaken and submissions received.



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Matters raised by councillors, with responses provided, included:

- The compliance of the scheme with the development plan and estate layout – the proposed scheme had been assessed from both a planning and technical perspective and was found to be in compliance with all relevant standards, with amendments having been made to minimise the overlooking of adjacent residences. Amendments can only be made within 6 weeks, with any proposed amendments requiring justification.
- The preference for affordable housing on that site – a portion of the site has been retained for the provision of approximately 10 affordable units, which will be subject to a separate Part 8 process, and will be progressed following the introduction of the national affordable dwelling scheme.
- The need to ensure that there is minimum impact on existing homes in the area and ensure adequate open space and traffic management.
- The suitability of the proposed scheme to meet local demands – this was confirmed.
- Concerns expressed by residents in the adjacent estate regarding open space provision and pedestrian access – it was pointed out that, where possible, integration is encouraged.

The Cathaoirleach and councillors thanked David, Padraig, Jennifer and Tom for their work on the proposed scheme.

### **4.3 Corporate Services**

- 4.3.1 To agree the 2019 Arts, Festivals, Festive Decoration & MD Renewal Budget.

It was agreed on the proposal of **Councillor Sharon Keogan** and seconded by **Councillor Sharon Tolan** to allocate the balance of €1,750 to Laytown Christmas Lights Group.

- 4.3.2 To note Municipal District Allocations submitted by Councillors on behalf of



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The list of allocations, circulated in advance, was noted.

### **5 Notice of Question**

There were no Notices of Question.

### **6 Notice of Motion**

There were no Notices of Motion.

### **7 Strategic Policy Committee & Corporate Policy Group Reports – For Information Purposes**

7.1 To note the report from the Transportation SPC meeting of 16<sup>th</sup> April, 2019.

The report was noted.

7.2 To note the report from the Housing, Community & Cultural Development SPC meeting of 25<sup>th</sup> April, 2019.

The report was noted.

7.3 To note the report from the Planning, Economic Development & Enterprise PC meeting of 3<sup>rd</sup> May, 2019 (CDP timetable also attached).

The report was noted.

### **8 Other Matters Arising**

8.1 Councillor Tom Kelly enquired as to what the quorum was for the attendance by councillors at each of the SPC meetings and the validity of meetings proceeding if the quorum was not met – it was agreed to refer this query to the relevant departments for response.



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### **9 Correspondence**

- 9.1 Correspondence received from EPA in response to the Notice of Item 6.1 - Notice of Motion as adopted at the April meeting re Air Quality Control Monitoring Units.

The correspondence was noted and it was agreed on the proposal of Councillor Sharon Keogan and seconded by Councillor Tom Kelly that the new municipal district council should arrange to meet with the EPA at a future date.

### **10 Any Other Business**

- 10.1 Christy Clarke raised the following issue:

10.1.1 Confirmed that the draft preliminary design for the footpath from the school in Donacarnev to Bettystown (roundabout) had been prepared and consultation had taken place with landowners on issues such as tree retention, cycleway widths, etc. Subject to negotiation and agreement with landowners, it is hoped to commence works this year. Councillors welcomed the progress on the scheme and, in particular, the provision of the underpass.

- 10.2 Councillor Paddy Meade raised the following issue:

10.2.1 Requested that ducting for the provision of public lighting be installed when CIS works are being carried out in St. Oliver's Villas.

- 10.3 Councillor Sharon Keogan raised the following issue:

10.3.1 The plans for traffic calming measures on lower Main Street, with the need for a pedestrian crossing at the post office – whilst there are no plans at the moment, this is on the list of new schemes and the situation is being monitored.

- 10.4 Councillor Stephen McKee raised the following issue:

10.4.1 The need for traffic calming and safe pedestrian crossing at the graveyard junction in Duleek.



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The Cathaoirleach acknowledged the way in which councillors had represented their communities over the last 5 years and the progress that had been achieved. The Cathaoirleach and councillors thanked the executive, the engineering and outdoor staff and the meeting administration staff for their work over that period. On behalf of the staff, Robert Collins thanked councillors for their support, cooperation and courtesy over the council term.

This concluded the business of the meeting.

**Signed:**

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**Cathaoirleach**