

## **Miontuairiscí / Meeting Minutes**

**Local Community Development Committee  
 Meeting – 16<sup>th</sup> December 2022 at 10.30 am**

**Held by phone conference/in person. Attendance was verified by roll call.**

### **Presiding:**

Ms Suzanne Brady (SB) Environmental Sector

### **Present:**

Ms Jackie Maguire (JM)	Chief Executive, Meath County Council
Cllr Yemi Adenuga (YA)	Councillor, Meath County Council
Cllr Elaine McGinty (EMcG)	Councillor, Meath County Council
Cllr Mike Bray (MB)	Councillor, Meath County Council
Mr Michael Ludlow (ML)	Meath Partnership
Mr Joe English (JE)	Local Enterprise Office
Ms Lorraine Flynn (LF)	Health Service Executive
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Mr Garret O'Brien (GOB)	Community & Voluntary Sector
Mr Seamus McGee (SMcG)	Farming Sector
Ms Susuana Komolafe (SK)	Social Inclusion Sector
Ms Geraldine Hogarty (GH)	Youth Work Ireland Meath

### **Guest:**

Aisling O'Donnell (AO'D) Healthy Ireland Co-Ordinator

### **Officials:**

Ms Fiona Fallon (FF)	Chief Officer, Senior Executive Officer, Community Dept, MCC
Ms Aine Bird (AB)	Administrative Office, Community Dept, MCC
Ms Angie Mitchell (AM)	Senior Staff Officer, Community Dep, MCC
Ms Alison Lynch (AL)	Senior Staff Officer, Community Dept, MCC

### **Apologies/Absent**

Ms Sharon Curran (SC)	Department of Social Protection
Mr Noel Maguire (NM)	Trade Union Sector
Ms Shola Yahya (SY)	Social Inclusion Sector
Vacant	Chamber of Commerce
Vacant	Udaras na Gaeltachta
Vacant	Community Sector

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Item	Discussion / Action
1.	<p><b>To agree the minutes of the meeting held on the 21<sup>st</sup> October 2022</b></p> <p>The meeting commenced at 10.36 and SB welcomed all in attendance.</p> <p>The minutes of the meeting held on 21<sup>st</sup> October 2022 were confirmed on the proposal of ML and seconded by SMcG.</p>
2.	<p><b>Matters arising</b></p> <p>FF advised that there were no matters arising.</p>
3.	<p><b>Correspondence</b></p> <p>FF confirmed that there were no items of correspondence for December.</p>
4.	<p><b>To receive an update on the Healthy Ireland round 4 funding application</b></p> <p><b>YA joined the meeting at 10.43am</b></p> <p>AO'D Health Ireland Co-Ordinator gave a presentation on the Healthy Ireland Fund (HIF) Local Strategy 2023-2025. She set out the work completed to date which included the Healthy Meath survey, Local &amp; National Research, Local Demographics and Health Data collation, Focus Groups and HSE Survey, meetings, workshops and LECP Consultation. She outlined the outcome of the selection process, the output of the Healthy Meath Public Consultation Survey &amp; Focus groups and also advised the Committee of the 5 outcome areas and target groups who have been identified following the public consultations and holding of the focus groups. She noted the remaining steps in the process which include a 'Workplan' Workshop, review and submission of an application &amp; local strategy and workplan (2023 only) to Pobal by 27<sup>th</sup> January 2023 for approval by the Department of Health and the development of a Healthy Meath Steering Committee.</p> <p>Questions were raised by YA &amp; SB in relation to the selection of the focus groups and the timeframe of the local strategy and responses to questions raised were answered by AO'D.</p> <p>SB thanked AO'D for the presentation.</p>

