

## ***Miontuairiscí / Meeting Minutes***

***Local Community Development Committee***

***Meeting – 30<sup>th</sup> June 2023 at 10.35 a.m.***

***Held by phone conference/in person. Attendance was verified by roll call.***

### **Presiding:**

Ms Suzanne Brady (SB) Environmental Sector

### **Present:**

Ms Fiona Lawless (FL)	Chief Executive, Meath County Council
Cllr Mike Bray (MB)	Councillor, Meath County Council
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Mr Colin Ludlow (CL)	Meath Partnership
Mr Seamus McGee (SMcG)	Farming Sector
Ms Shola Yahya (SY)	Social Inclusion Sector
Ms Ciara Burke (CB)	Chamber of Commerce
Mr Noel Maguire (NM)	Trade Union Sector
Ms Geraldine Hogarty (GH)	Youth Work Ireland Meath
Ms Susuana Komolafe (SK)	Social Inclusion Sector
Mr Garret O’Brien (GOB)	Community & Voluntary Sector
Ms Lorraine Flynn (LF)	Health Service Executive

### **Guest:**

Monica Nelson (MN) Meath Partnership

### **Officials:**

Ms Fiona Fallon (FF)	Chief Officer, Senior Executive Officer, Community Dept, MCC
Ms Valerie McHugh (VMcH)	Administrative Officer, Community Dept, MCC

### **Apologies/Absent**

Cllr Yemi Adenuga (YA)	Councillor, Meath County Council
Mr Joe English (JE)	Local Enterprise Office
Ms Sharon Curran (SC)	Department of Social Protection
Mr Sean O’Coisdealbha (SO’C)	Udaras na Gaeltachta
Vacant	Community Sector
Cllr Elaine McGinty (EMcG)	Councillor, Meath County Council

## *Miontuairiscí / Meeting Minutes*

Item	Discussion / Action
1.	<p><b>To agree the minutes of the meeting held on the 26<sup>th</sup> May 2023</b></p> <p>The meeting commenced and <b>SB</b> welcomed all in attendance.</p> <p>The minutes of the meeting held on 26<sup>th</sup> May 2023 were confirmed on the proposal of <b>CL</b> and seconded by <b>LF</b>.</p>
2.	<p><b>Matters arising</b></p> <p><b>FF</b> advised that there were no matters arising.</p>
3.	<p><b>Correspondence</b></p> <p><b>FF</b> confirmed that there were no items of correspondence.</p>
4.	<p><b>To approve the SICAP case Study Theme for 2023</b></p> <p>Monica Nelson from Meath Partnership advised that the proposed case study theme for 2023 is <i>“Engagement Strategies with SICAP Target Groups/Communities”</i>. This was approved by the LCDC.</p>
5.	<p><b>To approve the SICAP Mid-Year review</b></p> <p><b>SB</b> welcomed Monica Nelson from Meath Partnership and invited her to give a brief presentation on the SICAP Mid-Year Review.</p> <p><b>MN</b> began her presentation and noted that under KPI 1(local development groups), 3 of the 6 actions have reached their targets with the other 3 actions almost at their targets. In summary, 84% of targets have been met with 38 LCGs registered.</p> <p>21% of LCGs were newly registered under KPI1 in 2023. 1No. grant has been allocated totalling €1,320 and to date there have been 198 LCG Interventions.</p> <p>KPI 2 relates to Individuals. To date, 373 individuals have received interventions, and this equates to 136% of overall KPI target.</p>

## ***Miontuairiscí / Meeting Minutes***

In relation to barriers, Meath has higher than the national average of individuals affected by barriers.

In terms of budgets, it was noted that budgets have lower spent that would be expected at this stage of the year however several activities are planned over the summer months which will ensure that the budgets are spent. It was set out that as this is the last year of the SICAP no carryover of funding is permitted.

MN also set out some highlights of the SICAP programme to date.

MN noted in terms of the Core SICAP fund that there is a current underspend of €34k in salaries. This is due to the current Homeless Officer relocating jobs.

There is a reallocation request of €16k to administration and overheads and €18k reallocation request to actions for service delivery.

