

**Miontuairiscí / Meeting Minutes**

**Local Community Development Committee  
 Meeting – 26<sup>th</sup> July, 2019 at 10.48am**

**Presiding:**

Mr John Higgins (JH) Community Sector

**Present:**

Cllr Yemi Adenuga (YA)	Councillor Meath County Council
Cllr Annie Hoey (AH)	Councillor Meath County Council
Cllr Mike Bray (MB)	Councillor Meath County Council
Mr Joe English (JE)	Local Enterprise Office
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Ms Dorothy Kerrigan (DK)	Health Service Executive
Mr Michael Ludlow (ML)	Meath Partnership
Ms Jacinta O’Sullivan (JOS)	Social Inclusion
Ms Aine Lee (AL)	Business Sector
Mr Seamus McGee (SMcG)	Farming Sector

**Officials:**

Ms Fiona Fallon (FF)	Chief Officer, Senior Executive Officer, Community
Ms Áine Bird (AB)	Administrative Officer, Community Department MCC
Ms Joan Carroll (JC)	Senior Staff Officer, Community Department MCC
Ms Karen Dalton (KD)	Staff Officer, Community Department MCC

**Apologies/Absent**

Ms Jackie Maguire (JM)	Chief Executive Meath County Council
Ms Ita McGuigan (IMcG)	Údarás na Gaeltachta
Mr Paul Carroll (PC)	Dept of Employment Affairs & Social Protection
Ms Suzanne Brady (SBr)	Environmental Sector
Mr Noel Maguire (NM)	Trade Union Sector
Ms Geraldine Hogarty (GH)	Youth Work Ireland Meath
Community Sector	Vacant
Social Inclusion	Vacant

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Item	Discussion / Action
	JH welcomed AL onto the LCDC. AL replaced John V Farrelly as the representative of the business sector.
<b>1.</b>	<p><b>To agree the minutes of the meeting held on the 28<sup>th</sup> June, 2019</b></p> <p>The minutes of the meeting of the 28<sup>th</sup> June, 2019 were proposed by Mr. Seamus McGee and seconded by Mr. Joe English.</p>
<b>2.</b>	<p><b>Matters arising</b></p> <p>No matters arising.</p>
<b>3.</b>	<p><b>Correspondence</b></p> <p>FF advised the Committee on a number of pieces of correspondence and provided a brief outline of their contents.</p> <ul style="list-style-type: none"> <li>I. Update on the SICAP Distance Travelled Tool</li> <li>II. HSE grants for available for older people</li> <li>III. Social Enterprise Policy for Ireland</li> <li>IV. Draft Meath Digital Strategy Consultation – FF noted that once the strategy is finalised the Broadband Officer Cormac McCann, can attend a LCDC meeting to make a presentation on the strategy.</li> </ul>
<b>4.</b>	<p><b>To approve the recommendation of the SICAP sub-group for the mid-year review</b></p> <p>JH noted that the SICAP sub group met on Tuesday 23<sup>rd</sup> July to review the mid-year progress, he invited YA to give some feedback on the meeting. YA noted that the presentation at the last LCDC meeting and the sub-group meeting were impressive and very informative. She noted that there is a slight under spend but that it was not a concern at this time. JH agreed that the programme is progressing well and that the sub-group were impressed with the work to date.</p> <p>The approval of the Mid Year Review was proposed by YA and seconded by SWMcD, all members were in agreement with the approval and that the payment of the 2019 Q3 payment to Meath Partnership should proceed.</p>
<b>5.</b>	<p><b>To approve project recommendations for Healthy Ireland fund round 3</b></p> <p>The project proposals under Healthy Ireland Fund Round 3 were circulated to the committee members present. FF went through the scheme and the proposed projects for consideration. FF noted that if the committee approve the proposed projects the work programme will be submitted to Pobal for review.</p>

