

## Clár / Meeting Agenda

### Annual Meeting

**12th June 2023, Buvinda House, Navan, at 11.00 am**

#### COVID-19 Symptoms

Please adhere to the public health latest advice should you experience symptoms of Covid-19 or if you are a close contact of a confirmed Covid case.

#### Public Health Guidance - Covid 19

This meeting has been risk assessed and is being held in line with the *Transitional Protocol – Good Practice Guidance for Continuing to Prevent the Spread of COVID-19*, which outlines advice and best practice guidance to maintain infection prevention and control and other measures for the safe operating of workplaces.

Please note the following:

- The wearing of a face-mask is not required but may be worn in line with best practice.

Meeting attendees are requested to:

- Adhere to public health best practice in relation to cough and sneeze etiquette and hand hygiene and sanitation;
- Adhere to meeting and venue housekeeping arrangements including fire safety arrangements as briefed at the start of the meeting;
- Refrain from bringing food or drink, except bottled water, into the Council Chamber;
- Adhere to information displayed on signage and to the advice of meeting staff.

#### Contents

- 1 Election of An Cathaoirleach**
- 2 Election of the Leas Chathaoirleach**
- 3 Agree the Schedule of Meetings 2022-2023**

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Meetings will commence at 1.30 p.m. on the following dates:

Date	Type
July 3, 2023	Ordinary
September 4, 2023	Ordinary Meeting inc. LPT
October 2, 2023	Ordinary
November 6, 2023	Ordinary
November 20, 2023	Preliminary Budget Meeting and Statutory Budget Meeting
December 4, 2023	Ordinary
January 29, 2024*	Ordinary
March 4, 2024	Ordinary
April 8, 2024*	Ordinary
May 13, 2024*	Ordinary

The June Annual Meeting will be held in accordance with Schedule 10 of the Local Government Act 2001, as amended by the Local Government Reform Act 2014

\*Meeting date changed due to bank holiday

### General Municipal Allocation Meetings

Budget Meeting	2023 Date	Time
Ratoath MD - GMA	Wednesday 1st November 2023	9.30am – 11.00pm
Kells MD - GMA	Wednesday 1st November 2023	11.30am – 1pm
Laytown/Bettystown MD -GMA	Wednesday 1st November 2023	2.00pm – 3.30pm
Navan MD - GMA	Thursday 2nd November 2023	9.30am – 11.00pm
Ashbourne MD - GMA	Thursday 2nd November 2023	11.30am – 1pm
Trim MD - GMA	Thursday 2nd November 2023	2.00pm – 3.30pm