

## Comhairle Chontae na Mí

Teach Buvinda, Bóthar Átha Cliath, An Uaimh,  
Contae na Mí, C15 Y291

Fón: 046 – 9097000/Fax: 046 – 9097001

R-phost: Parking@meathcoco.ie

Web: www.meath.ie

Uimhir Chláraithe: 00172770



## Meath County Council

Buvinda House, Dublin Road, Navan,  
Co. Meath, C15 Y291

Tel: 046 – 9097000/Fax: 046 – 9097001

E-mail: Parking@meathcoco.ie

Web: www.meath.ie

Registration No.: 00172770

## Kells Application for Business Parking Permit

Name \_\_\_\_\_

BLOCK CAPITALS

Business Address \_\_\_\_\_

BLOCK CAPITALS

\_\_\_\_\_ \*Eircode: \_\_\_\_\_ (Required)

Phone No: \_\_\_\_\_ Vehicle Reg No: \_\_\_\_\_

Email: \_\_\_\_\_ (Required)

### Please answer the following:

1. Company Registration / Tax Reference No: \_\_\_\_\_

2. Are you the registered owner of the vehicle: Yes  No

3. Do you have access to off street private parking: Yes  No

4. Is the above address your place of employment: Yes  No

### 5. Permit Application

(a) New

(b) Renewal

(c) Lost / Damaged Permit

(d) Change of Vehicle  Old Reg: \_\_\_\_\_

(e) Other  \_\_\_\_\_

6. Previous Permit No: \_\_\_\_\_ (If applicable)

**All questions (1-6) must be answered. \*\*Unsigned / Incomplete Applications will be returned.**

### Checklist - Please enclose the following:-

- ❖ Copy of Vehicle Registration Certificate.
- ❖ Copy of Current Tax Disc.
- ❖ Copy / Current Business Parking Permit.
- ❖ Please enclose a cover letter on business / shop headed paper stating that you or named employee works at the business address mentioned above.
- ❖ Fee €325 paid  or receipt for payment of fee included.  (Do not send cash in the post)

**\*\*\* False or misleading information may result in your application being refused.**

**I have read the conditions overleaf and agree to adhere to same:**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

## **CONDITIONS FOR USE OF BUSINESS PARKING PERMIT**

I would like to bring to your attention the conditions attached for the parking permit. By accepting this permit you agree to the conditions set out herein.

- ✚ *A copy of your Vehicle Registration Certificate and a valid Tax Disc must be provided.*
- ✚ *You do not have access to any other parking space(s) at your place of work and / or within its curtilage. (If so you do not qualify for a business parking permit)*
- ✚ *If you are the owner of a Disabled Persons Parking Permit, you do not need to apply for a Business Parking Permit.*
- ✚ *Acceptance of an application by Meath County Council does not guarantee that the permit will be granted. Each application is assessed based on valid documents submitted.*
- ✚ ***While waiting for a permit to issue the applicant is still required to abide by the Pay & Display bye-laws and pay for parking whilst waiting for their permit to be processed.***
- ✚ *The **permit must be clearly & visibly displayed in a prominent position** on the vehicle to which it is issued **at all times**.*
- ✚ *Assigned street locations listed on permit is at the discretion of Meath County Council and is dependent on availability of parking bays. Parking is on a first come first served basis.*
- ✚ *Vehicles must be parked in a legal manner.*
- ✚ *Parking fines issued to vehicles parked illegally must be paid in full regardless of parking permit. (E.g. Footpath / Double yellow lines / Loading bay)*
- ✚ *Altered or damaged permits are invalid and must be replaced.*
- ✚ *Permits are only valid at the permitted street / location.*
- ✚ *Vehicles parked at any other locations within the disc parking area must display a valid paid parking disc.*
- ✚ *Mis-use or fraudulent use of the permit will result in the permit being withdrawn.*
- ✚ *Any fines issued for the mis-use of a parking permit must be paid in full.*
- ✚ *In the event of **change of vehicle** the **permit must be surrendered** and a new permit applied for immediately.*
- ✚ *Aggressive behaviour / verbal abuse towards other permit holders, traffic wardens or local authority staff may be grounds for refusing / revoking a permit.*
- ✚ *It is the responsibility of the permit holder to renew their permit on the expiry of their current business permit.*

*Please note that a Business Parking Permit application can only be considered and evaluated for pay and display zones.*

**“The personal information (data) collected on this form, including any attachments, (which may include the collection of sensitive personal data) is collected for the purpose of processing this application and any data collected is subject to Meath County Council’s privacy statement which can be found at <http://www.meath.ie/>”**