In terms of the Ukrainian Fund, there is a current forecast of an underspend of €5k in salaries. This was due to a staff member requiring to give 2 months notice before starting. There is a reallocation request for this funding to go to office and admin costs. All reallocation requests will keep the administration budget within the 25% allowable limit.

MN is seeking approval from the LCDC for funding reallocation as set out below.

This concluded the presentation.

**SMcD** thanked MN for the presentation and commended the team on the work done so far. She asked if Meath Partnership link clients in with other services, eg. LMETB in order to maximise the use of funding and ensure that we are not duplicating provision. **MN** confirmed that Meath Partnership link in with a number of statutory agencies on a regular basis and that it would not be possible to administer the funding without this collaborative approach.

**MB** thanked MN for the presentation and he appreciated such a wide reaching approach. He asked in relation to the reallocation of funding why the role is not planned to be re-appointed to fill the vacancy and requested detail on same. **MN** stated that the reason was due to the programme coming to a close on the 31<sup>st</sup> December 2023. As all staff are on contract until the end of the SICAP programme, and allowing for the recruitment process a person would only be starting in early Q4 so it wouldn't be feasible. MN also noted that the planned spend for the budget will bring them up to the end of August and

## *Miontuairiscí / Meeting Minutes*

	<p>the reallocation of the funding would allow the programmes to continue to the end of the year.</p> <p>On the reallocation request of the Core SICAP and Ukrainian Fund, this was approved by the LCDC on the proposal of SMCg and seconded by NM as follows:</p> <p>SICAP Core Fund underspend of €34k in salaries reallocated to:</p> <ul style="list-style-type: none"> <li>• €16k to admin and overheads and €18k to actions for autism service delivery.</li> </ul> <p>Ukrainian Fund underspend of €5k reallocated to</p> <ul style="list-style-type: none"> <li>• €5k to office and admin costs.</li> </ul>
<p><b>6.</b></p>	<p><b>To receive a progress update on the preparation of the LECP</b></p> <p>FF advised that the LECP is at the final draft stage and that presentations are being made at each of the Municipal District meetings during June and July. The Economic element of the plan is to be presented to the Planning, Economic Development, Enterprise and European Affairs SPC for adoption next week. The Community element of the plan is to be presented to the July LCDC for approval. The draft plan has been submitted to EMRA for review and confirmation of alignment to the Regional Strategic and Economic Strategy and following confirmation, the LECP will be presented at the October full council meeting for adoption.</p> <p>Once adopted, a launch date will be agreed for the plan.</p>
<p><b>7.</b></p>	<p><b>To receive an update on the Public Participation Network (PPN)</b></p> <p>FF gave an update on the PPN as follows and noted that this update had been circulated to the Committee prior to the meeting:</p> <p>Following the decision to hold the vote for the Constitution of Meath PPN online, 175 groups participated (31% of membership). The final result was as follows:</p> <p>175 total ballots (31% of all membership as at 11th May 2023)</p> <p>10 Abstentions = 165 ballots tallied</p> <p>151 Approve or 91.52%</p> <p>14 Reject or 8.48%</p>

## *Miontuairiscí / Meeting Minutes*

	<p>The high participation rate along with the overwhelming support for the Constitution gives a very strong mandate from the member groups to the development work to date of Meath PPN. Work continues on the development of policies and procedures by the Secretariat for presentation at a future Plenary.</p> <p>Meath PPN staff gave presentations to Cultúr Interagency meeting on June 8th and HSE Primary Care staff on June 13th.</p> <p>Meath PPN will host the next meeting of Midlands Regional grouping of 6 PPN's in Johnstown House, Enfield on June 28th.</p> <p>Meath PPN staff will attend the next PPN Workers meeting in the DRCD in Dublin on June 29th.</p> <p>569 groups are now registered with Meath PPN.</p>
8.	<p><b>AOB</b></p> <p><b>FF</b> advised that the next LCD C Meeting will be held on Friday 28<sup>th</sup> July 2023 and that there will be no meeting in August.</p> <p><b>SB</b> thanked all for their attendance and requested that anybody on leave for the date of the next meeting to please advise the group, as a quorum will be required.</p> <p>The meeting concluded at 11.06am.</p>



Signed:

Chairperson

Date: 31<sup>st</sup> July 2023