

## **Minontuairiscí / Meeting Minutes**

### **Local Community Development Committee**

**Meeting – 27<sup>th</sup> June 2025 @ 10.34 a.m.**

**Held by phone conference/in person. Attendance was verified by roll call.**

#### **Presiding:**

Mr Seamus McGee (SMcG) Farming Section Sector

#### **Present:**

Mr Barry Lynch (BL)	Director of Services, Meath County Council
Cllr Maria Murphy (MM)	Councillor, Meath County Council
Cllr Pdraig Coffey (PC)	Councillor, Meath County Council
Ms Sadie Ward McDermott (SWMcD)	Louth Meath Education Training Board
Ms Johann McKeever (JMck)	Health Service Executive
Mr Sean O Coisdealbha(SOC)	Údarás na Gaeltachta
Mr Colin Ludlow (CL)	Meath Partnership
Mr Garret O'Brien (GO'B)	Community & Voluntary Sector
Ms Shola Yahya (SY)	Social Inclusion Sector
Mr Michael Gunn (MG)	Environmental Sector
Ms Ciara Burke (CB)	Chamber of Commerce
Ms Ger Hogarty (GH)	Youth Work Ireland Meath

#### **Officials:**

Mr Brian Hora (BH)	Senior Executive Officer, Community Dept, MCC
Ms Valerie McHugh (VMcH)	Administrative Officer, Community Dept, MCC
Ms Angie Mitchell (AM)	Senior Staff Officer, Community Dept, MCC
Ms Anne O'Brien (AO'B)	Senior Staff Officer, Community Dept, MCC

#### **Apologies/Absent**

Cllr Edward Fennessy (EF)	Councillor, Meath County Council
Mr Joe English (JE)	Local Enterprise Office
Ms Sharon Curran (SC)	Department of Social Protection
Mr Noel Maguire (NM)	Trade Union Sector
Ms Aileen Brady (AB)	Social Inclusion Sector
Ms Nicky Bowman (NB)	Community & Voluntary Sector

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Item	Discussion / Action
1.	<p><b>To agree the minutes of the meeting held on the 23<sup>rd</sup> May 2025</b></p> <p>The meeting commenced at 10.34 a.m.</p> <p><b>SMcG</b> welcome a new member under the Environmental Sector, Michael Gunn, to the LCDC and wished him well. He also thanked Aileen Brady who has resigned from the Committee for her contribution to date.</p> <p>The minutes of the meeting held on 23<sup>rd</sup> May 2025 were confirmed on the proposal of <b>MM</b> and seconded by <b>CL</b>.</p>
2.	<p><b>Matters arising</b></p> <p><b>BH</b> advised that there were no matters arising. <b>SMcG</b> thanked <b>BL</b> for Chairing the last meeting in his absence.</p>
3.	<p><b>Correspondence</b></p> <p><b>BH</b> advised that there is one item of correspondence which he had received from the DRCDG today in relation to the Departments of Climate, Energy and Environments call for expressions of interest for the 2025-2026 Sustainable Development Goals Champions Programme. He will circulate details of same by email to the Committee.</p> <p><b>SOC</b> joined the meeting at 10.36</p>
4.	<p><b>To approve the SICAP mid-year review and updated list of subcontractors</b></p> <p><b>BH</b> advised that the relevant documents in relation to the SICAP Mid-Year Review had been circulated prior to this meeting.</p> <p><b>MN</b> advised that she had presented her mid-year report to the SICAP subcommittee earlier this week and this had been approved by the Committee.</p> <p>She advised that KPI1 was at 63% achieved and KP12 was at 71% achieved and that they are fully on target to meet the KPI's. She gave a brief overview of the achievements and interventions under KPI1 and KPI2. She discussed the individual caseload by target group and noted that from the commencement of this new programme, there was more engagement by Travellers and Roma. She stated that there were 42 non-caseload activities, with 44 progress outputs and the total number of non-case load attendees who attended events was 700. She then gave an overview of the key achievements for 2025 to date.</p> <p><b>MN</b> also noted that there are some additional SICAP subcontractors required for the Programme, and this requires approval by the LCDC.</p> <p><b>SMcG</b> thanked Monica and the SICAP team for their continued enthusiasm and hard work. He opened it to the Committee for questions.</p>

