



comhairle chontae na mí
meath county council



**Location - No More
Commuting**

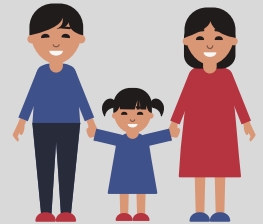


**Career Progression
Opportunities**

**JOB
OPPORTUNITIES**



**Contribute to your
Local Community**



**Family Friendly
Work Practices**



**Continuous
Professional
Development**

Benefits of Working for Meath County Council

Why work in Meath County Council?

Meath County Council seeks to attract and retain talented and motivated people, from diverse backgrounds and experiences, who will take pride in their work and make a positive difference to the lives of citizens in Meath.

As a staff member of Meath County Council you will be making your contribution to the county's development as the best possible place in which to live, work and do business. As a staff member, you will be given a range of opportunities to positively engage with citizens, businesses and communities to make a positive impact upon their daily lives.

Meath County Council is a large local authority that provides a broad and diverse range of services to local communities. These services include housing, roads, enterprise units, parks and playgrounds, libraries, swimming pool, arts centre, community infrastructure, litter control, and financial supports. We support local economic and community development and serve as a platform for local democracy and engagement.

- Join our organisation and you will become a valued member of our team and be part of the overall organisations 850 staff. There are excellent career opportunities available in a wide range of administrative, professional, creative, technical, and general services roles.
- Employees are provided with opportunities to learn, develop and grow through staff mobility and career development, a comprehensive training and development programme and the provision of financial assistance to staff undertaking further education.
- The Council recognises the importance of work life balance and supports family friendly initiatives such as flexi-time, work-sharing, paid maternity leave and paternity leave, as well as generous annual leave allowances. There is free staff parking and a restaurant on site.
- The well-being of employees is a priority for the Council so we provide free flu inoculation, a confidential Staff Welfare Service, and our optical benefit scheme. We also host a range of ongoing health and well-being initiatives throughout the year.
- Employees can join the Staff Social Club and can also take part in the numerous social events organised such as golf outings, trips to the theatre etc.
- Employees can avail of various at source deductions e.g. Credit Union Plus.
- Staff may also avail of tax saver schemes such as the cycle to work scheme.

It is the policy of Meath County Council to recruit and retain staff in accordance with best Human Resource practices. This allows the Council to provide an efficient and effective service to its citizens.

There are excellent career opportunities available in a wide range of administrative, professional, creative, technical, and general services roles so keep an eye out on our website and social media platforms for forthcoming advertisements:

Website: www.meath.ie/council/your-council/careers/

Facebook: <http://www.facebook.com/MeathCountyCouncil>

Twitter: <http://twitter.com/meathcoco>

Instagram: <http://instagram.com/meathcoco>

Linkedin: <https://www.linkedin.com/company/meath-county-council/>

Administrative Staff

Many of the Council's public services are delivered by staff in administrative roles. We encourage staff to progress from the grade of Clerical Officer (Grade III) to middle management roles such as Senior Staff Officer (Grade VI) and Administrative Officer (Grade VII).

Through the Public Appointment Service the Council also recruit for senior management roles such as Senior Executive Officer (Grade VIII) or Director of Service.

Meath County Council Pay Rates at 1st September 2019 as per Circular EL 05/2019

Director of Service

€93,887 - €110,957

Senior Executive Officer / Financial Accountant / Management Accountant

€67,909 - €87,225

Grade 7 - Administrative Officer

€49,835 - €64,786

Grade 6 - Senior Staff Officer / Clerk of Works

€47,588 - €58,157

Grade 5 - Staff Officer

€42,777 - €51,374

Grade 4 - Assistant Staff Officer

€28,049 - €45,554

Grade 3 - Clerical Officer (Entry Grade)

€24,000 - €39,793

Engineers

As Engineers are responsible for major operational and infrastructure programmes there are lots of opportunities for Engineers to work and build significant experience in the Council.

Roles can include work in a road design, work on site during minor and major infrastructural projects and professional oversight and management of areas such as housing, environment, water services, building control and facilities management,

Engineers can progress from the grade of Graduate Engineer to Assistant Engineer, through to Executive Engineer, Senior Executive Engineer and Senior Engineer.

Planners

We employ Planners who, in partnership with key stakeholders and the citizens of Meath, manage the evolution of Meath's physical, economic, social and cultural development.

Planners work to ensure that high quality development adds value not only in terms of commercial viability but also for meeting environmental standards and community needs. Planners are employed in grades from Graduate Planner up to Senior Executive Planner.

Meath County Council Pay Rates at 1st September 2019 as per Circular EL 05/2019

Senior Engineer / Senior Planner

€76,002 - €90,423

Senior Executive Engineer / Senior Executive Planner

€65,678 - €81,480

Executive Engineer / Executive Planner

€49,543 - €68,868

Assistant Engineer / Assistant Planner

€38,747 - €60,899

Graduate Engineer / Graduate Planner

€31,414 - €41,172

Technicians

Technicians are assigned in a number of areas such as civil engineering, architectural and construction projects, building surveying and property management.

Roles can include the preparation of drawings, specifications and tender documents and the analysis and assessment of tenders and recommendation reports.

Technicians also have a role in the supervision of contractors engaged by the Council in a number of Directorates.

