

## **Miontuairiscí / Meeting Minutes**

### **Local Community Development Committee Meeting – 28<sup>th</sup> June, 2019 at 10.40am**

#### **Presiding:**

Mr John Higgins (JH) Community Sector

#### **Present:**

Mr Kevin Stewart (KS)	Deputy Chief Executive Meath County Council
Cllr Yemi Adenuga (YA)	Councillor Meath County Council
Cllr Annie Hoey (AH)	Councillor Meath County Council
Cllr Mike Bray (MB)	Councillor Meath County Council
Mr Joe English (JE)	Local Enterprise Office
Mr Paul Carroll (PC)	Dept of Employment Affairs & Social Protection
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Ms Dorothy Kerrigan (DK)	Health Service Executive
Mr Michael Ludlow (ML)	Meath Partnership
Ms Sheila Comiskey (SC)	Social Inclusion
Ms Suzanne Brady (SBr)	Environmental Sector
Mr Seamus McGee (SMcG)	Farming Sector
Ms Geraldine Hogarty (GH)	Youth Work Ireland Meath

#### **Officials:**

Ms Fiona Fallon (FF)	Chief Officer, Senior Executive Officer, Community
Ms Áine Bird (AB)	Administrative Officer, Community Department MCC
Ms Joan Carroll (JC)	Senior Staff Officer, Community Department MCC
Ms Karen Dalton (KD)	Staff Officer, Community Department MCC

#### **Guest:**

Jennifer Nolan (JN) Meath Partnership

#### **Apologies/Absent**

Ms Ita McGuigan (IMcG)	Údarás na Gaeltachta
Mr Eamonn Cassells (EC)	Community Sector
Ms Jacinta O'Sullivan (JOS)	Social Inclusion
Mr Noel Maguire (NM)	Trade Union Sector
Business Sector	Vacant

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Item	Discussion / Action
	JH welcomed the newly elected members Cllr Yemi Adenuga, Cllr Annie Hoey and Cllr Mike Bray to the LCDC and LAG. He also thanked the three outgoing members of the LCDC and LAG, Cllr Sinead Burke, Cllr Sharon Tolan and Cllr Sharon Keogan. He thanked Sinead Burke in particular for her work on the SICAP sub group.
1.	<p><b>To agree the minutes of the meeting held on the 17<sup>th</sup> May, 2019</b></p> <p>The minutes of the meeting of the 17<sup>th</sup> May, 2019 were proposed by Mr. Paul Carroll and seconded by Mr. Michael Ludlow.</p>
2.	<p><b>Matters arising</b></p> <p>No matters arising.</p>
3.	<p><b>Election of Vice Chairperson</b></p> <p>FF outlined the role of the Vice Chairperson and then invited the committee members to make nominations. ML nominated SMcG and SMcG nominated SB. Following a brief discussion SB accepted the nomination which was seconded by SC.</p> <p>SWMcD and DK joined the meeting at 10.45am.</p>
4.	<p><b>Correspondence</b></p> <p>FF advised the Committee on a piece of correspondence regarding the public consultation on Meath County Councils Climate Action Strategy. She noted that the closing date for receipt of submission is midnight on Wednesday 17th July 2019.</p> <p>FF advised that a letter of resignation was submitted by John V Farrelly who represented the Business Sector. A replacement nomination has been received and will go to the next full council meeting for approval.</p>
5.	<p><b>To receive an update on SICAP</b></p> <p>JN joined the meeting at 10.47am and made a presentation to the committee providing an outline of the SICAP programme, the actions listed for 2019 and the achievement of the set 2019 targets to date. All actions are on target with a number already above the expected midyear figure.</p>

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Following the presentation the committee commended JN and the team on the great work being carried out in the SICAP programme. JN answered a number of queries raised by the committee members;

YA enquired as to how the SICAP team decides on what groups to work with.

JN confirmed that they have an established list of Social Inclusion groups; that they run events and if groups attend and want to progress and fit the SICAP programme they will be included.

JN noted that Meath Partnership will work with any group however advised that the SICAP budget is the 2<sup>nd</sup> lowest in the country so this does bring some restrictions on how much they can assist the groups.

