

Miontuairiscí / Meeting Minutes

**Local Community Development Committee
 Meeting – 25th October, 2019 at 10.30am**

Presiding:

Ms Suzanne Brady (SBr) Environmental Sector

Present:

Cllr Yemi Adenuga (YA)	Councillor Meath County Council
Cllr Mike Bray (MB)	Councillor Meath County Council
Mr Paul Carroll (PC)	Dept of Employment Affairs & Social Protection
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Ms Dorothy Kerrigan (DK)	Health Service Executive
Mr Michael Ludlow (ML)	Meath Partnership
Mr Garrett O'Brien (GoB)	Community Sector
Ms Susuana Komolafe (SK)	Social Inclusion
Ms Jacinta O'Sullivan (JOS)	Social Inclusion
Mr Seamus McGee (SMcG)	Farming Sector
Mr Noel Maguire (NM)	Trade Union Sector
Ms Geraldine Hogarty (GH)	Youth Work Ireland Meath

Officials:

Ms Fiona Fallon (FF)	Chief Officer, Senior Executive Officer, Community
Ms Áine Bird (AB)	Administrative Officer, Community Department MCC
Ms Karen Dalton (KD)	Staff Officer, Community Department MCC
Ms Raphaelle Ennis (RE)	Clerical Officer, Community Department MCC

Apologies/Absent

Ms Jackie Maguire (JM)	Chief Executive Meath County Council
Cllr Annie Hoey (AH)	Councillor Meath County Council
Mr Joe English (JE)	Local Enterprise Office
Ms Ita McGuigan (IMcG)	Údarás na Gaeltachta
Mr John Higgins (JH)	Community Sector
Ms Joan Carroll (JC)	Senior Staff Officer, Community Department MCC

Guest:

Robert Collins (RC)	Senior Executive Officer, Corporate Services MCC
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Item	Discussion / Action
1.	<p>To agree the minutes of the meeting held on the 17th September, 2019</p> <p>The minutes of the meeting of the 17th September, 2019 were proposed by Ms Sadie Ward McDermott and seconded by Ms Jacinta O’Sullivan.</p>
2.	<p>Matters arising</p> <p>No matters arising.</p>
3.	<p>Correspondence</p> <p>FF advised the Committee on two items of correspondence and provided a brief outline of their contents.</p> <ul style="list-style-type: none"> I. Meath County Council Corporate Plan consultation II. Waters Programme Office: Catchment Catch-Up Newsletter - Sept. 2019
4.	<p>To receive details of the Meath County Council draft Corporate Plan</p> <p>RC joined the meeting at 10.45am and presented the details of the draft Corporate Plan and the process to the LCDC.</p> <p>SK and MB joined the meeting at 10.49am</p> <p>RC advised that while the closing date for submissions is the 29th October, 2019, he will accept submissions from LCDC members up to Friday 8th November, 2019.</p> <p>GOB enquired if a response will issue to people who make a submission particularly where an item is not included advising them of the reason why their suggestion wasn’t included. RC advised that this is something that can be considered as an analysis piece on the submissions received outlining why something couldn’t be included, however he cautioned that the priority will be to get the draft plan completed and ready for presentation to the Elected Member at the December Council meeting.</p> <p>SBr thanked RC for the presentation, he left at 10.57am.</p> <p>SBr welcomed SK onto the LCDC.</p>

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5.	<p>To receive a quarterly update on the LECP</p> <p>FF provided a brief update on the quarter 3 submissions received for the LECP. She noted that not all submissions were received but acknowledged that it is a busy time of year. FF advised that work is progressing with the LECP and that a desk top review will be carried out early next year.</p> <p>The plan is due to expire in 2021 and work will commence on the next plan in 2020 following the receipt of guidance from the Department.</p>
6.	<p>To receive an update on the PPN</p> <p>The following update was circulated to the committee and FF gave a brief outline on its contents;</p> <ul style="list-style-type: none"> • Danielle Monahan appointed as Resource Officer and started on Sept 23rd 2019. Danielle previously worked in the disability sector, an independent advocate for vulnerable adults and mostly recently in the HSE Louth for a cross border project for older people. • The re-registration process is on-going and the second round of reminders was issued last week. Next step will be to phone the outstanding members. • The first Well-Being Vision Workshop took place in Headfort Arms Hotel for the Kells MD on Oct 4th. The event was well attended and the consultation process has begun. Dates to be decided for the remaining five MD's. • The National PPN Conference took place in Carlow on Oct 10th and 11th. Meath PPN was represented by Resource Officer and two Secretariat members. • Minister Canney announced that funding has been secured for the Support Officer role for 2020 and the Department of Rural and Community Development will undertake a review of the PPN structures in 2020.
7.	<p>Agree a date for the next meeting</p> <p>The next meeting is scheduled to take place on Friday 29th November at 10.30am.</p>
8.	<p>A.O.B.</p> <p>a) SICAP Audit Planning Memorandum - FF provided the committee with a brief outline on the new SICAP audit arrangements. She noted that the internal audit section will be carrying out the 2018 SICAP audit and have drafted the SICAP Audit Planning Memorandum as part of the new process, it is being brought to the committee for their information. ML noted that Meath Partnership is very happy with the proposed memorandum. No member of the committee raised an objection to the document. FF advised that internal audit staff will arrange to meet with</p>

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Meath Partnership to discuss a timeframe for carrying out the 2018 audit.

b) JOS raised a concern regarding an email that issued from the PPN on the process to be followed after the LCDC meetings. She advised that the PPN representatives are being asked to complete a template outlining the items raised at the LCDC meeting no later than one week after the meeting. She noted that she would not be comfortable reporting on the decision of the LCDC before the minutes of the meeting are formally adopted.

FF advised that the intention of the template is to record any particular issues raised at the LCDC which would be of interest to the relevant PPN pillar and not to record the decisions taken.

SK noted that in some cases information is not being fed back to the PPN. GOB advised that he is a member of the PPN secretariat and he provided some further clarity on the background to the request from Danielle. He noted that the issue arose as information from the various committees was not being fed back to the PPN. Catriona had advised that a process was required so that the PPN reps knew what was expected of them. He acknowledged that the wording on that particular template question will need to be amended. JOS confirmed that she was more comfortable with the template following the clarification received.

c) PC advised that committee that he had just received notification that 178 refugees, 35 families will be arriving into Mosney on the 19th November, 2019. He advised that the family structure is not yet known but that a meeting will be taking place next week with the Department of Justice and it is expected that more information will be available then.

SBr thanked those present for attending. Meeting concluded at 11.12am

Signed:  Date: 13/12/19
Chairperson