Meath County Council Pay Rates at 1st September 2019 as per Circular EL 05/2019

Chief Technician

€47,219 - €61,244

Senior Executive Technician

€45,692 - €55,084

Executive Technician

€42,953 - €51,586

Technician Grade I

€40,098 - €47,981

Technician Grade II

€27,242 - €42,692

Information Technology

The Information Systems (I.S.) Department delivers ICT to Meath County Council providing services under the key areas of;

- IT Technical Operations
- Business Systems
- Process Improvement & Innovation
- Information Management.

Services include:

- Provide a secure and stable communications and network infrastructure for the organisation;
- Provide Helpdesk and Technical support to MCC Staff and Elected Members;
- Manage and support enterprise systems and business applications;
- Provide ICT research on new technologies and advise on projects with an ICT element;
- Business Analysis and Change Management;
- Data Management;
- Data Analytics including Spatial and GIS data;
- Data Governance and Protection
- Network Security and Compliance

Meath County Council Pay Rates at 1st September 2019 as per Circular EL 05/2019

Head of Information Systems

€67,909 - €87,225

Information Systems Project Leader

€49,835 - €64,786

Information Systems Analyst/Developer

€47,588 - €58,157

Information Systems Technical Support Officer

€42,777 - €51,374

Outdoor Staff

We employ outdoor staff to deliver a wide range of services directly to the public.

They ensure the county's parks are well tended, undertake maintenance works in the Council's housing, repair roads and keep the streets of the county clean.

Outdoor staff are employed in grades from General Operative through to Senior General Services Supervisor.

Meath County Council Pay Rates at 1st September 2019 as per Circular EL 05/2019

General Operatives

€539.14 - €615.24 per week

Foreman

€632.61 - €652.14 per week

Water & Sewerage Caretaker Grade 3

€632.61 - €652.14 per week

Water & Sewerage Caretaker Grade 5

€678.28 - €738.88

General Services Supervisor

€742.00 - €885.21

Fire Service

Meath County Council Fire Service provides a multi-skilled approach to the areas of fire fighting, rescue and fire safety engineering. The Fire Service is staffed by engineering, technical and administrative staff as well as retained fire personnel.

Retained Fire Fighters are recruited directly by the Council through a competitive selection process and senior grades in the fire service are filled through competition.

Engineers are employed in the Fire Prevention Section to ensure that the built environment is protected and that all new buildings comply with legislative requirements.

Meath County Council Pay Rates at 1st September 2019 as per Circular EL 05/2019

Part – Time Fire Fighter

€8,003 - €11,001

Station Officer

€16,403 - €20,216

Sub-Officer/Driver Mechanic

€12,417 - €15,303

Call out rates are additional

Librarians

Library services are delivered by staff across a range of grades:

Executive Librarians plan and oversee operations in the local libraries in the county and in the departments of the County Library in Navan as well as planning, promoting and managing programmes of events and activities in their libraries.

Librarians and Library Staff Officers assist the Executive Librarians in their role, with devolved responsibilities as appropriate, and manage operations when Executive Librarians are not present.

Library Assistants work directly with the public, answering queries and generally helping the public make best use of the service; Senior Library Assistants carry out similar tasks but also have a supervisory role.

Leading and managing the service is the responsibility of the County Librarian and Senior Executive Librarians.

Meath County Council Pay Rates at 1st September 2019 as per Circular EL 05/2019

County Librarian

€67,909 - €87,225

Senior Executive Librarian

€49,835 - €64,786

Executive Librarian

€47,588 - €58,157

Grade 5 - Staff Officer/Librarian

€42,777 - €51,374

Senior Library Assistant

€28,049 - €45,554

Library Assistant/Branch Librarian (Entry Grade)

€24,000 - €39,793

Wardens & Lifeguards

We employ a number of wardens including Community Wardens, School Wardens and Beach Wardens who all work to support our communities and our environment.

Lifeguards are also employed to work at our Swimming Pool facility in Kells and also along our coastline at Bettystown beach during the summer session.

Meath County Council Pay Rates at 1st September 2019 as per Circular EL 05/2019

Community Wardens

€678.28 - €738.88

Pool Lifeguards

€632.61 - €652.14 per week

School Wardens/Beach Wardens/Beach Lifeguards

€13.82 per hour

Where our Jobs are advertised?

Meath County Council is a progressive, forward thinking organisation offering exciting and challenging career opportunities to dynamic, hardworking and enthusiastic persons.

If you are interested in working with us check out our website, social media platforms and other sources for current and future vacancies:

www.meath.ie/council/your-council/careers/

- Meath Chronicle on Wednesdays,
- Twitter: <http://twitter.com/meathcoco>
- Facebook: <http://www.facebook.com/MeathCountyCouncil>
- Instagram: <http://instagram.com/meathcoco>
- LinkedIn: www.linkedin.com/company/meath-county-council/
- [Engineers Ireland.ie](http://www.engineersireland.ie) (for Engineering related posts)
- [publicjobs.ie](http://www.publicjobs.ie) (for positions at Senior Executive Level and above)
- [Localgovernmentjobs.ie](http://www.localgovernmentjobs.ie)

Please Note: Human Resources (HR), in Meath County Council do not accept CVs sent to us "on spec".

Jobs can be applied for when advertised by using the application form provided. Completed application forms must be returned by email only to recruit@meathcoco.ie.

Qualifications and Particulars for each job will be provided with each application form.

Salary Point of scale is dependent on previous service history.

Meath County Council

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Dublin Road, Navan,
County Meath
C15 Y291

Tel: (046) 9097000

Email: humanresources@meathcoco.ie

www.meath.ie



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