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	<p>FF noted that Pobal have advised that it may take up to 8 weeks for the work programme to be reviewed and a response provided. She also noted that there is an issue with the employment of the co-ordinator as approval still has to be obtained from the Department of Housing, Planning and Local Government before the recruitment for the role can take place.</p> <p>SWMcD enquired if the fit-bits were given to the participants or if they were on a loan basis. FF confirmed that the fit-bits are provided for the duration of the programme and if the participant wishes to keep the fit-bit they are asked to make a contribution towards the cost of the fit-bit, with the contribution being reinvested into the programme. SWMcD advised that the financial piece of the action should be very clear before the programme commences.</p> <p>All present agreed by a show of hands to submit the actions included in the proposal forward as a work programme to Pobal for the Healthy Ireland Fund Round 3.</p>
<p><b>6.</b></p>	<p><b>To receive an update on the draft Healthy Meath Strategy under Healthy Ireland fund 2</b></p> <p>FF advised the committee that the Healthy Meath Strategy is near completion, the next step is to arrange for the design of the document and then to be printed, this will be arranged in the coming months and will be circulated to the committee. FF noted that the development of the strategy was an action under the last Healthy Ireland Fund and is a three year plan.</p>
<p><b>7.</b></p>	<p><b>To receive a quarterly update on the LECP</b></p> <p>FF noted that a couple of updates have been received since the LECP report was circulated to the committee and advised that these will be added before the circulation of the Q3 report. FF informed the committee that the actions are moving on, however some won't be delivered and this is mainly due to the unavailability of resources. FF advised that the guidance is still pending from the Department regarding the LECP review and noted that it will be a desk top exercise. DK enquired when the current plan concludes, FF confirmed that it will be in March 2021. FF also provided a brief overview on the process for the development and approval of the next plan.</p>
<p><b>8.</b></p>	<p><b>To receive an update on the PPN</b></p> <p>The following update was circulated to the committee and FF gave a brief outline on its contents;</p> <ul style="list-style-type: none"> <li>• Current membership of the PPN is 880 groups.</li> <li>• A re-registration process will commence in August, this tends to result in a reduction in the number of member groups.</li> <li>• The PPN national insurance survey is underway with a closing date of 31st July, there have been 98 responses to date from the Meath PPN membership.</li> </ul>

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	<ul style="list-style-type: none"> <li>• Elections were held to fill the PPN vacancies on the LCDC, Garret O’Brien from the Community Pillar and Susuana Komolafe from the Social Inclusion Pillar were the successful candidates.</li> <li>• The process for the wellbeing statement will commence in October with Kells being the first Municipal District to be targeted.</li> <li>• The recruitment process for the Resource Worker position is underway.</li> </ul> <p>MB enquired as to who drafted the insurance survey. FF advised that it was drafted nationally to determine the extent of the problem for community groups and included queries on cost, difficulties in getting insurance and if any events were unable to proceed due to lack of insurance etc.</p> <p>MB enquired on the content of the Well Being Statement, FF provided an outline on the statement and answered a number of queries from the committee noting that it will be at MD level and it is an opportunity for the community to raise issues and concerns they have and for them to work with the lead partners, the local authority and the PPN secretariat to resolve them or to come up with solutions.</p> <p>ML noted that it is a significant theme in the LECP and that it’s great to see the PPN getting involved at MD level.</p> <p>SMcG stated that the PPN is an excellent forum for keeping the community informed on what is going on in the County and would encourage groups to register.</p>
<p><b>9.</b></p>	<p><b>Agree a date for the next meeting</b></p> <p>The next meeting is scheduled to take place on Friday 30<sup>th</sup> August at 10.30am. JH, MB, AH, JOS and AL advised that they would not be available to attend the August meeting.</p>
<p><b>10.</b></p>	<p><b>A.O.B.</b></p> <p>FF advised the committee of an additional €5m which was allocated nationally under the Community Enhancement Programme specifically for Men’s and Woman’s Sheds. FF went through the report circulated to the committee which included the details of the groups that applied and the proposed funding level for each applicant.</p> <p>AL enquired if the groups were aware that their application must include a valid quotation. FF confirmed that it was specified in the guidelines and that where an application came in without a quotation the group was contacted and given an opportunity to submit the quotations.</p>

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<p>All present agreed by a show of hands to approve the funding allocations as per the circulated proposal report.</p> <p>JH thanked those present for attending. Meeting concluded at 11.20 am.</p>
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Signed: *John F. Heggin* Date: 17/09/2019  
Chairperson

