

## ***Miontuairiscí / Meeting Minutes***

### ***Local Community Development Committee***

***Meeting –15<sup>th</sup> December at 10.38 a.m.***

***Held by phone conference/in person. Attendance was verified by roll call.***

#### **Presiding:**

Ms Suzanne Brady (SB) Environmental Sector

#### **Present:**

Mr Kieran Kehoe (KK)	Chief Executive, Meath County Council
Cllr Yemi Adenuga (YA)	Councillor, Meath County Council
Cllr Mike Bray (MB)	Councillor, Meath County Council
Mr Joe English (JE)	Local Enterprise Office
Ms Johann McKeever (JMCK)	Health Service Executive
Mr Colin Ludlow (CL)	Meath Partnership
Mr Seamus McGee (SMcG)	Farming Sector
Mr Noel Maguire (NM)	Trade Union Sector
Ms Geraldine Hogarty (GH)	Youth Work Ireland Meath
Ms Susuana Komolafe (SK)	Social Inclusion Sector
Ms Shola Yahya (SY)	Social Inclusion Sector
Mr Garret O’Brien (GOB)	Community & Voluntary Sector

#### **Officials:**

Ms Fiona Fallon (FF)	Chief Officer, Senior Executive Officer, Community Dept, MCC
Ms Angie Mitchell (AM)	Senior Staff Officer, Community Dept, MCC
Ms Alison Lynch (AL)	Senior Staff Officer, Community Dept, MCC

#### **Apologies/Absent**

Cllr Elaine McGinty (EMcG)	Councillor, Meath County Council
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Ms Sharon Curran (SC)	Department of Social Protection
Mr Sean O’Coisdealbha (SO’C)	Udaras na Gaeltachta
Ms Ciara Burke (CB)	Chamber of Commerce
Vacant	Community Sector

## *Miontuairiscí / Meeting Minutes*

Item	Discussion / Action
1.	<p><b>To agree the minutes of the meeting held on the 24<sup>th</sup> November 2023</b></p> <p>The meeting commenced at 10.38 a.m. and <b>SB</b> welcomed all to the meeting. SB introduced the new Chief Executive of Meath County Council, Mr Kieran Kehoe to the Committee and also introduced new Committee Member Johann McKeever who represents the HSE on the Committee. KK stated that he is looking forward to working with the Committee over the coming years.</p> <p>The minutes of the meeting held on 24<sup>th</sup> November 2023 were confirmed on the proposal of <b>SMcG</b> and seconded by <b>YA</b>.</p>
2.	<p><b>Matters arising</b></p> <p><b>FF</b> advised that there were no matters arising.</p>
3.	<p><b>Correspondence</b></p> <p><b>FF</b> confirmed that there was one item of correspondence received which had been circulated to the Committee in relation to launch of the public consultation for a new national social enterprise policy for Ireland which will run until 31<sup>st</sup> January, 2024.</p>
4.	<p><b>Presentation of SICAP Audit 2022 Report</b></p> <p><b>FF</b> advised that the SICAP Audit 2022 report had been circulated in advance of this meeting and noted that the annual audit is a mandatory requirement under the SICAP Programme. She stated that the audit was carried out in September/October 2023 on behalf of the LCDC and the focus was on 3 elements 1) Programme Implementors (PI), Travel and Subsistance for 2022 2) Beneficiary Type 3 Individuals in receipt of Goal 2 Interventions and 3) Follow up on outstanding Audit Recommendations from previous audit. She advised that the outcome of the audit was very good and recommendations had been set out on page 12 of the Report and she noted that the report had been signed off by Meath Partnership.</p> <p><b>CL</b> stated that Meath Partnership were very happy with the outcome of the audit and advised that any recommendations made by the Audit Unit were agreed and will be addressed going forward.</p>

## *Miontuairiscí / Meeting Minutes*

5.	<p><b>To receive an update on the Public Participation Network (PPN)</b></p> <p><b>FF</b> offered condolences on behalf of the LDCD and Meath PPN to the family and friends of Secretariat member Jack Holmes, who sadly passed away on 1<sup>st</sup> December and noted that Jack was the Ashbourne MD rep for Meath PPN. Ar dheis de go raibh a anam.</p> <p><b>FF</b> also gave an update on the PPN as follows and noted that this update had been circulated to the Committee prior to the meeting:</p> <p>Meath PPN held the second Plenary of 2023 in Wilkinstown Community Centre on Thursday 30<sup>th</sup> November. There were 51 people in attendance representing their groups from across Meath. Policies and Procedures embedding the Constitution were discussed before going to an online vote for ratification. All passed unanimously with 18% of total membership voting.</p> <p>Following updates on the PPN, workshops were delivered by:</p> <ul style="list-style-type: none"> <li>• Healthy Meath</li> <li>• Community Climate Action Fund</li> <li>• Clann Credo Community Finance</li> <li>• BHP Insurance</li> </ul> <p>Information was given on formation of Linkage Groups which will form a major part of Meath PPN 2024 workplan. Jamie Moore has been appointed facilitator and we are in process of signing contracts.</p> <p>The evening concluded with networking opportunity and information sharing among PPN staff, secretariat, groups and presenters. Feedback was very positive and attendees highlighted their beneficial experience of having Meath PPN hosting plenaries and workshops again and providing a constructive space for community networking and learning.</p> <p>The Secretariat took part in a special Leadership workshop on 11<sup>th</sup> December in the Ardboyne hotel.</p> <p><b>609</b> groups are now registered with Meath PPN.</p>
6.	<p><b>To receive meeting dates for 2024</b></p> <p><b>FF</b> advised that the draft list of dates for 2024 meetings had been circulated in advance of the meeting. She noted that the dates were chosen so that meetings would be spread out evenly and would either take place on the last Friday of each month or on the 4<sup>th</sup> Friday of the months that have 5 weeks in 2024. She added that calendar invites would issue for these dates.</p>

## ***Miontuairiscí / Meeting Minutes***

<b>7.</b>	<p><b>A.O.B.</b></p> <p><b>SMcG</b> stated that he attended the PPN Plenary event in Wilkinstown on 30<sup>th</sup> November and noted that this was a very successful event and he stated that he feels the PPN is very important and a great way of getting community groups together. He commended the work that has been carried out to date by Nicky and Dave of the Meath PPN team.</p> <p><b>FF</b> advised that the next LCD C Meeting will be held on <b>Friday 26<sup>th</sup> January 2024</b>.</p> <p><b>SB</b> thanked all for their attendance.</p> <p><b>The meeting concluded at 10.45 a.m.</b></p>
-----------	---

Signed:   
Chairperson

Date: 29<sup>rd</sup> February 2024