

Miontuairiscí / Meeting Minutes

***Local Community Development Committee
 Meeting – 27th November, 2020 at 10.33am***

Held by phone conference as a result of Covid-19. Attendance was verified by roll call.

Presiding:

Ms Suzanne Brady (SBr) Environmental Sector

Present:

Ms Jackie Maguire (JM)	Chief Executive Meath County Council
Cllr Yemi Adenuga (YA)	Councillor Meath County Council
Cllr Mike Bray (MB)	Councillor Meath County Council
Ms Pádraicín Bheilbigh (PB)	Údarás na Gaeltachta
Mr Paul Carroll (PC)	Dept of Employment Affairs & Social Protection
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Ms Dorothy Kerrigan (DK)	Health Service Executive
Mr Michael Ludlow (ML)	Meath Partnership
Mr Garret O'Brien (GoB)	Community Sector
Mr John Higgins (JH)	Community Sector
Ms Susuana Komolafe (SK)	Social Inclusion
Ms Anna Melnik (AM)	Social Inclusion
Mr Seamus McGee (SMcG)	Farming Sector
Mr Noel Maguire (NM)	Trade Union Sector
Ms Geraldine Hogarty (GH)	Youth Work Ireland Meath

Officials:

Ms Fiona Fallon (FF)	Chief Officer, Senior Executive Officer, Community
Ms Áine Bird (AB)	Administrative Officer, Community Department MCC
Ms Joan Carroll (JC)	Senior Staff Officer, Community Department MCC
Ms Karen Dalton (KD)	Staff Officer, Community Department MCC

Apologies/Absent

Mr Joe English (JE)	Local Enterprise Office
Cllr Elaine McGinty (EMcG)	Councillor Meath County Council
Ms Donna Farrell (DF)	Chambers of Commerce

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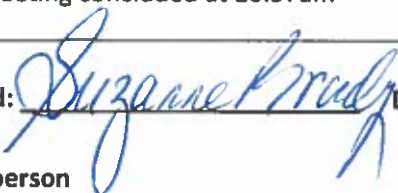
Item	Discussion / Action
1.	<p>To agree the minutes of the meeting held on the 23rd October, 2020</p> <p>The minutes of the meeting of the 23rd October, 2020 were proposed by MB and seconded by SK.</p>
2.	<p>Matters arising</p> <p>No matters arising.</p>
3.	<p>Election of Vice Chairperson</p> <p>FF invited the committee members to make nominations for the new Vice Chairperson. ML nominated SMcG and JH seconded the nomination of SMcG.</p> <p>SK put herself forward for the position however as there was no proposer or seconder for this nomination SMcG was deemed elected as Vice Chairperson.</p> <p>SMcG accepted the role of Vice Chairperson.</p>
4.	<p>Correspondence</p> <p>FF briefed the Committee on a number of items of correspondence which had circulated to the LCDC prior to the meeting and provided a brief outline of their contents. The correspondence items were as follows;</p> <ul style="list-style-type: none"> i. Progress reports from ALONE dated 4th and 19th November 2020 ii. Copies of the PowerPoint presentations given by Eirgrid at the webinar they hosted for PPN member groups as part of their consultation process for the grid upgrade on 13th October 2020 and links to the public webinars which took place on the 22nd October 2020. iii. Information circulated from the Department of Health with an update on the Healthy Ireland Resilience and Wellbeing 'Keep Well' Campaign. iv. HSE Partner Pack update dated Friday 13th November 2020 v. Correspondence from The Organisation for Economic Co-operation and Development (OECD), regarding their Call for Tenders to form Peer-Learning Partnerships in the context of the Global Action "Promoting Social and Solidarity Economy Ecosystems". vi. Details of St Patricks Mental Health Services Founder's Day conference taking place on Friday, 27 November 2020 vii. Confirmation of the 2021 KPI targets for 2021.

