

## ***Minontuairiscí / Meeting Minutes***

### ***Local Community Development Committee***

***Meeting – 23<sup>rd</sup> May 2025 @ 10.35 a.m.***

***Held by phone conference/in person. Attendance was verified by roll call.***

#### **Presiding:**

Mr Barry Lynch (BL)

Director of Services, Meath County Council

#### **Present:**

Cllr Maria Murphy (MM)

Councillor, Meath County Council

Cllr Pádraig Coffey (PC)

Councillor, Meath County Council

Cllr Edward Fennessy (EF)

Councillor, Meath County Council

Mr Joe English (JE)

Local Enterprise Office

Ms Sadie Ward McDermott (SWMcD)

Louth Meath Education Training Board

Ms Johann McKeever (JMCK)

Health Service Executive

Mr Sean O Coisdealbha (SOC)

Údarás na Gaeltachta

Mr Colin Ludlow (CL)

Meath Partnership

Mr Garret O'Brien (GO'B)

Community & Voluntary Sector

Ms Shola Yahya (SY)

Social Inclusion Sector

Ms Aileen Brady (AB)

Social Inclusion Sector

Ms Nicky Bowman (NB)

Community & Voluntary Sector

#### **Guest:**

Mr Nicky McDonnell (NO'D)

Public Participation Network Co-Ordinator,  
Community Dept, MCC

#### **Officials:**

Mr Brian Hora (BH)

Senior Executive Officer, Community Dept, MCC

Ms Valerie McHugh (VMCH)

Administrative Officer, Community Dept, MCC

Ms Angie Mitchell (AM)

Senior Staff Officer, Community Dept, MCC

Ms Anne O'Brien (AO'B)

Senior Staff Officer, Community Dept, MCC

#### **Apologies/Absent**

Mr Seamus McGee (SMcG)

Farming Section Sector

Ms Sharon Curran (SC)

Department of Social Protection

Mr Noel Maguire (NM)

Trade Union Sector

Ms Ciara Burke (CB)

Chamber of Commerce

Ms Ger Hogarty (GH)

Youth Work Ireland Meath

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Item	Discussion / Action
1.	<p><b>To agree the minutes of the meeting held on the 25<sup>th</sup> April 2025</b></p> <p>The meeting commenced at 10.35 a.m.</p> <p><b>BH</b> advised that both the Chairperson and Vice Chairperson were out of the Country and therefore as per the Standing Orders, the members in attendance at today's meeting would have to select somebody to Chair both the LCDCC and the LAG meetings today.</p> <p><b>JE</b> proposed that <b>BL</b> Chair today's meetings and this was seconded by <b>CL</b>.</p> <p>The minutes of the meeting held on 25<sup>th</sup> April 2025 were confirmed on the proposal of <b>MM</b> and seconded by <b>JE</b>.</p>
2.	<p><b>Matters arising</b></p> <p><b>BH</b> advised that there were no matters arising.</p>
3.	<p><b>Correspondence</b></p> <p><b>BH</b> advised that there were 4 items of correspondence received for April as follows:</p> <ol style="list-style-type: none"> <li>1) A funding call by DRCD for Philanthropy projects with a closing date of 16<sup>th</sup> June</li> <li>2) LCDCC Communications Survey: <b>BH</b> asked the Committee to complete the survey if they hadn't done so, as the closing date is today</li> <li>3) SICAP Capacity Building Workshop to be organised by Pobal for 2<sup>nd</sup> July, to provide ongoing and introductory training for LCDCC support Staff and Board members overseeing the programme. Further details will issue in relation to this workshop.</li> <li>4) LCDCC National Networking Event in Carrick on Shannon: Further details will issue in relation to same.</li> </ol> <p><b>EF</b> joined the meeting at 10.40</p>
4.	<p><b>To receive an update on the PPN</b></p> <p><b>NO'D</b> gave a detailed update in relation to Meath PPN for the month of May as follows:</p> <ul style="list-style-type: none"> <li>• Planning for the National Conference on 16<sup>th</sup> &amp; 17<sup>th</sup> October continues. 4 meetings have taken place with between The Department of Rural and Community Development/Meath County Council and with the Events &amp; Communications team, Meath County Council. The Knightsbrook Hotel is now</li> </ul>

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	<p>fully booked with 180+ people expected to attend.</p> <ul style="list-style-type: none"> <li>○ 4 Excursions are booked for Thursday 16<sup>th</sup> October, with in-house training/networking</li> <li>○ 4 Workshops on Friday 17<sup>th</sup> October</li> <li>○ Minister Buttimer will deliver a keynote address</li> </ul> <ul style="list-style-type: none"> <li>● PPN representatives from SPC's and LCD C will attend communications training on June 20<sup>th</sup></li> <li>● Staff attended and facilitated at Community Connect launch in both Louth and Meath.</li> <li>● Meath PPN staff are providing support to the new staff in South Dublin PPN</li> <li>● Meath PPN Staff and Secretariat attended regional PPN meeting in Naas hosted by Kildare PPN.</li> <li>● May Plenary will take place in Duleek on Thursday, 29<sup>th</sup> May. Presentations will be received from: <ul style="list-style-type: none"> <li>○ G Deering – Ombudsman</li> <li>○ T Tully – Ómra, Community Groups Governance Support</li> <li>○ L Mackey - Community Link Worker</li> <li>○ G Ryan - Community Safety Partnership</li> </ul> </li> <li>● 774 groups are registered with Meath PPN as follows. <ul style="list-style-type: none"> <li>○ 655 Community/Voluntary</li> <li>○ 96 Social Inclusion</li> <li>○ 23 Environment</li> </ul> </li> </ul> <p><b>NO'D</b> stated that it is a great achievement and honour for Meath PPN to be selected and awarded the opportunity to host the 2025 PPN Event in Meath.</p> <p><b>BL</b> praised Meath PPN staff for the work they have accomplished within Meath PPN over the past couple of years.</p>
5.	<p><b>Agency updates</b></p> <p><b>BH</b> gave an update in relation to the online cloud-based package to facilitate the implementation of the Local Economic and Community Plan (LECP) 2023-2029. He stated that the tender process has been completed, and he hopes that contracts will be signed in the coming weeks between the successful company and Meath County Council. He advised that the new platform would assign actions under the various objectives within the LECP to the relevant action leads who will then complete their update online and feed it into the platform. He stated that when the successful tenderer has been appointed, the platform will be populated with details of the Meath LECP and following that, he will arrange for the company to give a presentation of the online platform to the LCD C and provide a demonstration on how the systems works. He noted that some actions under the plan have already been progressed or completed and advised that this new platform will make it easier to pull reports from the plan.</p>

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7.	<p><b>A.O.B.</b></p> <p><b>BL</b> thanked all for their attendance and noted that the next meeting of the LCD C will take place on 27<sup>th</sup> June 2025.</p> <p><b>BH</b> stated that at the March meeting, the LCD C had agreed and approved the Local Enhancement Programme 2025 grant applications. He advised that the list of successful applicants was sent to the DRCD for approval and that until approval is received from the DRCD, the applicants cannot be notified. He hopes that DRCD approval will be issued in the coming weeks and advised that applicants will be informed of the outcome immediately thereafter.</p> <p><b>The meeting concluded at 10.53 a.m.</b></p>
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Signed:

  
Chairperson

Date: 27/06/25