

## ***Clár / Meeting Agenda***

### ***Ordinary Meeting***

### ***Trim Municipal District***

***2:15 p.m., 15<sup>th</sup> June 2023, Trim Civic Offices***

An Cathaoirleach, **Councillor Noel French**, presided.

**Councillors Present:** Joe Fox, Trevor Golden, Ronan Moore, Niamh Souhan and Aisling Dempsey

**Councillors Present via Zoom:**

**Apologies/Absent:**

**Officials in Attendance:**

**Director of Service:** Des Foley

**Executive Engineer:** Maura Daly

**Meetings Administrator:** Áine Bird

**Staff Officer:** Triona Keating

#### **1 Confirmation of Minutes**

##### **1.1 Confirmation of minutes of Ordinary Meeting held on 19<sup>th</sup> May 2023.**

The minutes of the meeting of the 19<sup>th</sup> of May 2023 were confirmed on the proposal of Cllr Trevor Golden and seconded by Cllr Aisling Dempsey.

#### **2 Matters arising from the Minutes.**

Cllr Golden requested an amendment under item 4.1.2 and to insert the following “Request a surface other than concrete be used for the footpaths”.

Cllr Golden enquired should either of the two councillors nominated to sit on the Enfield Town team, cannot attend a meeting, that Cllr Dempsey or himself attend as the next two councillors nominated. The members agreed to this.

#### **3 Expressions of Sympathy and Congratulations**

There were no expressions of sympathy.

Congratulations was extended to:

## ***Clár / Meeting Agenda***

- Department and council officials on the organising of the visits of Minister Humphrey and President Michael D Higgins.
- Trim Athletic Club on the annual 5km Braveheart run.
- Trim Celtic on winning the Leinster Junior cup.

### **4 Statutory Business**

#### **4.1 Transportation**

4.1.1 To receive an update on the Trim Market House and Trim Castle Visitor Centre.

Máire O'Sullivan and Terri Sweeney, OPW gave a presentation on the proposed design for the new visitor centre.

The members raised the following:

- Welcomed the design, what are the timelines.
- Can the swift boxes in the fly tower be included.
- Great to marry energy efficiency into the design.
- Can the toilet facilities be used by visitors in the Castle and are they open to the public.
- Can visitors and/or local groups use the sensory garden.
- Is there a booking system for the outdoor performance area.
- Will the moat garden area be open to public.
- Will the bus stop be moved elsewhere and to use this area as drop off point.
- A need to open plaza area from Market Street.
- What hours will it be open for.
- Can a coffee shop be included and have castle street one way with wider footpaths and enhance the plaza area.
- Leave moat as is and footpath along this area needs to be repaired.
- Parking for two hours here not long enough for visitors.
- Time capsule buried in 2014 close to the bus stop.

OPW responded with the following:

- Propose to move swift boxes into the Castle walls. A bat survey also carried out.
- Visitors in the Castle will be able to use toilet facilities.
- Will provide high efficiency heat pumps in the new build and insulating the old



## **Clár / Meeting Agenda**

building.

- Outdoor performance area will be locally manned.
- School groups and locals will be able to use the sensory garden and moat area.
- Bus stop will be relocated, and the area will be used as a drop off by buses.
- Opening hours will be managed locally. Pre-covid the castle had 100,000 visitors. Hope to extending hours.
- Coffee shop originally in plan, ideal that visitors go into town centre.
- Will repair the Moat pathway.
- All assessments have been completed. History of building will be on display.
- It is a significant site and will enhance the night economy with the performance arts and outdoor area.
- Regarding timelines, waiting for final approval from the National Monuments to proceed to Part 8 and display in the next month.

### 4.1.2 The review of long-term parking permits.

Áine Keane AO, Parking section gave an update on the long and short-term parking in Trim. She advised that the demand for short-term parking has increased and therefore a review of parking within the town is required. She said that there are several long-term parking permits issued to regular users of Emmet and Haggard Street, car parks. She advised that these regular long term permit users will be contacted and encouraged to use the other long-term carparks in the vicinity thus freeing up spaces for short term parking. Permits will no longer be issued for long-term use but can be purchased through the mobile app Apocoa Connect which will be promoted and publicised.

The members raised the following:

- Is it still €3 for a daily permit.
- Should have more flexibility to allow for residents to park outside their homes for up to an hour.
- Consult with Traders in Trim on the proposal.
- Promotion of the Mobile phone App
- Should have the tap meters.
- Update parking information on Trim Tourist websites
- The number of disabled spaces available in Emmett Street, carpark.
- Write to current permit holders to advise them of alternative options.
- Colour code carparks short and long term.
- Barrier Parking mechanism for Emmet Street, carpark to control length of time allowed to park before payment required.



## *Clár / Meeting Agenda*

- Residents on Market Street, permits should have dual display Market St /Emmet Street.
- Byelaws don't need to be reviewed.
- Traders happy with the parking enforcement.
- Facilitate visitors to stay longer in town.

It was agreed to give an update at the July meeting.

- 4.1.3 To receive an update on works completed/ planned within Trim Municipal District.

The report as circulated was noted.

### **4.2 Planning**

- 4.2.1 To consider taking in charge of the following estates and the making of a declaration that the roads within these developments shall be public roads in accordance with Section 11 of the Roads Act 1993 and the Planning and Development Act 2000-2022.

- Cul Ronan, Ballivor

On the proposal of **Councillor Ronan Moore** and seconded by **Councillor Aisling Dempsey** the members agreed to the taking in charge of Cul Ronan, Ballivor and the making of a declaration that the roads within this development shall be public roads.

- Woodfield, Ballivor

On the proposal of **Councillor Joe Fox** and seconded by **Councillor Niamh Souhan** the members agreed to the taking in charge of Woodfield, Ballivor and the making of a declaration that the roads within this development shall be public roads.

- Hillview, Summerhill

On the proposal of **Councillor Joe Fox** and seconded by **Councillor Niamh Souhan**

## ***Clár / Meeting Agenda***

the members agreed to the taking in charge of Hillview, Summerhill and the making of a declaration that the roads within this development shall be public roads.

Members requested a list of the number of estates taken in charge and outstanding.

### **4.3 Corporate Services**

4.3.1 To note Municipal District Allocations submitted by Councillors on behalf of Trim Municipal District.

The allocations as circulated was noted.

### **5 Notice of Question**

There was no notice of questions.

### **6 Notice of Motion**

There were no notices of motions.

### **7 Strategic Policy Committee & Corporate Policy Group Reports – For Information Purposes**

7.1 To note the Corporate Policy Group Meeting Minutes of 5<sup>th</sup> May 2023.

The minutes were noted.

7.2 To note the Protocol Committee minutes of 31<sup>st</sup> March 2023.

The minutes were noted.

### **8 Correspondence**

There was no correspondence.

## ***Clár / Meeting Agenda***

### **9 Any Other Business**

Cllr Moore advised that the next meeting of the Enfield town team is next week and will revert with an update.

The meeting concluded at 3.50pm

Signed:

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Cathaoirleach