

**APPLICATION FORM**

**Improvement works to a private water supply where, in the opinion of the housing authority, the existing water supply is non-compliant with the Drinking Water Regulations or the quantity supplied is insufficient to meet the domestic needs of the household and the house is not connected to, or cannot reasonably be connected to an Irish Water or Private Group Water Scheme.**

* Please read the information notes before completing the application form.
* All questions on the form must be answered and, where specified, supporting documents must be provided. Incomplete forms or, those which are not accompanied by the appropriate documents, will not be processed.
* Work must NOT start before the housing authority or its representative’s visit. If work has commenced before that date, your application will not be considered.
* The grant scheme is administered by housing authorities. All matters relating to the day-to-day operation of the grant scheme, including applications and payments, are a matter for the relevant housing authority.
* Any enquiries about the grant should be addressed to the relevant housing authority’s Rural Water Programme Liaison Officer.

|  |  |
| --- | --- |
| **1. Details of the Applicant** | |
| Name of applicant: |  |
| Address (location of PWS to be installed or improved):  EIRCODE (required): |  |
| You can search for your Eircode by clicking on [**https://finder.eircode.ie/#/**](https://finder.eircode.ie/%23/) | |
| Daytime telephone No: |  |
| Email address: |  |
| **2. Details of existing PWS (if applicable)** | |
| Age of the house, the subject of the water  supply: |  |
| If there is an existing supply of piped water in the house, in what respect is it not wholesome and clean: |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **3. Details of proposed works** | | | | |
| Do the proposed works involve:   * an upgrading of an existing supply * the provision of a new supply * treatment works | Yes Yes Yes | �  �  � | No No No | �  �  � |
| Will the new or upgraded supply of water be used for non-domestic purposes?  If yes, please give details of such uses: | Yes | � | No | � |
| **4. General description and cost of works to be undertaken** (copies of 3 quotes must  also be attached) | | | | |
|  | | | | |
| **5. Previous payments** | | | | |
| Was any grant paid in respect of this house in the last 7 years? | Yes | � | No | � |
| If yes, please provide details:   1. by whom: 2. amount: 3. date paid: | (a)  (b) € |  |  |  |
| **6. Details of Contractor(s)** (copy of Tax Clearance Certificate for each contractor *must*  be provided) Please ensure to insert the name of your preferred contractor | | | | |
| Contractor 1 | Contractor 2 (if applicable) | | | |
| Contractor name: | Contractor name: | | | |
| Contractor address:  EIRCODE: | Contractor address:  EIRCODE: | | | |
| **7. Declaration** | | | | |
| I hereby declare that the information provided by me on this application form, and all other documentation submitted in support of this application, is correct and true.  I understand that the provision of any false or misleading information or invalid supporting documentation may result in this application being cancelled.  **Signature of applicant: Date:** | | | | |

# Form PWS 1b



**PAYMENT CLAIM FORM**

**Improvement works to a private water supply where, in the opinion of the housing authority, the existing water supply is non-compliant with the Drinking Water Regulations or the quantity supplied is insufficient to meet the domestic needs of the household and the house is not connected to, or cannot reasonably be connected to an Irish Water or Private Group Water Scheme.**

* Please read the information notes before completing the claim form.
* All questions on the form must be answered and, where specified, supporting documents must be provided. Incomplete forms or, those which are not accompanied by the appropriate documents, will not be processed.
* Work must NOT have started before the housing authority or its representative’s visit. If work has commenced before that date, your claim will not be considered.
* The grant scheme is administered by housing authorities. All matters relating to the day-to-day operation of the grant scheme, including applications and payments, are a matter for the relevant housing authority.
* Any enquiries about the grant should be addressed to the relevant housing authority’s Rural Water Programme Liaison Officer.

|  |  |
| --- | --- |
| **1. Details of the Applicant** | |
| Name of applicant: |  |
| Address (location of PWS installed or improved):  EIRCODE (required): |  |
| Daytime telephone No: |  |
| Email address: |  |
| PPSN: |  |
| **2. General description and cost of works undertaken** (itemised receipt(s) must be  provided for all works completed) | |
|  | |

