

Minontuairiscí / Meeting Minutes

Local Community Development Committee

Meeting – 27th June 2025 @ 10.34 a.m.

Held by phone conference/in person. Attendance was verified by roll call.

Presiding:

Mr Seamus McGee (SMcG)

Farming Section Sector

Present:

Mr Barry Lynch (BL)

Director of Services, Meath County Council

Cllr Maria Murphy (MM)

Councillor, Meath County Council

Cllr Pádraig Coffey (PC)

Councillor, Meath County Council

Ms Sadie Ward McDermott (SWMcD)

Louth Meath Education Training Board

Ms Johann McKeever (JMck)

Health Service Executive

Mr Sean O Coisdealbha (SOC)

Údarás na Gaeltachta

Mr Colin Ludlow (CL)

Meath Partnership

Mr Garret O'Brien (GO'B)

Community & Voluntary Sector

Ms Shola Yahya (SY)

Social Inclusion Sector

Mr Michael Gunn (MG)

Environmental Sector

Ms Ciara Burke (CB)

Chamber of Commerce

Ms Ger Hogarty (GH)

Youth Work Ireland Meath

Officials:

Mr Brian Hora (BH)

Senior Executive Officer, Community Dept, MCC

Ms Valerie McHugh (VMcH)

Administrative Officer, Community Dept, MCC

Ms Angie Mitchell (AM)

Senior Staff Officer, Community Dept, MCC

Ms Anne O'Brien (AO'B)

Senior Staff Officer, Community Dept, MCC

Apologies/Absent

Cllr Edward Fennessy (EF)

Councillor, Meath County Council

Mr Joe English (JE)

Local Enterprise Office

Ms Sharon Curran (SC)

Department of Social Protection

Mr Noel Maguire (NM)

Trade Union Sector

Ms Aileen Brady (AB)

Social Inclusion Sector

Ms Nicky Bowman (NB)

Community & Voluntary Sector

Minontuairiscí / Meeting Minutes

Item	Discussion / Action
1.	<p>To agree the minutes of the meeting held on the 23rd May 2025</p> <p>The meeting commenced at 10.34 a.m.</p> <p>SMcG welcome a new member under the Environmental Sector, Michael Gunn, to the LCDC and wished him well. He also thanked Aileen Brady who has resigned from the Committee for her contribution to date.</p> <p>The minutes of the meeting held on 23rd May 2025 were confirmed on the proposal of MM and seconded by CL.</p>
2.	<p>Matters arising</p> <p>BH advised that there were no matters arising. SMcG thanked BL for Chairing the last meeting in his absence.</p>
3.	<p>Correspondence</p> <p>BH advised that there is one item of correspondence which he had received from the DRCDG today in relation to the Departments of Climate, Energy and Environments call for expressions of interest for the 2025-2026 Sustainable Development Goals Champions Programme. He will circulate details of same by email to the Committee.</p> <p>SOC joined the meeting at 10.36</p>
4.	<p>To approve the SICAP mid-year review and updated list of subcontractors</p> <p>BH advised that the relevant documents in relation to the SICAP Mid-Year Review had been circulated prior to this meeting.</p> <p>MN advised that she had presented her mid-year report to the SICAP subcommittee earlier this week and this had been approved by the Committee.</p> <p>She advised that KPI1 was at 63% achieved and KP12 was at 71% achieved and that they are fully on target to meet the KPI's. She gave a brief overview of the achievements and interventions under KPI1 and KPI2. She discussed the individual caseload by target group and noted that from the commencement of this new programme, there was more engagement by Travellers and Roma. She stated that there were 42 non-caseload activities, with 44 progress outputs and the total number of non-case load attendees who attended events was 700. She then gave an overview of the key achievements for 2025 to date.</p> <p>MN also noted that there are some additional SICAP subcontractors required for the Programme, and this requires approval by the LCDC.</p> <p>SMcG thanked Monica and the SICAP team for their continued enthusiasm and hard work. He opened it to the Committee for questions.</p>

Minontuairiscí / Meeting Minutes

	<p>There were questions and observations from BL, JMCK, SWMcD, MG & CB in relation to budgets, target groups, IRIS system data capture, progression to construction work placement and self-employment, SICAP client database.</p> <p>MN responded to queries stating that there is no concern about budget overspending / clients can be assigned to more than one target group / the new system will capture all data, and the end of year report will include details of all clients who have moved into further education / numerous SICAP clients progress into the construction industry and into apprenticeships. She stated that there is a database of SICAP clients but for data protection reasons, this can't be circulated but that if any business has a vacancy, they can contact the SICAP team, and they can inform the SICAP clients of same.</p> <p>BH advised the SICAP Subcommittee had met to consider the mid-year review and recommended it be approved by the LCDCC</p> <p>The SICAP Mid-Year Review 2025 and list of updated subcontractors was approved on the proposal of SWMcD and seconded by CB.</p>
5.	<p>To receive an update on the PPN</p> <p>BH gave an update in relation to Meath PPN for the month of June as follows:</p> <ul style="list-style-type: none"> • Planning of the National Conference taking place in October continues. 4 meetings with DRCD/MCC and Events & Communications team have taken place. It is expected that there will be 180 plus in attendance and the conference will include the following: <ul style="list-style-type: none"> ○ 4 Excursions on Thursday 16th October, with in-house training/networking ○ 4 Workshops on Friday 17th October ○ Minister Buttimer will deliver keynote address at gala dinner • PPN representatives from SPC's and the LCDCC attended communications training on June 20th • Site visits to Rathcairn and Trim Family Resource Centre are planned for June • 3 Secretariat members will attend 'Building Community Resilience in Times of Emergency' event in Portlaoise on behalf of Meath PPN. This is being hosted by Laois, Tipperary and Leitrim PPNs in conjunction with the DRCDG. • The May Plenary meeting took place in Duleek on Thursday, 29th May. 50 people representing groups from across the County attended. Report has been sent to all PPN member groups. • 776 groups are registered with Meath PPN. <ul style="list-style-type: none"> ○ 656 Community/Voluntary ○ 97 Social Inclusion ○ 23 Environment <p>SMcG thanked BH for the update.</p> <p>GOB noted that the 'Building Community Resilience in Times of Emergency' event in Portlaoise will take place on 15th July.</p>

Minontuairiscí / Meeting Minutes

6.	<p>Agency updates</p> <p>BH advised that the Meath Age Friendly Programme Manager is planning on putting together a pack for older people living in Meath. She has asked the LCDC members to contact her with anything they would like included in the pack or anything beneficial that they would recommend putting into the packs. Further details in relation to this will be circulated to the committee in due course. The pack will also be approved by the Meath Age Friendly Alliance Committee, and they hope that the packs will be ready for distribution at the Meath Cares About Older People Event which takes place annually in October.</p> <p>CB stated that it would be an idea to create a directory of businesses in the County whose premises are fully accessible for older people.</p>
7.	<p>A.O.B.</p> <p>SMcG thanked all for their attendance and noted that the next meeting of the LDCD will take place on 25th July 2025.</p> <p>The meeting concluded at 11.08 a.m.</p>

Signed: Seamus M. Gee
 Chairperson

Date: 25/7/25