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	<p>There were questions and observations from <b>BL, JMCK, SWMcD, MG &amp; CB</b> in relation to budgets, target groups, IRIS system data capture, progression to construction work placement and self-employment, SICAP client database.</p> <p>MN responded to queries stating that there is no concern about budget overspending / clients can be assigned to more than one target group / the new system will capture all data, and the end of year report will include details of all clients who have moved into further education / numerous SICAP clients progress into the construction industry and into apprenticeships. She stated that there is a database of SICAP clients but for data protection reasons, this can't be circulated but that if any business has a vacancy, they can contact the SICAP team, and they can inform the SICAP clients of same.</p> <p>BH advised the SICAP Subcommittee had met to consider the mid-year review and recommended it be approved by the LCDC</p> <p>The SICAP Mid-Year Review 2025 and list of updated subcontractors was approved on the proposal of <b>SWMcD</b> and seconded by <b>CB</b>.</p>
5.	<p><b>To receive an update on the PPN</b></p> <p>BH gave an update in relation to Meath PPN for the month of June as follows:</p> <ul style="list-style-type: none"> <li>• Planning of the National Conference taking place in October continues. 4 meetings with DRCD/MCC and Events &amp; Communications team have taken place. It is expected that there will be 180 plus in attendance and the conference will include the following: <ul style="list-style-type: none"> <li>○ 4 Excursions on Thursday 16<sup>th</sup> October, with in-house training/networking</li> <li>○ 4 Workshops on Friday 17<sup>th</sup> October</li> <li>○ Minister Buttimer will deliver keynote address at gala dinner</li> </ul> </li> <li>• PPN representatives from SPC's and the LCDC attended communications training on June 20<sup>th</sup></li> <li>• Site visits to Rathcairn and Trim Family Resource Centre are planned for June</li> <li>• 3 Secretariat members will attend 'Building Community Resilience in Times of Emergency' event in Portlaoise on behalf of Meath PPN. This is being hosted by Laois, Tipperary and Leitrim PPNs in conjunction with the DRCDG.</li> <li>• The May Plenary meeting took place in Duleek on Thursday, 29<sup>th</sup> May. 50 people representing groups from across the County attended. Report has been sent to all PPN member groups.</li> <li>• 776 groups are registered with Meath PPN. <ul style="list-style-type: none"> <li>○ 656 Community/Voluntary</li> <li>○ 97 Social Inclusion</li> <li>○ 23 Environment</li> </ul> </li> </ul> <p><b>SMcG thanked BH for the update.</b></p> <p><b>GOB</b> noted that the 'Building Community Resilience in Times of Emergency' event in Portlaoise will take place on 15<sup>th</sup> July.</p>

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<p>6.</p>	<p><b>Agency updates</b></p> <p>BH advised that the Meath Age Friendly Programme Manager is planning on putting together a pack for older people living in Meath. She has asked the LCDC members to contact her with anything they would like included in the pack or anything beneficial that they would recommend putting into the packs. Further details in relation to this will be circulated to the committee in due course. The pack will also be approved by the Meath Age Friendly Alliance Committee, and they hope that the packs will be ready for distribution at the Meath Cares About Older People Event which takes place annually in October.</p> <p>CB stated that it would be an idea to create a directory of businesses in the County whose premises are fully accessible for older people.</p>
<p>7.</p>	<p><b>A.O.B.</b></p> <p>SMcG thanked all for their attendance and noted that the next meeting of the LDCD will take place on 25<sup>th</sup> July 2025.</p> <p>The meeting concluded at 11.08 a.m.</p>

Signed: Seamus M. Gee  
Chairperson

Date: 25/7/25