SWMcD noted that the figures for Traveller and Roma group are low and enquired if there was anything in the plan to target these groups for the remainder of the year. JN advised that Meath Partnership has an established relationship with Meath Traveller Workshop and consult with them at the start of the year. She noted that Meath Traveller Workshop are funded by the Department of Justice, they have a larger budget than SICAP and that a lot of work is being carried out directly by Meath Traveller Workshop, JN noted that they have already made referrals to Meath Partnership this year under the Employment Support Initiative and that there are a lot of resources available in the County. SWMcD enquired as to where this additional work is being reflected in terms of the LCDC. FF advised that there is a link with other agencies through the LECP. GH noted that Involve in Trim and Navan are dedicated groups who work with the Traveller and Roma target groups.

PC noted that it was an excellent presentation and extended an invite to JN to give the presentation to his staff at an upcoming training hour. He advised that there are plans for more substantial engagement in the second half of the year and he is keen that his team liaises with Meath Partnership. He also noted that there have been recent changes in the support resources for Mosney advising that they will now be supported by the team in Drogheda instead of Navan. JN advised that Meath Partnership work with Tusla through CYPSC and that there is a meeting taking place during the summer with all agencies regarding Mosney.

ML noted that the Department of Rural and Community Development have issued an invitation regarding gaps identified in Mosney and have welcomed funding submissions for activities there. He also advised that Meath Partnership and LMETB were successful in an application for grant funding in the amount of €50,000 for a project aimed at disadvantaged young people aged between 16 and 18 in the Navan area. He advised that the project has started and that they are working with 40 young people and extended his gratitude to the Department and LMETB for their support of the project.

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	<p>PC noted that these programmes support young people up to the age of 18 and it would be important that his team are aware of the young people as they leave these programmes so that they can support them going forward.</p> <p>JH thanked JN for the presentation to the committee. JN left the meeting at 11.20am.</p>
6.	<p><b>Appointment of Elected Members to SICAP subgroup and Rural Development Programme (RDP) monitoring sub group</b></p> <p>FF advised that following the changes to the elected members on the LCDC and LAG there are two vacancies to be filled on the RDP Monitoring Group and one vacancy on the SICAP sub group. YA confirmed that the elected members had discussed this among themselves and agreed that YA would sit on SICAP sub group and that MB and AH will sit on the RDP Monitoring Group.</p>
7.	<p><b>Approval of SICAP Subcontractors</b></p> <p>FF advised that it was raised following a recent SICAP audit that the LCDC must approve the external trainers and sub-contractors used by Meath Partnership across the two SICAP programmes to date. A list of the external trainers and sub-contractors were displayed on screen. All members' present approved the list of external trainers and sub-contractors by a show of hands.</p>
8.	<p><b>To approve applications for funding under the Community Enhancement scheme 2019</b></p> <p>FF reminded the members present of their obligations regarding conflict of interest and asked the members to declare if they had any conflict of interest with any of the applicant groups under the CEP 2019 scheme. GH advised that she was involved with the Youth Work Ireland submission. JH advised he would not be voting due to his involvement with Enfield Development Group and YA would not be voting due to her involvement with Cultur.</p> <p>FF provided a brief overview of the Community Enhancement Programme scheme for 2019 and went down through list of applications received and the projects being put forward for funding approval.</p> <p>MB enquired who assessed the applications and if the allocation for the County was already predetermined or if it was subject to a submission being made to the Department. FF outlined the assessment criteria used noting that it was based on guidance from the Department. FF also confirmed that the budget was already set by the Department and the amount had already been communicated to the local authority.</p>

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	<p>The committee voted by a show of hands to approve the recommendations set out for the large scale projects in excess of €1,000. GH and JH did not partake in the vote.</p> <p>The committee voted by a show of hands to approve the recommendations set out for the small scale projects of less than €1,000. YA did not partake in the vote.</p> <p>FF asked the committee to continue to treat the allocations as confidential and that communications will issue to the groups in the coming week.</p>
<p><b>9.</b></p>	<p><b>To receive an update on the draft Healthy Meath Strategy</b></p> <p>FF advised the committee that the Healthy Meath Strategy is almost complete, with the final round of consultation taking place with the various stakeholders, she noted that it is hoped to present the details of the strategy to the members at the July LCDC meeting.</p>
<p><b>10.</b></p>	<p><b>To receive an update on the PPN</b></p> <p>The following update was circulated to the committee and FF gave a brief outline on its contents;</p> <ul style="list-style-type: none"> <li>• There are over 870 groups on the PPN. A re-registration of groups is planned over the next 2 months.</li> <li>• The Africa Day event was held in Claremont Stadium on Saturday 15th June. Over 400 people attended the event which celebrated African culture through drumming, music, food and costume.</li> <li>• The Environmental Plenary held in Dalgan Park on May 11th was very informative. Topics covered by the speaker's at the event included biodiversity, climate change and the Sustainable Development Goals.</li> <li>• PPN vacancies on Council committees are in the process of being filled. An election will take place for both the Community College and the Social Inclusion College for the vacancies on the LCDC as there are 5 nominees for the Community College and two for the Social Inclusion College.</li> <li>• The PPN survey on insurance will now be rolled out nationally by PPN's, survey details are being finalised.</li> </ul> <p>FF also advised the committee that Catherina O'Rourke is stepping down as PPN Coordinator from September 2019 and that the recruitment process for her replacement has commenced.</p>