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<b>5.</b>	<p><b>To receive an update on the preparation of the Local Economic Community Plan (LECP).</b></p> <p>FF briefed the Committee on the status of the LECP preparation and noted that the public consultation had been extended until 22<sup>nd</sup> December 2022. She confirmed that an interactive consultation session had taken place with LCDC Members this week and a Steering Committee meeting had taken place in early December. She advised that a revised survey had been prepared for the business sector and thanked Joe English for circulating the survey to the business community. It was noted that the 3 emerging themes were Tourism, Heritage and Connectivity. The data captured will be fed back into the plan. When full consultations have been completed, it will then be determined if the high-level goals and their wording will need to be changed. The next meeting of the LECP Steering Committee will take place on 13<sup>th</sup> January 2023. FF noted that the preparation of the plan is still on schedule and she thanked the LCDC members for their engagement and interaction in this process to date.</p> <p>SB suggested that members continue to share the details of the LECP with their networks until 22<sup>nd</sup> December.</p>
<b>6.</b>	<p><b>To receive an update on the Public Participation Network (PPN)</b></p> <p>FF gave an update on the PPN and confirmed that all elections have now been completed with each Municipal District returning a Secretariat member and 2 members each from Social Inclusion and Community Pillars.</p> <p>She noted that the Environment Pillar did not return any nominations and therefore a meeting with the Environment Pillar and Catherine from IEN will take place to discuss the inclusion of more groups in this Pillar in order to widen participation at local level.</p> <p>FF advised that the first Secretariat meeting had taken place on 9<sup>th</sup> November and a second meeting had taken place on 7<sup>th</sup> December, both of which were facilitated by Stephen Rourke and it was agreed by members to keep Mr Rourke as Facilitator for 2023 to be reviewed quarterly by the Secretariat.</p> <p>She confirmed that the Social Inclusion Pillar met on 23<sup>rd</sup> November to discuss the strengthening of this Pillar and planning for 2023 and that work on group submission to LECP consultation was underway.</p> <p>She stated that a Plenary meeting will be held in March/April 2023 and advised that there are now 505 groups registered with Meath PPN.</p> <p>She also noted that 2 Secretariat members and a Resource Worker had attended the meeting of the Midlands Regional PPN on 8<sup>th</sup> December in Tullamore and the feedback following this meeting was that it was a great networking event and included the learning and sharing of experience and knowledge from neighbouring PPNs.</p>

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<b>7.</b>	<p><b>To receive meeting dates for 2023</b></p> <p>FF displayed the meeting dates for 2023 to the Committee which included 4 ‘in-person’ meetings, one in each quarter and stated that if all members are in agreement that calendar invites would be sent out.</p> <p>GOB queried if the in person meetings could also be attended remotely as he is working and would need to take leave to attend ‘in person’ meetings which would leave him under pressure to attend.</p> <p>FF advised of the importance of some in-person meetings where it gives new committee members the opportunity to meet everyone and to network. She hoped that all members would be in a position to attend 4/12 meetings in person but that there would be flexibility.</p> <p>GOB asked if holding some of the meetings in the evenings could be considered.</p> <p>FF stated that this had been discussed in the past and that it was agreed by committee members to hold meetings on a Friday morning.</p> <p>YA stated that it is important to have a hybrid option for all meetings in the event of a person feeling unwell, so that they can still attend remotely.</p> <p>SB advised that she agrees with YA in that it can be challenging to attend meetings in person at times due to illness or unforeseen circumstances. She stated that she will speak to the Chief Officer in the coming weeks to discuss.</p> <p>FF suggested selecting 1 meeting per year to meet in person and stressed the importance of meeting in person for new members and for networking.</p> <p>SK joined the meeting at 11.02.</p> <p>ML agreed that meeting in person is hugely valuable in terms of networking and in terms of the level and depth of discussion, interaction and engagement that takes place when a meeting is held in person as opposed to online and he encouraged all members to do their best to attend in person meetings.</p> <p>SWMcD confirmed that she agrees with ML’s statement in that the importance of different agencies and organisations and members meeting in person cannot be overstated in terms of consultation and engagement. She agrees with FF that if we have pre-defined dates for in person meetings that members should make every possible effort to attend in person. She stated that the committee need to try and work towards reaching an agreement on this matter.</p>
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	<p><b>EMcG</b> stated that when a person is sitting on a number of Committees, that it is important to have the hybrid option.</p> <p><b>ML</b> suggested having one of the in person meetings on the same day as the proposed LEADER site visit that is being organised by Meath Partnership and proposed starting that day with an in person meeting in Buvinda House, followed by the site visit.</p> <p><b>SB</b> suggested holding an in person meeting on site as part of the LEADER site visit if the suggested location had a meeting room.</p>
<p><b>8.</b></p>	<p><b>AOB</b></p> <p><b>FF</b> advised that the next LCDC Meeting will be held online on Friday 27<sup>th</sup> January 2023.</p> <p>The meeting concluded at 11.06 a.m.</p>

Signed:



**Chairperson**

Date:

30.01.2023