



Ms Jackie Maguire
Chief Executive,
Meath County Council,
Buvinda House,
Dublin Road,
Navan,
Co. Meath.

9 March 2023

Built Heritage Investment Scheme 2023

Dear Ms Jackie Maguire

I refer to the list of projects recommended by Meath County Council to the Department of Housing, Local Government and Heritage for funding under the Built Heritage Investment Scheme 2023.

I am pleased to inform you that the Minister has accepted the recommendation of Meath County Council and proposes to allocate funding to the projects contained in *Table 1* attached to this letter.

The Council may now notify successful applicants that they have been provisionally approved. This notification should set out the amount of funding, the timeline for completion of works and the terms and conditions of the award in sufficient time to enable the applicant to complete the works and recoup funding by the required deadlines.

Final approval can be given by Meath County Council once applicants have satisfied the terms and conditions outlined in Circular BHIS23/1 and any others laid down by the local authority.

The Minister's approval is subject to the following:

- All works carried out under this scheme must be in accordance with the terms of the Circular BHIS23/1 and follow good conservation practice, including the requirement for works to be overseen by appropriately qualified conservation professionals as necessary.
- Relevant statutory requirements for ministerial notification or consent in respect of work to monuments must be met in all cases. Confirmation of any required notifications and consents must be provided by applicants to the local authority when making a claim for funding
- The onus is on the local authority to ensure that applicants comply with statutory planning requirements in respect of protected structures, proposed protected structures and architectural conservation areas.
- The onus is on the applicant to comply with all other relevant statutory requirements, including but not limited to EU Habitats Directives, foreshore licenses, Safety, Health and Welfare legislation, and the Planning and Development Acts.



- The total value of all public funding provided for individual projects must not exceed **50% including funding received from other public agencies.**
- Where projects are also being funded through LEADER, applicants should contact their LEADER company for advice as funding awarded under the BHIS may impact on LEADER funding
- The local authority must ensure that tax clearance requirements in respect of public sector grants are adhered to by applicants, contractors and sub-contractors and that the Department is publicly acknowledged in all advertisements and publicity in relation to this scheme.

It is the responsibility of the local authority to monitor the progress of projects and ensure that the above requirements are met. **Your attention is drawn to the fact that the Department may withhold funding where the requirement for matching funding for a project has not been met, or for any non-compliance with the terms of the Circular.**

Progress of Projects

Under the terms of **Circular BHIS23/1**, Meath County Council will be required to submit an updated **Form B** to the Department at regular intervals as set out below. On each occasion, the form must include an update on:

- Progress of the works
- Amount of funding claimed
- Amount of private funding leveraged, and,
- Number of days of employment generated (a day is defined as eight hours for the purposes of this scheme).

The date for submission of the 1st Form B progress report is **30 June 2023** with the 2nd progress report due on **15 September 2023**. The final recoupmnt including progress report must be submitted by **3 November 2023** to ensure the drawdown within the calendar year. The Department should be notified of cases where works have not commenced by **15 September 2023** and reserves the right to reallocate funding as per the terms of the circular. The final employment created and the final amount of privately leveraged capital generated in respect of each project must be included on the final form. In all cases, Form B must be accompanied by a cover note signed by the relevant Director of Services.

The Department may at its discretion seek further information and/or carry out inspections of projects at any time.

Where works are not proceeding in accordance with the deadlines as set out by the local authority, an authority may, at its own discretion, withdraw the award of funding for the project and reallocate to another project. **The Department must be informed of all reallocations of funding.**

Where a project listed in *Table 1* has not commenced works by 15 September 2023, the Department, following consultation with the local authority, reserves the right to reallocate funding to another local authority.



Recoupment of Funding

Information about recoupment of funding under the scheme can be found in Section 5 of Circular BHIS23/1.

Recoupment claims may be submitted to the Department at any stage from end of June to the **3 November 2023** once the successful applicants have been paid in full. Any funding unclaimed after this date will be forfeit.

It is the intention of the Department to make all provisional allocations public and Meath County Council would be advised to expedite confirmation of the allocation to applicants as soon as practicable.

If you require any further assistance with the scheme, please contact Ciara Ó Foghlú at email bhis@housing.gov.ie

A handwritten signature in blue ink that reads "Daniel Sinnott".

Daniel Sinnott
Principal Officer
Built Heritage Policy
Department of Housing, Local Government and Heritage
Custom House
Dublin 1
D01 W6X0

cc Niall Ó Donnchú
Assistant Secretary



Table 1

Our Ref No.	Projects	Funding Allocated
BHIS/MH01	Grange Cottage, Grange, Kilbride, Co Meath	€8,960.82
BHIS/MH02	Trohanny Cottage, Trohanny, Moynalty, Kells, Co Meath	€2,399.34
BHIS/MH03	McDonoughs Cottage, Triton Road, Bettystown, Co Meath, A92 NX68	€3,291.50
BHIS/MH04	Teltown House, Navan, Co Meath	€5,443.33
BHIS/MH05	Rowen House, Market Street, Kells, Co Meath	€9,037.11
BHIS/MH06	Larchill Gardens, Kilcock, Co Meath	€5,500.00
BHIS/MH07	Drogheda Port Company, Harbourville, Mornington Road, Co Meath, A92 K5RN	€12,300.00
BHIS/MH08	Market Street, Kells, Co Meath, A82 YH22	€1,435.77
BHIS/MH09	Agher Church, Agher, Co Meath, A83 Y020	€15,000.00
BHIS/MH10	St Seachnall's Church, Dunshaughlin, Co Meath, A85 K883	€9,310.08
BHIS/MH11	The Toll House, Kilmoon Cross, Ashbourne, Co Meath, A84 K751	€7,945.00
BHIS/MH12	J O Connells Bar, Skryne Hill, Tara, Navan, Co Meath, C15 EY76	€9,310.08
BHIS/MH13	Belfry Tower, Church of the Assumption, Newcastle, Moynalty, Co Meath, A82 NX53	€11,577.00
BHIS/MH14	Old School House, Moyrath, Kildalkey, Co Meath, C15 FPC7	€9,310.08
BHIS/MH15	The Old Glebe, Drumcondrath, Navan, Co.Meath, C15 P04V	€2,724.00
BHIS/MH16	Drewstown House, Fordstown, Navan, Co. Meath C15 ND96	€9,310.08
BHIS/MH17	Slane Castle, Slane, Co. Meath, C15 XP83	€9,310.08
BHIS/MH18	Headfort House, Headfort Demesne, Kells, Co. Meath, A82 H7P2	€11,170.00
BHIS/MH19	The Dublin Bar, The Square, Oldcastle, Co Meath, A82 WN23	€12,124.44
BHIS/MH20	Castle Odder, Odder, Dunsany, Co Meath, C15 NY57	€14,911.50



BHIS/MH21	St Mary's Convent, Emmet Street, Trim, Co Meath, C15 DW62	€13,875.50
BHIS/MH22	Herd's Cottage, Hilltown, Bellewstown, Co Meath, A92 N2P8	€9,310.08