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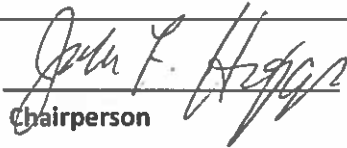
<p><b>11.</b></p>	<p><b>Agree a date for the next meeting</b></p> <p>The next meeting is scheduled to take place on Friday 26<sup>th</sup> July at 10.30am. SC and SB noted their apologies for the July meeting.</p>
<p><b>12.</b></p>	<p><b>A.O.B.</b></p> <p>FF informed the committee that Round 3 of the Healthy Ireland fund has been launched with staff attending an information session in Tullamore yesterday. She provided a brief outline on the details of the programme;</p> <ul style="list-style-type: none"> <li>- It's a two year programme running from 1<sup>st</sup> July 2019 to 30<sup>th</sup> June 2021.</li> <li>- The budget for the two years is €184,000, with €107,000 in Year 1 and €77,000 in Year 2.</li> <li>- Part of Year 1 funding is to include up to €30,000 for promotional expenses with a minimum of €5,000 to be used on Healthy Ireland merchandise.</li> <li>- Must appoint a Healthy Ireland Coordinator to deliver the Healthy County Strategy.</li> <li>- Maximum of five actions over the two years which must fit into specific themes.</li> </ul> <p>FF advised that an email will be circulated to the committee with the information on the fund along with a copy of the actions in the draft Healthy Meath Strategy and if any members have any suggestions to forward them to her as soon as possible. She noted that the actions have to be approved by the LCDC and it is hoped to bring the proposals to the July LCDC meeting.</p> <p>DK asked for clarification on a number of items; the minimum amount per action being €7,500, could this be over the two year programme, is the grant amount inclusive of the costs associated with the HI Coordinator and if there was a standard form to make an application. FF confirmed that the minimum per action is €7,500 and it could possibly be over the two year programme but it would need to target the specific groups each year, the grant amount is inclusive of the costs associated with the employment of a HI Coordinator and there isn't a standard application form, committee members are being asked to make submissions on proposed actions.</p> <p>PC noted that the grant amount is unreasonable given that the vast amount of the fund is going on staffing and the promotional requirements. He enquired if it would be possible to make representations for more funding under future Healthy Ireland rounds. FF confirmed that the Department of Health set out the scheme and that she will raise it at the next Chief Officers meeting. AB advised the committee that Pobal did take comments and suggestions on board when drafting this programme following the last two programmes. SC enquired if the appointment of the HI Coordinator will be an external person, FF advised that this will be clearer when the specific details are received from the Department.</p> <p>PC commented that the salary was high for a possible part time position and if the LCDC had the power to set the salary. FF advised that there are set salary scales in the public sector and it is not yet known what grade the position will be equivalent to but when it is set it will be in line with the prescribed salary scale of the grade.</p>

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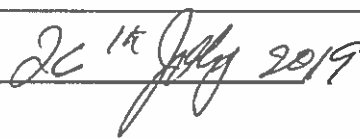
SWMcD acknowledged the concerns raised but cautioned that historically the administration costs associated with funding allocations was not taken into consideration so the inclusion for this programme is welcome. She also noted that the HI Coordinator may be carrying out the administration role for the groups who are carrying out the approved actions under this programme.

JH thanked those present for attending. Meeting concluded at 11.46am.

Signed:

  
Chairperson

Date:

  
20<sup>th</sup> July 2019