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5.	<p>To receive details of the 2019 SICAP audit</p> <p>YA joined the meeting at 10.38am</p> <p>FF provided a brief update to the committee on the 2019 SICAP audit. She noted that as per the funding agreement an annual audit of the SICAP programme must be completed. This audit is completed by the Meath County Council Internal Audit section. FF advised that all the recommendations from the 2018 audit had been put in place and that there were three minor issues identified in the 2019 audit.</p> <ul style="list-style-type: none"> • Some expenditure incurred in 2019 totalling €600.50 was refunded to Meath Partnership, which wasn't included in the cash in hand amount at 31st December 2019 or the budget for 2020. It has been agreed that this funding will be added to the 2021 budget. • 3 subcontractors used during 2019 had not been approved by the LCDC. FF confirmed that the subcontractors were since approved by the LCDC at the October 2020 meeting. • There were a number of files closed where the 6 month ESF follow up had not been completed. FF advised that a programme of work has been put in place by the programme implementer for these follow ups to be completed. <p>ML commented that the audit is a very valuable exercise and that the issues identified are being addressed and will be closed out. He also advised that they have received the ESF report confirming that the SICAP funding has been properly accounted for and that the ESF portion of SICAP funding is eligible. ML thanked the auditor for her work and comments.</p> <p>The approval of the internal audit report for 2019 was proposed by GOB and seconded by JM.</p>
6.	<p>To approve applications under the Covid 19 grant scheme</p> <p>FF gave a brief outline of the applications received under the second call for Covid19 Emergency Funding as detailed in the report circulated to the committee.</p> <p>The approval of the grant allocation as presented was proposed by JM and seconded by NM.</p>
7.	<p>To receive an update on the PPN</p> <p>FF provided a brief update to the committee on the PPN;</p> <ul style="list-style-type: none"> • The Meath Public Participation Network Secretariat issued a survey to all member groups. The survey is an opportunity for groups to give feedback on budget proposals, the impact of Covid and supports needed, managing activity and training needs. Input will inform the 2021 work plan for the PPN. • FF also advised the committee of the launch of the PPN Handbook. She noted that the Department have requested that it is included as part of the PPN work plans going into 2021. FF highlighted that some of the actions are compulsory for the secretariat and the

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	<p>PPN and others are optional.</p> <p>GOB advised that the numbers who completed the survey was disappointing with only 75 groups out of 1100 completing it. He also noted that national secretariat put a lot of work into a submission for the new handbook however not all of it was reflected in the final document. He noted that some concerns have been noted and raised at a national level. SB enquired if there will be a review, GOB noted that the Department have advised that there will be an on-going review however he noted a more formal review is required. SB thanked GOB for the update and Karen for representing Meath at the national secretariat.</p> <p>SWMcD joined the meeting at 10.50a.m.</p> <p>YA enquired how the PPN met with their members. GOB noted that a plenary was not held this year due to Covid19 and that the secretariat is looking at options on how it could take place early next year. He advised that Municipal District meetings are commencing next week through zoom, the first one to take place is in the Laytown/ Bettystown district. He noted that the Environmental and Social Inclusion pillars have been able to hold meetings as their numbers allow for this however meetings through zoom with a thousand or even a few hundred participants would not be possible. YA noted that there may be an opportunity to ask groups to complete a live survey during the meetings. GB noted that it was an interesting solution and added that if the committee have any suggestions or items for the PPN to promote to please forward them to him and he will arrange it with the PPN Resource Officer.</p>
<p>8.</p>	<p>To agree dates for 2021 meetings</p> <p>SB advised that there will not be a December LCDC meeting.</p> <p>SB also noted that she would like to put forward the proposal that future meetings are held on a Tuesday or a Wednesday but noted it would be discussed further at the end of the LAG meeting.</p> <p>SK noted that Wednesdays would not suit her.</p>
<p>9.</p>	<p>AOB</p> <p>No other items of business.</p> <p>Meeting concluded at 10.57am</p>

Signed:  Date: 10.02.2021

Chairperson