**Form PWS 1b**

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| --- | --- |
| **3. Details of Contractor(s)** (copy of Tax Clearance Certificate for each contractor *must* be provided if different from the contractor listed on the application form ) | |
| Contractor 1 | Contractor 2 (if applicable) |
| Contractor name: | Contractor name: |
| Contractor address:  EIRCODE: | Contractor address:  EIRCODE: |
| **4. Declaration** | |
| I declare that the information provided by me on this claim form, and all other documentation submitted in support of this claim, is correct and true.  I understand that the provision of any false or misleading information or invalid supporting documentation may result in this claim for payment being cancelled.  **Signature of claimant:**  **Date:** | |

**Advisory Notice To Well Grant Applicants**

Applications should be submitted to: Meath County Council, Water Services Department, Buvinda House, Dublin Road, Navan, Co. Meath C15 Y291. Phone 046 9097000 : Email

: [waterservices@meathcoco.ie](mailto:waterservices@meathcoco.ie)

# All applicants must arrange for their water supply to be sampled and tested in accordance with European Union (Drinking Water) Regulations 2014 before *and* after works are carried out.

* All applicants who are applying for well grants because of chemical and microbiological deficiencies in their water supply must ensure that sampling and tests are carried out by an Independent Water Quality Laboratory which is accredited for testing parameters listed below.
* It is a requirement that all applications for payment **post works** must be accompanied by an analysis of the water supply carried out by an Independent Water Quality Laboratory which is accredited for testing parameters listed below.
* Please note it is only necessary to undertake the post works tests on parameters that failed on the initial testing.

|  |  |
| --- | --- |
| Coliform Bacteria | Colour |
| E.coli | Conductivity @ 20C |
| Arsenic | Fluoride |
| pH | Turbidity |
| Iron | Ammonium (NH4) |
| Manganese | Hardness |
| Nitrate | \*Odour |
| \*Taste |  |

\*Please note each parameter must be accredited with the exception of taste and odour.

In certain areas of Meath other chemicals may exist and should be included in the test analysis

* Bellewstown – arsenic
* Cortown – arsenic, fluoride etc (mainly effecting deep wells)
* Kilmessan – fluoride
* Ballinabrackey – fluoride
* Please note: ‘**Hardness’** is not a parameter that causes quality deficiencies in water and therefore Meath County Council does not allow well grants for water softeners only. Similarly systems installed to remove ‘sodium’ in water that has been softened will not be covered by the grant.
* If, however, a water softener is necessary as a component in a treatment system to ensure that water supplied from the well complies with the standards set out in the Drinking Water Regulations, then the cost of the water softener is allowable as part of the grant.

# The following is a non-exhaustive list of accredited laboratories as of the 3

* Fitz Scientific : + 353 41 9845440
* Oldcastle Laboratories Ltd : +353 49 8541160
* City Analysts Ltd : +353 01 6136003

Please note that applicants may use laboratories not listed but they must be fully accredited for each parameter. Details of national accredited laboratories can be viewed on the following link:

<https://www.inab.ie/Directory-of-Accredited-Bodies/Laboratory-Accreditation/Testing/>

# Note, the water samples, pre and post installation of upgrade works/equipment, must be taken, tested and analysed by a technician from an accredited laboratory, which is now the responsibility of the applicant to arrange. The applicant cannot take the sample themselves.

Application Checklist

# To avoid any delays in processing your application, please ensure that you have included the following information:

* **Completed application form**
* **Eircode for the house where the well is located must be indicated on the application form**
* **Detailed breakdown of cost for proposed works (3 quotes)**
* **A certificate of water analysis (only applicable for water quality issues)**

**Applicants will need a Tax Clearance Certificate if they receive €10,000 or more**

**in any 12 month period in grants, subsidies or similar payments**

**from public sector bodies**