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| Meath County Council Shop Front Improvement Scheme – Covid 19 affected retailers |
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| Economic Development SectionBuvinda House, Navan Co Meath |

Reference Number – (Office Use Only)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Applicant:

v

Property address

(subject of application):

Business name

(currently operating from premises):

Contact name for application:

v

Contact Address:

v

Contact Phone Number:

Contact Email Address:

v

Type of Business:

v

Date in which building was

v

Constructed: (to nearest decade)

Estimated start date:

v

Estimated completion date:

v

Estimated cost of project:

v

Planning Application number: (if applicable)

v

Are you the owner of the property? Yes No

*If No please submit written approval from the owner of the property to apply for works*

Please provide a detailed breakdown of the proposed project:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Please note:

* Applicants should assess their own eligibility inclusive of the requirement for planning (please contact the Planning Section should you be unsure 046 9097500)
* A site visit(s) may take place throughout the process to ensure work is in line with the outlined proposed works

**Applications should be accompanied by the following:**

1. **Photograph(s) of existing shop front**
2. **Sketch/Plan of proposed shop front changes**
3. **Indication of the type of materials and colour scheme proposed**
4. **A written quotation for the proposed works**
5. **Written proof of ownership/approval letter & contact details of the owner**
6. **Dates of closures and details of projected losses due to Covid 19**

DECLARATION

I/WE declare that the information provided is true and correct

Name (Block Capitals): Position Held:

 Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_

All queries should be directed to economic@meathcoco.ie



